

Town of Raymond
401 Webbs Mills Road
Raymond, Maine 04071

Selectmen Meeting Minutes
Tuesday, September 16, 2003

Attendance: Ada Brown, Chairman; Betty McDermott; Charles Leavitt; Dana Desjardins; Christine McClellan; Michael Schmidt, owner Café Sebago; Nathan White, Public Works Director; Denis Morse, Fire Chief; and Don Willard, Town Manager.

1. Call to order. Ada Brown called the meeting to order at 7:00 pm at the Town Office.

2. Consideration of minutes dated September 2, 2003.

MOTION: Betty McDermott motioned to approve the minutes as written. Seconded by Christine McClellan.

VOTE: Unanimous.

3. 2004 Public Works $\frac{3}{4}$ Ton Pickup Truck and Plow Bid Award – Public Works Director Nathan White.

DISCUSSION: Mr. Willard announced that the low bid was from Sebago Lake Chevrolet in Windham for \$28,029 with the trade-in of the 2000 Chevrolet truck for \$14,000 and a Fisher plow for \$2,005. There were five bids offered. He recommended the purchase in the amount of \$16,834. Mr. White discussed with the Board why they were accepting a Chevrolet instead of a Ford. He said that it was the low bid and that the other Chevrolets in the fleet were doing well as were the Fords. Mr. White added that this truck would be a diesel and that only the body was truly Chevrolet.

MOTION: Betty McDermott motioned to approve the purchase of the 2003 Chevrolet diesel $\frac{3}{4}$ ton truck for \$16,834 from Sebago Lake Chevrolet. Seconded by Christine McClellan.

DISCUSSION: Mr. Leavitt asked if the money was in the CIP. Mr. Willard replied yes that it was in over 3 years. He noted that with the unexpected trade-in of the 2000 Chevrolet which has had many problems including a cracked frame. He said that with the passage of this motion, financing would come before the Selectmen at their next meeting.

VOTE: Unanimous.

4. Lake Region Development Council (LRDC) – New staff introduction.

TABLED until members of the LRDC can be present.

5. Fire Department Bid Award – Fast Attack Mini-pumper – Denis Morse, Fire Chief.

DISCUSSION: Chief Morse reported that only two companies replied from the RFP. Only E1 had a truck for \$112,000 which is a small pumper truck that will be able to go down the narrow camp roads with ease. This will be used as a first respond vehicle with rescue. The truck is new but will be used once for a demo truck before we get it. It will come with a generator and power pack which the Fire/Rescue Association is purchasing. He noted that the CIP has \$84,000 from the last two budgets in it.

MOTION: Betty McDermott motioned to purchase the truck as recommended. Seconded by Christine McClellan.

DISCUSSION: Mr. Leavitt said he was in favor because of the lack of volunteers available to drive vehicles. This will make it easier to respond with fewer firemen. Chief Morse noted that this, not being an “ordered” truck, will be standard shift where the other trucks Raymond has purchased are automatic. He continued that it appears the Department will have to try to do more with fewer people. Dwayne Buzzell had concern that the truck is a standard and would have worn clutch problems because of Raymond’s hills. Chief Morse felt that anyone who would be driving this vehicle would be trained to use a standard shift.

VOTE: four in favor (McDermott, McClellan, Leavitt, Brown) 1 in opposition (Desjardins)

a. Fire at Jordan-Small Middle School.

DISCUSSION: Chief Morse reported that there had been a fire in an electrical breaker panel at Jordan-Small Middle School. The firemen organized along with the school staff an orderly exit of the students to Raymond Elementary School. He said that the State Fire Marshall and electrical inspector were looking at the situation. The main damage was the fuse box and the smoke in the building. The Gray ladder truck helped with the clearing of the smoke. The fire was extinguished with dry chemical extinguishers. The room where the panel was had heat detectors but not smoke. The school does not have a sprinkling system. He was not sure whether the panel was new or old. He added that there will be a meeting with the principal and other officials this week.

b. Jordan-Small Middle School chimney.

DISCUSSION: Mr. Leavitt said that more study is going to be done on the plans for the chimney and what is there for compliance.

6. Panther Pond Association Request for Signage on Mill Street Bridge – Gary L. Cox, President.

DISCUSSION: Mr. Willard explained that Gary Cox has asked that signage be put on the Mill Street bridge to keep people and children from diving from the bridge. Mr. Willard said that policing would be a problem. He recommended putting up some signage and notification to the County Sheriff’s Department. He added that this would become a Selectmen’s policy, not an ordinance. Mr. Desjardins asked who owned the boat launch near the bridge. Mr. Willard replied Walter O’Connor who allows the public to use it. Mrs. McClellan felt it was unfortunate to have to stop swimming in that area and felt that cutting back the brush along the roadway on each side of the bridge would help driver visibility. Mr. Willard noted that the town or state has no liability concerning the bridge that its use is “at your own risk”. Mr. Leavitt thought that signage saying “children playing” and a sign siteing the State statues regarding liability would suffice. There was concern about the longevity of the signs. Mr. Willard felt that they might cut back the brush and ask the MDOT for a speed review for 25 mph.

MOTION: Christine McClellan motioned to improve the sight lines around the bridge and ask for a speed review on Mill Street to 25 mph. Seconded by Betty McDermott.

VOTE: Unanimous.

7. Consideration of liquor license renewal for Café Sebago – Michael Schmidt, d/b/a Café Sebago, 1248 Roosevelt Trail.

NOTE: Mr. Willard said that the Fire Department approved the inspection.

MOTION: Charles Leavitt motioned to approve the liquor license for Café Sebago.

Seconded by Dana Desjardins.

DISCUSSION: Mr. Schmidt questioned whether the Fire/Rescue Dispatch can monitor his building as it does for other businesses in town. He felt there was an inequity of service if some business can avoid the expense of having a private company monitor their alarms. He said he was going to spend about \$300 per year for this service to a private company. Chief Morse said that this was going to be studied and noted that the two schools and 3 businesses in town were being monitored at Dispatch. These entities must have designated telephone lines for this purpose for which the companies pay. Chief Morse continued that they will be making a log of all businesses who have complied or not. At this point he knows that all restaurants in town have alarm systems whether they are in operation or not. He noted that Sabre Yachts has an old system which should be updated.

8. Confirmation of Amanda L. Simpson, CMA as Assessor's Agent.

DISCUSSION: Mr. Willard recommended that the Selectmen appoint Amanda Simpson as the Assessor's Assistant now that she has passed her assessor's test. She will work a 32 hour week, have a raise in pay, and get vacation accruing at the ten-year employee rate this year and at the fifteen-year rate next year, after that vacation will accrue annually. He said that the town will also be able to draw help from her with her experience as a planner.

MOTION: Charles Leavitt motioned to go into Executive Session on a personnel matter with the Town Manager. Seconded by Dana Desjardins.

VOTE: Unanimous.

RECESS: Ada Brown recessed the meeting at 7:48 pm.

MOTION: Charles Leavitt motioned to come out of Executive Session. Seconded by Betty McDermott.

VOTE: Unanimous.

RE-OPEN MEETING: Ada re-opened the meeting at 8:07 pm.

MOTION: Charles Leavitt motioned to approve Amanda Simpson as Assessor's Agent per the recommendation of Don Willard of September 8, 2003, effective September 15, 2003 with the benefits prorated to a 32 hour per week position. Seconded by Christine McClellan.

VOTE: Unanimous.

a. Commitment

DISCUSSION: Ms. Simpson distributed a memo from her requesting the commitment be adopted this week. She asked for a very short meeting on Thursday, September 18,

2003 at 6:00 pm to sign the commitment. The Selectmen felt most of them could attend.

b. State Valuation

NOTE: Ms. Simpson announced that the 2004 Preliminary State Valuation has been received determining that Raymond's valuation is at 71%. She encouraged the revaluation process begin in 2004. She said that she has spoken with the State Tax representative about this possibility.

9. Maine Municipal Association Voting Delegate Credentials.

DISCUSSION: Mr. Willard announced that the Maine Municipal Association Annual Meeting will be on Wednesday, October 8th at 11:00 am at the Augusta Civic Center. He asked that the Selectmen appoint the Delegate from Raymond as himself and the alternate as Louise Lester.

MOTION: Betty McDermott motioned to appoint Don Willard as Raymond's delegate to the MMA Annual Meeting with Louise Lester as alternate. Seconded by Christine McClellan.

VOTE: Unanimous.

DISCUSSION: Mr. Leavitt asked whether LD1372 and LD1679 Tax Reform issues would be discussed. Mr. Willard replied that it probably would and that there would be a provisional debate at Lake Region High School with other debates around the State. Mr. Leavitt had concern that the publicity for the MMA plan was being called the "citizens initiative" which in another year if necessary it might be confused with the Carol Pulaski initiative which would be a mistake. He felt it would be better to stay away from "titles" and call it the MMA proposal. Mr. Willard stated that the MMA would not support Mrs. Pulaski's initiative.

10. Communications and other business.

- a. Tentative meeting date with Cumberland County October 14th, 7:00 pm – Raymond Public Safety Building.

Mr. Willard hoped that this meeting would show everyone what a wonderful building Raymond had and that its use would be beneficial to all involved.

- b. Raymond Cape water safety survey results for Selectmen information – Kim Manoush

Mr. Willard explained that there was a group who has been discussing the possibility of having a lake patrol. Pat Smith, Camp Wawenock, wanted to thank the Raymond Fire/Rescue in their participation in finding a jumper off Frye's Leap on August 23rd. She said a patrol was needed especially in that area to keep boats moving slowly through the gut between the Cape and Frye's Island. She said the mixture of swimmers, slow boats and fast plus the ferry was a danger. She understood that jurisdiction was a barrier but it must be overcome. She felt that most dangerous issues were influenced by speed and alcohol use. She announced a safety meeting in Windham on September 17, 2003 at 8:30 am. Mr. Leavitt felt that this issued needed to be addressed. Mrs. McClellan thought that some system for

safety needed to be developed. Mrs. McDermott thanked the committee for a very informative survey. Ms. Smith said that the size and horsepower of the boats now on the lake were a problem.

c. Bicentennial Finale

Mr. Willard announced that the final celebration for Raymond's Bicentennial would be on September 21st beginning at 4:30 pm at Raymond Elementary School. This would be a picnic on the grass with music for the children and adults with fire works at dusk.

d. Advisory Petition

Mr. Willard reported that the Registrar of Voters has qualified 200 signatures on a citizen petition asking that the Raymond Fire/Rescue Dispatch stay in Raymond. There is no action to be taken at this time.

e. ICMA Meeting

Mr. Willard announced that he would be leaving next Saturday for the ICMA meeting in North Carolina weather permitting (Hurricane Isabel). He would return the end of next week.

f. Lions Club Medical Equipment Closet

Mrs. McDermott said that especially wheel chairs were needed for loan and anyone who would like to donate one would be appreciated. Please call Morgan Willis to donate equipment.

g. Raymond Casco Historical Society

Mrs. McDermott reported that the Society's School House building in Casco needed to have heavy screening over it's windows to protect it from vandalism. She said that Hancock Lumber was selling the materials at cost and Tim Symonds had been hired to install it. The cost will be \$500. The Town of Casco is donating \$250 and Mrs. McDermott asked if Raymond would donate \$250. There was discussion from where this money might come. Mr. Willard said he probably could find the money if asked but that there were no funds designated from this purpose. Mr. Leavitt suggested that the Historical Society request being put into the 2004-2005 budget under the Undesignated list.

h. School Committee and Selectmen meeting.

Mrs. Brown announced that the meeting suggested for October 8th at 6:00 pm was possible for most of the School Committee members but Mr. Willard would not be available. She felt that 100% attendance of both boards was necessary. They decided to propose a date in November and Mr. Willard was asked to arrange it.

11. Treasurer's Warrant for September 16, 2003.

MOTION: Betty McDermott motioned to approve the treasurer's warrant in the amount of \$123,229.20. Seconded by Christine McClellan.

VOTE: Unanimous.

12. Adjourn.

MOTION: Dana Desjardins motioned to adjourn. Seconded by Charles Leavitt.

VOTE: Unanimous.

ADJOURNMENT: Ada Brown adjourned the meeting at 8:40 pm.

Louise H. Lester
Town Clerk