

Selectmen Meeting Minutes
Tuesday, March 18, 2003

Attendance: Ada Brown, Chairman; Charles Leavitt; Dana Desjardins; Christine McClellan; Nathan White, Public Works Director; and Don Willard, Town Manager.

1. Call to order. Ada Brown called the meeting to order at 7:00 pm at the Town Office.

2. Consideration of previous minutes dated:

a) February 24, 2003;

b) March 4, 2003;

c) March 7, 2003;

MOTION: Christine McClellan motioned to approve the minutes of February 24, 2003, March 4, 2003, and March 7, 2003. Seconded by Charles Leavitt.

VOTE: Unanimous.

d) March 11, 2003.

MOTION: Dana Desjardins motioned to approve the minutes of March 11, 2003. Seconded by Christine McClellan.

VOTE: 3 in favor (McClellan, Desjardins, Brown) 1 abstention (Leavitt)

3. Bicentennial Committee Planning Update – Deborah Cutten and Sue Ellen Gendron, Co-Chairmen Raymond Bicentennial Committee.

Tabled

4. Review and discussion of revised Committee Appointment Protocol.

DISCUSSION: Mr. Willard said that the draft protocol was ready but asked if they wished to have the code of ethics and conduct added before they went any further. He felt they might want to add alternate positions on the boards in order to cover absences on those boards. The boards and committees will have advisory and recommendation power but the Selectmen will make the appointment.

Tabled until the next meeting.

5. Consideration of revised CEO and Administrative Fee Schedule – Town Clerk Louise Lester and Code Enforcement Officer Jack Cooper.

DISCUSSION: Mr. Cooper explained that the submission showed the suggested fee increases. He noted that fees have not changed since 1990. He felt that the increases were influenced by the amount of work needed for the individual services. Mr. Desjardins asked if building fees were charged for renovations without structural changes. Mr. Cooper replied no because at this time he can't keep up with them. He felt that it would be unfair at this time to require a permit fee from those who will obey the Town ordinance and those who will sneak in their renovations. At this time the only way that renovations are found is by accident or if the assessor finds them. Mr. Desjardins felt we should be requiring building permits for renovations which would alert the assessor. Mr. Cooper replied that he had talked with Mike O'Donnell, assessor's agent, about this problem but they hadn't decided on a way to make it equitable. He said he would pursue this with Mr. O'Donnell. Mrs. McClellan and Mrs. Brown were in favor of this change. It was noted that the revaluation over the next two years should bring the Town up to date. Mr. Leavitt asked that the public be given notice of the start of these changes.

MOTION: Christine McClellan motioned to accept the revised fee schedule as presented and implement it as of May 1, 2003. Seconded by Ada Brown.

VOTE: 3 in favor (Brown, McClellan, Leavitt) 1 opposed (Desjardins)

6. Acceptance of Zoning Board of Appeals resignation of Stephen V.P. Mairs, III.

NOTE: Mr. Willard read Mr. Mairs' letter of resignation.

VOTE: Charles Leavitt motioned to accept the resignation of Stephen Mairs from the Zoning Board of Appeals. Seconded by Christine McClellan.

VOTE: Unanimous.

NOTE: This position will be advertised in the Roadrunner.

7. Proposed "No Parking Zone" on Cape Road – Public Works Director Nathan White.

DISCUSSION: Mr. White explained that this area is on the lake side of the road just before Wawenock Road. There have been complaints from the neighbors, plow trucks and the fire chief about vehicles blocking the roadway while their occupants are apparently ice fishing. Mrs. McClellan asked about enforcement. Mr. White replied that the Sheriff's Department and our constables can ticket the cars. Mrs. McClellan asked that there be a notice in the Roadrunner. Mr. White added that there is a place further up the road just beyond Anderson Road where some vehicles can be parked which won't obstruct the roadway.

MOTION: Christine McClellan motioned to allow the Public Works Department to install signs to establish a no parking zone on the Cape Road just north from Wawenock Road. Seconded by Dana Desjardins.

VOTE: Unanimous.

NOTE: A notice will go into the May Roadrunner.

8. Consideration of five-year snowplowing and sanding contract extension with P & K Sand and Gravel – Public Works Director Nathan White.

DISCUSSION: Mr. White explained that the new contract was the same with the exception of 1) a clause added to protect P&K from expenses incurred by a natural disaster like the ice storm of 1998, 2) an increase in town support for salt from 650 tons to 1000 tons and after that amount P&K will support the rest in a 50/50 match with the Town, and 3) a built in CPI increase annually of 3.62%. Mr. Willard noted that as found in the past this is still the best direction Raymond can go in to save money on our road plowing. Mr. Leavitt agreed that this was a creative way to provide a cost effective service to the Town. He asked about the drug licensing. Mr. White replied that in order for a driver to hold a CDL license they must have periodic drug testing. Raymond uses a private company which is certified by the State of Maine.

MOTION: Dana Desjardins motioned to accept the contract with P&K Sand and Gravel. Seconded by Charles Leavitt.

VOTE: Unanimous.

9. Consideration of amended Consent Agreement – Steven and Yolanda Catir with respect to property formally owned by Earl and Carol Kline - Code Enforcement Officer Jack Cooper.

DISCUSSION: Mr. Willard noted that there has been a consent agreement signed by the Selectmen. He explained that the Planning Board is requesting that the consent agreement be amended to say "any remaining land". Mrs. McClellan asked if this was the last meeting's solution. Mr. Cooper replied that this was necessary because of the driveway requirements. Mrs. McClellan asked if this would inhibit any further Planning Board decisions. Mr. Cooper – no. Mr. Leavitt asked if this would increase or decrease the total number of lots. Mr. Willard replied increase. Mr. Cooper added that further work would be a subdivision with a full Planning Board review required. Mr. Willard asked if the Planning Board had passed a motion that this be done? Mr. Cooper – yes.

MOTION: Charles Leavitt motioned to approve and authorize the Town Manager to sign the amended consent agreement. Seconded by Christine McClellan.

VOTE: Unanimous.

10. Consideration of 2002 Unlicensed Dog Warrant – Town Clerk Louise Lester.

MOTION: Charles Leavitt motioned to approve the 2002 Unlicensed Dog Warrant. Seconded by Dana Desjardins.

VOTE: Unanimous.

11. Communications and other business.

a. Portland Water District

Mr. Willard reported that he had received a letter asking for the Selectmen to sign a letter of support for legislation which will give self-regulating power to the Portland Water District as they have had in the past. This legislation is being presented by our Representative Joseph Bruno.

Tabled

b. Abatement Professionals

Mr. Willard reported that the agreement with Abatement Professionals is nearing completion concerning our asbestos abatement done late last year.

c. Budget/Finance Committee

The next Budget/Finance Committee will have to be changed from March 31, 2003 the date to be announced.

d. 1975 Forestry Truck

Mr. Willard explained that the planned renovation for the Forestry truck appears to be \$22,000 instead of the \$15,000 estimated. He said they would try to reduce the cost. However, there is available a 1985 Army surplus 6x6 which has 3,000 miles for \$2,000. If the best solution is to purchase the 1985 truck then they will find a way to dispense with the 1975 truck. This will keep us within the budget.

e. Updates

Mr. Leavitt noted that the 2003-2004 budget is almost complete for Town and School. The Budget/Finance Committee meeting for the vote will be announced and he hoped that the residents would get involved. He said that information is available at the Town Office and the Schools. At present the Town budget will increase the mil rate by .50 mils, the School budget by 2.13 mils, and together the total increase will be 2.63 mils. He wished the information to keep flowing over the next eight weeks. Mr. Willard added that there is information on the Raymond website as well (www.raymondmaine.org).

Municipal Election date will be Friday, May 16, 2003 from 7:00 am to 8:00 pm at Jordan-Small Middle School.

Town Meeting will be Saturday, May 17, 2003 at 10:00 am at Jordan-Small Middle School.

f. Budget/Finance Committee

Mr. Leavitt was disappointed that only 4 members of the Budget/Finance Committee attended the meeting reviewing the School budget. He noted that those present had the same reaction as many who attended the School's budget public hearing. He felt that the budget needed a complete review by the townspeople. He felt there was too much of an inequity between the Town budget and the School budget. He wanted to support the schools but felt that their budget was out of control. He once again asked the public to get involved. Mrs. Brown concurred.

g. Bicentennial Founder's Day Committee

Mr. Willard announced that the Bicentennial Committee was considering the closing of Route 121 for the Parade on June 21st. He also said that George Bartlett was prepared to arrange for fireworks thanks to the donation of the Windham Rotary Club. Mr. Desjardins said that he would be helping arrange for electricity for the celebration at the schools but said that Raymond Elementary was not set up for this type of activity. He asked for further support to allow this event to happen. Mr. Willard announced that the Committee was looking into building some type of permanent structure in the Town which would symbolize our 200th Birthday.

MOTION: Dana Desjardins motioned that the Town of Raymond support the Bicentennial Founders' Day celebration. Seconded by Christine McClellan.

VOTE: Unanimous.

12. Review and authorize March 18, 2003 Treasurer's Warrant.

MOTION: Christine McClellan motioned to approve the Treasurer's Warrant in the amount of \$113,512.59. Seconded by Charles Leavitt.

VOTE: Unanimous.

13. Adjourn

MOTION: Charles Leavitt motioned to adjourn. Seconded by Dana Desjardins. VOTE: Unanimous.

ADJOURNMENT: Ada Brown adjourned the meeting at 8:06 pm.

Louise H. Lester
Town Clerk