

Town of Raymond  
401 Webbs Mills Road  
Raymond, Maine 04071

Selectmen Meeting Minutes  
Tuesday, October 7, 2003

Attendance: Betty McDermott, Acting Chairman; Charles Leavitt; Dana Desjardins; Christine McClellan; and Don Willard, Town Manager.

1. Call to order. Betty McDermott called the meeting to order at 7:00 pm at the Town Office.
2. Consideration of previous minutes dated: a.) September 16, 2003  
b.) September 18, 2003

MOTION: Dana Desjardins motioned to approve the Minutes from September 16, 2003 and September 18, 2003. Seconded by Charles Leavitt

MOTION WITHDRAWN: Desjardins and Leavitt withdrew their motion.

MOTION: Dana Desjardins motioned to approve the Minutes from September 16, 2003. Seconded by Charles Leavitt.

VOTE: Unanimous.

MOTION: Dana Desjardins motioned to approve the Minutes from September 18, 2003. Seconded by Christine McClellan.

VOTE: 3 in favor (Desjardins, McClellan, McDermott) 1 abstention (Leavitt)

3. Consideration of Planning Board Appointments: Debbie Davis and Patrick Clark.

MOTION: Charles Leavitt motioned to accept the recommendation of the Planning Board and appoint Debbie Davis and Patrick Clark to the Planning Board. Seconded by Christine McClellan.

VOTE: Unanimous.

4. General Assistance Ordinance – Adoption of Revised Appendices A-C for 2003/2004.

DISCUSSION: Mr. Willard explained that this was an annual item because the amounts for assistance changed year by year and had to be updated.

MOTION: Christine McClellan motioned to adopt the MMA's General Assistance Ordinance Appendices A-C for 2003/2004. Seconded by Charles Leavitt.

VOTE: Unanimous.

DISCUSSION: Mr. Leavitt applauded the levels of increase for General Assistance at 1.5% or less in each category. He felt that government in general should follow suit in their budgetary increases.

NOTE: The Selectmen signed the ordinance.

5. Consideration of Annual Town Scholarship funding level.

NOTE: The Selectmen set the amount of scholarships for this year as described in the spread sheet from Elizabeth Cummings, Finance Director. It was determined that the final

scholarships might be in various amounts for possible multiple gifts under one scholarship title.

Collins-Day	\$8,245.00
Carleton E. Edwards	\$2,879.00
George Wood	\$1,485.00
Alva Clough	\$1,911.00
Johannas Lund Science	\$1,340.00

Mrs. McClellan indicated that she believed that the Johannas Lund Science scholarship was not for high school students but eighth grade students going into high school. She would look into this.

6. 2003 E-1 Mini Pumper – Financing for approval.

DISCUSSION: Mr. Willard explained that the cost of the truck would be \$112,113 of which \$84,000 was in the last CIP and financing with E-1 Federal Signal Financing of \$28,813 would be at 3.39% for one year (\$976 interest). The second payment would be from the 2003/2004 CIP.

MOTION: Christine McClellan motioned to accept the proposal. Seconded by Charles Leavitt.

VOTE: 3 in favor (McClellan, McDermott, Leavitt) 1 opposed (Desjardins)

7. Appointment of Rita Theriault as Deputy Clerk and Deputy Tax Collector.

MOTION: Christine McClellan motioned to appoint Rita Theriault as Deputy Town Clerk and Deputy Tax Collector. Seconded by Charles Leavitt.

VOTE: Unanimous.

8. Appointment of Paul J. White as Assistant Code Enforcement Officer.

NOTE: This is a part-time 16 hour/week position.

MOTION: Christine McClellan motioned to appoint Paul J. White as Assistant Code Enforcement Officer. Seconded by Charles Leavitt.

DISCUSSION: Mr. Desjardins noted that since Mr. White is a building contractor there could be a perceived conflict of interest. Mr. Willard said that he would not be able to inspect any structure of which he has had an interest. He continued that he would like to encourage Mr. White to take only jobs outside of Raymond. Mr. Leavitt suggested that there be language added to the personnel policy concerning this subject. Mr. Willard said that he would prepare wording for the personnel policy for the Selectmen to look at. Mr. Leavitt explained that these positions were based on need at the Town Office to do the work of a growing community and that they were passed at the last annual town meeting.

AMENDMENT TO THE MOTION: Mrs. McClellan and Mr. Leavitt amended their motion to say that the Assistant Code Enforcement Officer would do no construction work in the Town of Raymond.

VOTE ON AMENDMENT AND MOTION: Unanimous.

9. Appointment of Linda Morin to Tassel Top Board of Directors.

MOTION: Dana Desjardins motioned to appoint Linda Morin to the Tassel Top Board of Directors. Seconded by Christine McClellan.

VOTE: Unanimous.

10. Communications and other business.

a.) Route 302 Improvement Project – Final progress payment and release of retainage.

DISCUSSION: Mr. Willard explained that this would be the final payment of \$88,818 which included the \$20,000 in liquidated damages. If this last payment is accepted the balance in the project would be \$21,972. The last issue to be resolved is the reseeding of the grass.

b.) Waterline project.

DISCUSSION: Mr. Willard said that the final accounting of the waterline project has not been completed because a few things like the sink hole near Gagnon Oil has not been corrected. He felt this project would end well under budget.

c.) MMA Convention.

DISCUSSION: Mr. Willard announced that he would be attending the MMA Convention October 9<sup>th</sup> through 11<sup>th</sup> in Augusta. He added that he and Amanda Simpson, Assessor's Agent, would be talking with Vision Appraisal and would like to get their acceptance of the contract as authorized at the last annual town meeting.

d.) Trudilynn Files Subdivision.

DISCUSSION: Mr. Willard reported that \$15,000 has been received from Ms. Files on account and the request for proposal can now be advertised. The escrow account will be approved by Trudilynn Files.

e.) Revaluation.

DISCUSSION: Mr. Leavitt asked how much funding needed to be raised for the revaluation. Mr. Willard replied we now have \$68,000 plus interest from the last CIP. Mr. Leavitt noted that this revaluation will be dictated by the State since we are now at 71% valuation. Mr. Willard added that this will be a tough budget year since Raymond will have to pay for the revaluation which will be something over \$300,000. He said that the Town would try to keep the budget low but said that the ability to serve the increasing population was difficult to do without increasing the budget.

f.) Gore Road

NOTE: Mr. Willard reported that the speed on Gore Road from the Gray end through to Webbs Mills Road will be 25 mph.

g.) 2002 Town Report

NOTE: Mr. Willard announced that last year's town report received a third place award for excellence in the town's population size. He hoped that next year's annual report being the Bicentennial issue would be even better.

h.) Flag Protocol.

DISCUSSION: Christine McClellan asked that a flag protocol be written in order to take care of the American flags along our roadways. The responsible party needs to be established for raising and lowering the flags

i.) Paul Borriello Case

NOTE: Mr. Willard reported that the Appeals Board case with Mr. Borriello has been dismissed.

j.) Public Works Building.

NOTE: Mr. Willard said that he had applied to the National Guard to build a Public Works building on Plains Road. He said it would be contingent on Raymond raising the funds for materials and the availability of the National Guard.

k.) Bridgton News.

NOTE: Mr. Willard indicated that an article appearing in the Bridgton News was very good depicting the issue of a revaluation for a town. He would provide copies for people to read.

11. Review and authorize October 7, 2003 Treasurer's Warrant.

MOTION: Dana Desjardins motioned to approve the Treasurer's Warrant in the amount of \$1,028,936.24. Seconded by Charles Leavitt.

DISCUSSION: Mr. Willard explained that a payment for the Public Safety Building was included.

VOTE: Unanimous.

11. Adjourn.

MOTION: Charles Leavitt motioned to adjourn. Seconded by Christine McClellan.

VOTE: Unanimous.

ADJOURNMENT: Betty McDermott adjourned the meeting at 8:42 pm.

Louise H. Lester  
Town Clerk