

**TOWN OF RAYMOND**  
**Selectmen's Minutes**  
**Tuesday, November 20, 2001**

Attendance: Mark Acker, Chairman; Ada Brown; Charles Leavitt; Dana Desjardins; and Don Willard, Town Manager.

1. Call to order. Mark Acker called the meeting to order at 7:00 pm at the Town Office.
2. Consideration of previous meeting minutes.
  - a. November 6, 2001

MOTION: Dana Desjardins motioned to accept the Minutes as written. Seconded by Charles Leavitt.

VOTE: 3 in favor (Acker, Leavitt, Desjardins) 1 abstention (Brown because she was absent that meeting).

3. Establish schedule for Town Manager evaluation.

DISCUSSION: Mr. Acker suggested that they use the same form which was used last year. He asked that they be available for his collection by December 4<sup>th</sup> and then they will schedule an executive session for the December 18<sup>th</sup> Selectmen's meeting for discussion. He also asked that this appear on the agenda for December 3<sup>rd</sup> in case someone wants to discuss anything regarding this procedure.

4. Draft budget development schedule for discussion.

DISCUSSION: Mr. Willard noted that Mr. Olsen has changed the date of the Budget Committee's first meeting to December 10<sup>th</sup>. The Selectmen agreed.

5. Consideration of a revised holiday schedule for calendar year 2002.

DISCUSSION: Mr. Willard reported that three holidays had been taken out of the Town Office calendar several years ago Martin Luther King Day, Patriots Day, and Columbus Day. He felt that the employees were deserving of these holidays and that the financial cost would not be that much and the school system has these holidays. Mrs. Brown felt that the Town Office should be on a similar holiday schedule with the school system. Mr. Leavitt said he would like consistency Town wide.

MOTION: Ada Brown motioned to reinstate the three holidays Martin Luther King Day, Patriots Day, and Columbus Day.

VOTE: Unanimous.

6. Communications and other business.
  - a. Assessing workshop date.

DISCUSSION: Mr. Willard felt this should take place early in the new year. Mr. Acker felt that a reassessment should be triggered at the time of a sale of property similar to the building of a new house. A time suggested was December 4<sup>th</sup> at 4:00 pm. It was decided to contact Mike O'Donnell to see what his schedule is.

7. Review and authorize the November 20, 2001 Treasurer's Warrant.

MOTION: Charles Leavitt motioned to approve the Treasurer's Warrant in the amount of \$60,672.78. Seconded by Ada Brown.

VOTE: Unanimous.

8. Adjourn.

MOTION: Mark Acker motioned to adjourn. Seconded by Ada Brown.

VOTE: Unanimous.

ADJOURNMENT: Mark Acker adjourned the meeting at 7:30 pm

Louise H. Lester

Town Clerk