

Selectmen Meeting Minutes

Tuesday, December 3, 2002

1. Special Town Meeting.

Louise Lester, Town Clerk opened the Special Town Meeting at 7:00 pm at the Town Office asking for nominations for moderator.

ARTICLE 1: To elect a moderator to preside at said meeting.

NOMINATION: There was a nomination and second for Frank McDermott.

MOTION: There was a motion and second that nominations cease.

VOTE: Carried.

VOTE FOR NOMINATION: Carried

ARTICLE 2: To see what sum the Town will vote to authorize the Board of Selectmen to appropriate from Municipal Fund Balance (undesignated surplus) to provide 85% family health insurance coverage to Raymond's eligible full-time municipal employees through the remainder of the 2002-2003 fiscal year. Program participation guidelines are outlined in the Revision to the Town of Raymond, Maine Personnel Policy dated December 3, 2002. Amount requested \$18,915.

The Selectmen recommend the amount requested.

The Budget Finance Committee recommends the amount requested.

MOTION: There was a motion and second to approve.

DISCUSSION: None

VOTE: Unanimous.

MOTION: There was a motion and second to adjourn.

VOTE: Carried.

ADJOURNMENT: Frank McDermott adjourned the special town meeting at 7:04 pm.

SELECTMEN'S MEETING

Attendance: Ada Brown, Chairman; Betty McDermott; Charles Leavitt; Dana Desjardins; Christine McClellan; Tom Noonan, Windham Rotary Club; Kathleen Brown, Lake Region Development Council; Denis Morse, Fire Chief; Jean Carter, Comprehensive Plan Committee; and Don Willard, Town Manager.

1. Call to order. Ada Brown called the Selectmen's Meeting to order at 7:06 pm at the Town Office.

Consideration of previous minutes dated: a.) November 19, 2002; b.) November 20, 2002

MOTION: Betty McDermott motioned to approve the minutes from November 19, 2002 and November 20, 2002 as written. Seconded by Dana Desjardins.

VOTE: Unanimous.

2. Revision to the Town of Raymond, Maine Personnel Policy dated December 3, 2002.

DISCUSSION: Mr. Willard explained that with the passage of the increased health care benefits there would need be a change in the Employee Personnel Policy under #17 to explain the 85% town family benefit coverage and the 50% matching benefit should an employee not need family coverage for his/her family. The policy should also reflect an annual benefit review for each employee. Mr. Leavitt further explained that this change was so that town employees would have medical coverage for their families and that the Town encouraged employees to have benefits for their families. The 50% matching benefit was for equity for those employees who gained family coverage from other sources than the Town. (These minutes do not reflect the entire family health insurance benefit which should be found in the 12/3/02 Raymond Personnel Policy revision.)

MOTION: Betty McDermott motioned to approve the Raymond Personnel Policy amendment concerning family health benefits to employees. Seconded by Christine McClellan.

VOTE: Unanimous.

3. Consideration of new street names requested by Code Enforcement Officer Jack Cooper.

- a) Fire Lane 181-1 off Raymond Hill Rd. Abby Lane or Colonial Lane;
- b) Fire Lane 58-1 off Meadow Road Alfred Mann Drive;
- c) Fire Lane 100A off Heidi Way Gram's Way or Georgia's Way
- d) Fire Lane 184-1 off Raymond Hill Rd Evergreen Terrace

MOTION: Betty McDermott motioned to approve new road names: FL 181-1 as Colonial Lane; FL 58-1 as Alfred Mann Drive; FL 100A as Gram's Way; and FL 184-1 as Evergreen Terrace. Seconded by Christine McClellan

VOTE: Unanimous.

4. Windham Rotary Club Annual Ice Fishing Derby – Consideration of use of Town owned property – Tom Noonan.

DISCUSSION: Mr. Noonan informed the Selectmen and this year's derby will have expanded activities to entice more family participation as well as have other activities available to people in case the ice doesn't develop as it didn't last year. He said that Raymond's facilities were integral to the derby and that this year there will be only three other sites instead of four. Raymond beach will host a Maine State Warden's informational trailer, a trailer for the event organizers which will be donated by Grondin's, and possibly food booth(s) hosted by area groups. Some of the events being considered are an ice fisherman's race, a polar ice dip, and snow sculptures done by four professional ice sculpture teams. He noted that if this site proves good for this event it might become a national qualifying site for the national ice sculpture qualifiers in years to come. The possibility of snowshoe races is being considered. They are also considering a musical concert and fireworks which would probably require that Route 302 be closed. The Rotary Club is discussing this possibly with the Cumberland County Sheriff's Office at this time. In order for this to happen the Town of Raymond, the Sheriff's Office, the Maine State Police and the Maine Department of Transportation would have to approve. Mr. Noonan said that they would like to use Tassel Top Park for parking again and are looking into using the St. Joseph's College area across from Raymond Beach. They intend not having any parking on Route 302. He said that anyone involved as landowners would be a named insured on their policy. Plowing could be done by the Town and then reimbursed or donated or they could arrange to have it done. Mr. Willard felt that the Town would plow Raymond Beach and Tassel Top from the beginning of the snow season and be reimbursed instead of having heavy equipment in those areas, however if private heavy equipment is used it should be under supervision of the Town. Mr. Noonan continued that this event might develop into a winter carnival which would enhance business in the area during a historically slow time of year. This event will be for the benefit of several charities including the Maine Children's Cancer Fund and Camp Sunshine. Mr. Noonan added that this derby is considered by the Maine Department of Inland Fisheries and Wildlife as a fish management tool. Mr. Willard suggested that the residents of Main Street be notified of this event in that the traffic will have to use Main Street if Route 302 is closed. Mr. Noonan didn't feel that traffic during one evening would be too much of a problem for Main Street but agreed to do a notice mailing to the Main Street residents. Mrs. McClellan asked what kind of music they were considering. Mr. Noonan said probably country but nothing loud like rock. Mr. Willard said that they would be looking for some kind of family entertainment. Mrs. McClellan asked what the advertising would be. Mr. Noonan replied that Maine would have the most but the event draws people from New England with Massachusetts and New Hampshire being the most. They will have notices or articles in sports fishing magazines. Mr. McDermott thanked Mr. Noonan and the Windham Rotary for working on this event. He felt it would be a great way to begin Raymond's Bicentennial Celebration. Mr. Noonan said the dates for the event will be February 22 and 23, 2003. Chief Morse said that once the events are finalized, the Department should be notified so that they can plan their fire/rescue schedule as well as finding a way to control the speed on Main Street during the Route 302 road closing. He thought that the Sheriff's Department could help with that. Mr. Willard suggested that they have a notice in the January and February Roadrunners.

MOTION: Christine McClellan motioned to support this effort by the Windham Rotary and authorize the Town Manager to aid them in any way. Seconded by Betty McDermott.

VOTE: Unanimous.

5. Update on Option to Purchase Real Estate at 51 Main Street.

DISCUSSION: Mr. Willard said that he had arranged for a \$500 option on this property with an offer of \$80,000 which will be good until January 21, 2003. He said this land would be an addition to the land which Raymond now owns in order to allow the possible building of a library and town office. He said that Dr. Painter's office would be another wonderful addition but would have to be worked on for the future. Mr. Desjardins had concern with moving the town office from the East Raymond area in that it is the geographic center of Raymond. He felt that \$80,000 was a lot to pay for .2 acres including a building which the Town doesn't need or want on that location. He also said that no one knows if the Town can purchase the Dr.'s office. Mrs. McClellan thought that possibly the Town could get a first refusal on that property. Mr. Leavitt noted that debate would be on going with discussion with the Budget/Finance Committee and then a special town meeting. He added that the Comprehensive Plan has not finished its discussion on what Raymond will want in the future. He felt that they should go forward but that this discussion of the land purchase was forewarning people that Raymond is looking at land in that area which might increase the purchase price of that land. Jean Carter concurred that the Comprehensive Plan Committee is far from finalizing their work. She didn't feel that the Village had a lot of room for expansion of this type and had concern that the area being discussed would be made unattractive with a large parking lot necessary for these buildings. Ernest Allen requested that whatever Raymond decides to do that it not divide the Town's people. He noted that it has taken a long time to unite the Town and nothing should be done to destroy that.

MOTION: Charles Leavitt motioned to direct the Town Manager to schedule a meeting for the Budget/Finance Committee to discuss this purchase and to arrange for a special town meeting for a final decision by the Town. Seconded by Betty McDermott.

DISCUSSION: Mr. Leavitt asked if there were any hazardous materials on the property. Mr. Noonan replied he knew of none. He added the property is a slab foundation with a clear span construction. The septic system is between the building and the Dr.'s office. The heating is forced hot water, the well is a driven point, the roof was last replaced in July 1986, and the building has vinyl siding. Mr. Leavitt asked if the building could be moved. Mr. Noonan said he wasn't an authority on building moving but said that he had heard that the building is low enough to move but that the size would require that it be cut in half.

VOTE: Unanimous.

6. Lake Region Economic Indicators Report – Kathleen Brown, Executive Director Lake Region Development Council.

DISCUSSION: Kathleen Brown gave the people present a copy of this year's Lake Region Economic Indicator Report saying that this was a tool for local officials to see whether their communities are going in the right direction. She said that 21 indicators are included in this publication. She reviewed part of the report and ended saying that they plan to publish this annually for the associated town's information. Mr. Allen asked what the Town can do to make the State keep our roads up to date. Ms. Brown replied that the Route 302 and You Committee has been meeting and is presently looking at the intersections in our area. She said that at the moment we have about \$18 million of road improvements approved or pending for this area. She also said that they are looking into having professional planning staff available to the region's towns. This project would involve a budget and hoped that it can be determined by the spring 2003 budget process for town's to include. At this time Naples has said it was interested. Mr. Willard felt it was a good idea and thanked the LRDC for the work it does. Mr. Leavitt concurred.

7. Review and approval of the 2003/2004 Budget Development Schedule.

DISCUSSION: Mr. Willard said that this schedule reflects that the Selectmen and Budget/Finance Committee will be combined for their informational meetings. The Selectmen agreed.

8. Establishment of new Town Office / Library Building Committee.

DISCUSSION: Mr. Willard noted that there are 18 interested people on the list and that he felt 9 members would be enough with the others possibly available to replace anyone who might resign. Mrs. Lester added that the meetings would be public so that anyone could attend.

MOTION: Betty McDermott motioned to authorize the Chairman of the Selectmen to pick the 9 members. Seconded by Christine McClellan.

VOTE: Unanimous.

9. Estimate for renovation work at Town Office.

DISCUSSION: Mr. Willard said that this renovation would be done to comply with recommendations made by the Maine Municipal Association insurance safety inspector.

MOTION: Christine McClellan motioned to approve the proposal. Seconded by Betty McDermott.

VOTE: 4 in favor (McClellan, McDermott, Desjardins, Brown) 1 opposed (Leavitt)

DISCUSSION: Mr. Leavitt said that his objection was not about having it done but that the work was not bid out. Mr. Willard suggested that for small jobs around the town office the selectmen might have him bid a span of time i.e. two years for a town carpenter. This person would be asked to make small repairs but any major work would be bid per job. Mr. Brown felt that was a good idea.

MOTION: Ada Brown motioned to go into Executive Session with the Town Manager. Seconded by Charles Leavitt.

VOTE: Unanimous.

RECESS: Mrs. Brown recessed the meeting at 8:43 pm.

MOTION: Betty McDermott motioned to come out of Executive Session. Seconded by Dana Desjardins.

VOTE: Unanimous.

RE-OPEN MEETING: Mrs. Brown re-opened the meeting at 9:26 pm.

10. Executive Session: Public Safety Building Contract Issues.

MOTION: Charles Leavitt motioned to release the final payment pending attorney approval and that all applicable liens are met. Seconded by Betty McDermott.

VOTE: Unanimous.

11. Communications and other business.

a. Frye Island Street Light

DISCUSSION: Mr. Willard said that Frye Island has agreed to pay for the street light at the Ferry Landing.

b. Speed Zoning

DISCUSSION: Mr. Willard reported that the MDOT has reduced the speed limit on Route 85 at Crescent Beach from 45 mph to 30 mph.

c. Town Holiday greetings.

DISCUSSION: Mr. Willard requested that the Town send Holiday Greeting cards to our volunteers in Raymond, thanking them for their voluntary time and effort. The Selectmen agreed.

d. X-Mas Party

DISCUSSION: Mr. Willard announced that there will be a Town staff holiday party which the Selectmen are invited to on December

12. Review and authorize December 3, 2002 Treasurer's Warrant.

MOTION: Betty McDermott motioned to approve the Treasurer's Warrant in the amount of \$56,732.46. Seconded by Charles Leavitt.

VOTE: Unanimous.

13. Adjourn.

MOTION: Christine McClellan motioned to adjourn. Seconded by Charles Leavitt.

VOTE: Unanimous.

ADJOURNMENT: Ada Brown adjourned the meeting at 9:32 pm.

Louise H. Lester
Town Clerk