

Town of Raymond  
401 Webbs Mills Road  
Raymond, Maine 04071

Selectmen Meeting Minutes  
Tuesday, January 4, 2005

Selectmen present: Betty McDermott, Chairman; Ada Brown; Mark Gendron; Mike Reynolds, and Christine McClellan.

Selectmen absent: None

Staff present: Don Willard, Town Manager; Jack Cooper, Code Enforcement Officer; Amanda Simpson, Assessors' Assistant; and Denis Morse, Fire Chief

Others present: John Rand, Raymond Conservation Commission; Charlie Turner, Raymond Waterways; Noralee Raymond, Raymond Waterways

1. Call to order. Betty McDermott called the meeting to order at 7:00 p.m. at the Town Office.
2. Consideration of previous minutes dated December 21, 2004.  
MOTION: Ada Brown motioned to approve the minutes with two corrections: on page 2, number 3 for the motion second Mark "Reynolds" should be Mark "Gendron" and under the following discussion, Debbie "Banker" should be "Baker". Seconded by Christine McClellan.  
VOTE: Unanimous 5-0

ITEM EX-AGENDA:

Sue Hirsch expressed concern about the tsunami disaster in Southeast Asia. She said that she could support the funding with a personal donation but felt that she could do more. She noted that Raymond has a wonderful history of volunteerism and sharing and wondered if Raymond might help in some way collectively. She asked that the town Selectmen look for some way to have the town contribute possibly using the Roadrunner or on the town office's message sign. In this way, the children could participate as well. She felt that we are stronger collectively than singularly. She offered to work on a committee to do this once a program was established. She didn't want to let this idea die so that those people never get the help they will need in the coming years. Mr. Willard thought that the idea could be introduced for planning in the future. Mr. Reynolds said that the middle school children have already started a program. Mrs. McDermott felt that this could be studied further.

3. Junk Yard Ordinance update – Jack Cooper, Code Enforcement Officer.  
DISCUSSION: Jack Cooper reported that 41 Main Street has only one container trailer left and the owner has cleaned the yard to some extent but still has six

unregistered vehicles and the ordinance says that he can only have three. Mr. Cooper said that he would make a visit there tomorrow to discuss the unregistered vehicles. He noted there was another junk yard off Raymond Hill Road where the town's lien ends in February. At that time, the town will own the property. There is also another junk yard on Webbs Mills Road which is being investigated.

4. Consideration of Appointment of Louise Murray as Registrar of Voters for a two-year term – Louise Lester, Town Clerk.

DISCUSSION: Mrs. Lester explained that by statute a Voter Registrar must be appointed every odd year for a two-year term. She recommended reappointing Louise Murray.

MOTION: Christine McClellan motioned to appoint Louise Murray as Voter Registrar for a two-year term. Seconded by Ada Brown.

VOTE: Unanimous 5-0

5. Discussion of Sheriff's Department proposal for Patrol Office at Public Safety Building – Denis Morse, Fire Chief.

DISCUSSION: Chief Morse reported that they had received a verbal request for a written agreement from the Cumberland County Commissioners concerning the use of the Public Safety Building for the Cumberland County Sheriff's Department patrol. The County would help with maintenance work in payment. Mr. Willard said the value of the utilities for the office space would be \$289.44 per annum. Chief Morse said that the Sheriff's are using the facility as well as the IF&W, which includes a bay for washing their vehicles and the exercise room for breaks and report writing. He continued since they have been accessing the PSB, the Sheriff's have been more available to Raymond in the last year. Mr. Willard said that the proposal is a modest plan which is now before the County Commissioners for their consideration. Chief Morse felt that the necessity is there and the officers have been using the facility for a while. Mr. Willard wanted the Town of Naples to know that Raymond did not solicit the CCSD but that the officers came to Raymond because it was convenient. At this point, we have not heard from the Commissioners. Mr. Willard felt that the Sheriff's Department was very interested and he hoped that the commissioners are as well. Chief Morse noted that the wardens have stored their iceboat at the PSB for the past few years and probably will again. He added that Raymond hasn't charged them for the space but the close proximity of the iceboat is useful to Raymond if we have a need. Mr. Willard noted that the IF&W would be willing to train our personnel to use the boat in order to help them for water rescue.

MOTION: Christine McClellan motioned to approve the proposal for the Public Safety Building under the terms outlined in the letter to Captain William Rhodes of the CCSD dated December 22, 2004. Seconded by Ada Brown.

VOTE: Unanimous 5-0

6. Ambulance Replacement Request – Denis Morse, Fire Chief.

DISCUSSION: Chief Morse explained that the Department had planned to run Rescue 2 through the winter and look for a replacement. However, the unit has been in the shop often with the front end and electrical system being of concern with much

time lost. Pierce Company has a heavy-duty demo available designed on a 2.5 ton truck. In the past, Raymond has stayed away from the heavy-duty units because they can be uncomfortable. However, he felt it might be time to look at this 2-year-old demo along with the Selectmen because it has attributes which make it more comfortable and would probably last longer. He felt that the suspension and truck itself is much better to ride in than earlier versions. He thought this truck would come in under the \$140,000 budgeted. Mr. Willard noted that the acquisition would be moved up earlier than originally planned. Chief Morse said that some necessary accessories would cause the price to be slightly over the budgeted \$140,000. He added that they would be looking to see if the heavier truck would be economically feasible and then asked that they could go ahead with purchasing the ambulance. Mrs. McDermott agreed that it was needed because Rescue 2 is under repair a good amount of time. Mr. Gendron asked what the repairs might cost to Rescue 2 until the town would purchase a new ambulance on the original time line. Chief Morse replied that the electrical system seems a real problem but the lost time involved with repairs and transportation is the real issue. He added that he just found that there was \$5,000 repairs needed on a fire truck which was not planned. Mr. Willard said that if Rescue 2 needed high maintenance than it would be parked, and Rescue will run with one ambulance until a new unit can be purchased. Mr. Desjardins asked about out sourcing this from United or Pace. Chief Morse replied that they have information from the Town of Naples that their quote from United was \$240,000 per year. Mr. Desjardins asked if he would get a direct quote. Chief Morse said that they did about two years ago but the availability of a unit was a problem and the lag time for response was unacceptable to get people taken care of. He continued that a hospital owns United and they don't want to increase their liability in personnel and equipment to service Raymond. Mrs. McClellan thought that if Mr. Gendron could work with Chief Morse in helping to make this decision than she felt the purchase could be made ahead of the original time line.

**MOTION:** Christine McClellan motioned to go forward with the purchase of an ambulance upon the recommendation of Chief Morse and Mr. Gendron. Seconded by Ada Brown.

**DISCUSSION:** Mr. Gendron felt that this might not be a good deal because the engine isn't as big as we need but felt that a heavy duty truck was the way to go. He indicated that Raymond should look for a demo in order to save money.

**VOTE:** Unanimous 5-0

7. Consideration of member qualifications and rules of procedure for Board of Assessment Review – Assessors' Agent Amanda Simpson.

**DISCUSSION:** Amanda Simpson said that the procedures draft, which was originally written by our town attorney, should be endorsed by the Selectmen but adopted by the Board of Assessment Review. She added that some suggested changes, noted by Louise Lester, would be made for the final draft. She explained that there could be a conflict of interest if one person served on two committees

which have to do with the use of town finances or land use i.e. school committee or planning board; or having two or more relatives serving on this board. She didn't feel that you can mandate qualifications for membership on this board but believed that some knowledge of land use or assessing would be helpful. Charlotte Lester asked about the Planning Board member not being a member but a real estate person could. Ms. Simpson answered that the Planning Board member would be under oath to represent the town in land use, where the real estate person would not be under the function of another town committee or board. The fact of the oath would put the Planning Board member in a difficult position. Mr. Willard said that if this document is approved then advertisements would be published for volunteers, interviews would be heard, appointments would be made by the Selectmen, and the training would be undertaken by the Board of Assessment Review to prepare them for their work after the revaluation is finished. Mr. Reynolds suggested that the final draft come before them at their next meeting for approval. Ms. Simpson noted that Vision would do the first session of appeals immediately after the revaluation and thereafter the Board would handle appeals. Mr. Willard suggested that Ms. Simpson submit the proposed advertising using the existing criteria for members.

a. Comprehensive Plan Implementation Committee

Ms. Simpson announced that she would be setting the first meeting date at the end of this week in order for that work to proceed.

8. Raymond Waterways Protective Association year-end report and funding request – John Rand.

DISCUSSION: Noralee Raymond reviewed 2004 saying there were two part-time employees who inspected over 1800 boats and stopped some water plants from entering the lakes. Working with the Department of Environmental Protection, there was a Digley Brook remediation plan. A Port Harbor Marine remediation which included some tarping to cover the bottom. A Watershed Stewards Program grant – Panther Pond with federal funding involving the Panther Pond Association for \$83,000; \$43,000 is federal funds and the rest will be matching funds from town, private sources, and Portland Water District. This work will begin in April 2005. Tenney River's culvert, which had eroded, was repaired and paid for by the MDOT.

Charlie Turner, President of Raymond Waterways, had concern about an oxygen decrease problem in our lakes. The testing was done every two weeks showing three layers of water, an upper, a middle about 20 feet down, and a level below the middle layer which extends to the bottom of the lake. In late August, the testing showed that all oxygen was gone from the lower level to bottom of the lakes. September and October were the same, which happened all across Cumberland County. Because of drought over the past three years, the pollutants were washed into the lakes this year because of the normal rainfall. Mr. Gendron asked about the shallow lakes. Mr. Turner didn't know about them because he didn't have any data and thought that it might not be so bad because there is less

lower layer. Mr. Gendron asked that this be written for the Roadrunner to inform the people. Mr. Rand agreed.

John Rand passed out their budget for 2005-2006 saying that there is a clear and present danger for our lakes. Asking for \$12,000 for the 2005-2006 season. Mr. Rand indicated that this year's budget will have about \$6,000 to use this spring and they are looking to Portland Water District and private contributions to end the year 2004-2005. They would like to have a three quarter time person in Noralee for 2005-2006. He hoped that they can level off within the next year and remain the same for a while. Ms. Jewell asked about cooperative work with other towns. Mr. Rand said that they are working with Casco to form a waterways association in order to work cooperatively. He added that they would be asking Casco for some funds this year because we share some water with them. The Department of Environmental Protection and the Lakes Environmental Association understands that we're leading the effort in the area and gives us some help. He added that they want to receive funding from Portland Water District on an annual basis. He noted that Casco isn't organized yet but will be looking to do more. Mr. Walker asked about the ducks and geese milfoil impact on the lakes. Mr. Rand said that they are known as a vector but feel that the boats move more of the milfoil than the wildlife. Mrs. McClellan felt that the Fishing Derby might be a contributor. Mr. Rand felt that might be a good source and added that they are looking toward other corporate funding.

Mrs. McDermott wanted to thank Raymond Waterways for their work and positive impact.

9. Selectmen Bylaws and Policies for consideration and possible adoption.

DISCUSSION: Mr. Willard noted that this was a carry over item from last fall. He said that one decision to be made was to vote a chair if the vice chair was not in attendance. Mr. Gendron noted the way an item is added to the agenda should be decided. Mr. Reynolds said he liked the addition. Mrs. McClellan felt that this addition was necessary because of concern with having a wide-open forum which could become cumbersome. She would rather have an item put on an agenda for discussion before the meeting. Mr. Gendron felt that without this opportunity some questions might not be taken care of because they would have to wait for the process instead of getting an answer more readily. The chair should be able to regulate this opportunity for the public. Mr. Gendron said that some boundaries should be established to allow some control. Ms. Jewell felt this would get people to come to the meetings and they are going to speak if they come, therefore, if this situation is in the rules and procedures then there will be some guidelines to control the discussion. Mr. Willard noted that it is done in other forums and the board response is a "thank you" where no board discussion or decision is entertained. Mr. Reynolds suggested that any member of the Board could control this type of discussion along with the chair. Mr. Gendron felt that the public comment could come directly after the minutes. Mr. Reynolds asked that they vote on what is presented tonight and this item could be an amendment in the future.

It was decided to leave out Section 8. The choice of a chair after the vice chair would indicate the most senior member of the board or if there was more than one senior member, a vote of the three remaining members would choose a chair. Mr. Gendron questioned Section 20 where an initial policy agenda item and vote can be taken in one meeting. He suggested having a reading of the rule or policy the first meeting and a vote the second meeting with the entire board voting. Mrs. Brown felt that they should wait to vote on the policy document in its entirety. It was decided to take it in steps.

MOTION: Mike Reynolds motioned to adopt the Town of Raymond Bylaws and Policies of the Board of Selectmen with the exception of Section 8 and insert that "The choice of a chair after the vice chair would allow the most senior member of the board or if there was more than one senior member, a vote of the three remaining members would choose a chair." Seconded by Christine McClellan

VOTE: Unanimous 5-0

MOTION: Mark Gendron motioned to open the public hearing. Seconded by Ada Brown.

VOTE: Unanimous 5-0

There were no comments.

MOTION: Christine McClellan motioned to close the public hearing. Seconded by Mark Gendron.

VOTE: Unanimous 5-0

#### 10. Public Hearing: Consideration of Adoption of 2005 General Assistance Ordinance and Appendices

MOTION: Mark Gendron motioned to accept the General Assistance ordinance and appendixes for 2005. Seconded by Christine McClellan

VOTE: Unanimous 5-0

NOTE: The Selectmen signed the ordinance.

#### 11. Communications:

##### a. IF&W concerning Raymond Pond

Mr. Willard announced that he received a letter from Robert Williams of IF&W saying that they will not be purchasing the property on Raymond Pond for a public boat access point. Mr. Willard read the letter of January 3, 2005 which said that they were not going to be able to purchase the land because of problems concerning an easement over the roadway.

##### b. Capital Improvement Plan

Mr. Willard announced that the 2005-2006 CIP is prepared and the meeting on it will be next Monday, January 10, 2005 with the Budget/Finance Committee. He added that the Provider Accounts would meet on Thursday, January 13, 2005 and have the provider interviews.

- c. Mr. Reynolds suggested that there be a sign on the podium to ask the speakers to state their name and residence.
- d. Mr. Reynolds announced that he wouldn't be able to attend next Monday for the CIP discussion.

11. Review and authorize Payroll and Treasurer's Warrants dated January 4, 2005

MOTION: Ada Brown motioned to authorize the Payroll Warrant in the amount of \$46,910.26. Seconded by Christine McClellan.

VOTE: Unanimous 5-0

MOTION: Ada Brown motioned to authorize the Treasurer's Warrant in the amount of \$64,396.97. Seconded by Christine McClellan.

VOTE: Unanimous 5-0

12. Adjourn.

MOTION: Christine McClellan motioned to adjourn. Seconded by Ada Brown.

VOTE: Unanimous 5-0

ADJOURNMENT: Betty McDermott adjourned the meeting at 8:56 pm.

Louise H. Lester  
Town Clerk