

Town of Raymond
401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742

Selectmen Meeting Minutes
Tuesday, February 1, 2005

Selectmen present: Betty McDermott, Chairman; Ada Brown; Mike Reynolds, and Christine McClellan
Selectmen absent: Mark Gendron

Staff present: Don Willard, Town Manager; Denis Morse, Fire Chief; Bruce Tupper, Deputy Fire Chief; Nathan White, Public Works Director; and Jack Cooper, Code Enforcement Officer

Others present: Laurie Forbes, Chairman Technology Committee; Sandra Severn, Secretary Raymond Library; Charlie Leavitt; Jean Carter; John Balentine, Lake Region Suburban News; Dana Desjardins

1. Call to order. Betty McDermott opened the meeting at 7:00 pm at the Town Office.
2. Consideration of previous minutes dated January 18, 2005.
MOTION: Ada Brown motioned to approve the minutes of January 18, 2005 with a correction on page 3 regarding the scholarship amounts which should be \$1,000 Carleton E. Edwards; \$1,500 Collins-Day; Alva Clough \$500 and George Wood \$500. Christine McClellan asked to add to the correction that a typo on the motion on page 3 number 6 delete "Mike" from Christine McClellan. Seconded Christine McClellan
VOTE: Unanimous 4-0
3. Consideration of new road name – Winter Way – off Raymond Hill Road – Jack Cooper, Code Enforcement Officer.
DISCUSSION: Mr. Cooper explained that this road was across from Swans Road and has just one house at this point but there will be another house eventually.
MOTION: Christine McClellan motioned to accept the road name as Winter Way. Seconded by Ada Brown.
VOTE: Unanimous 4-0
4. New Class I, II, III, IV (Restaurant) Liquor License – William E. Hines, Jr. and Kimberly Y. Hines, Whines Enterprises, Inc, d/b/a Café Sebago, 1248 Roosevelt Trail.
DISCUSSION: Bill & Kim Hines said that they had no plans to change anything in the business and will continue to have a restaurant and café. Chief Morse said everything was acceptable at the last inspection.

MOTION: Ada Brown motioned to grant the liquor license to William and Kimberly Hines dba Café Sebago. Seconded by Christine McClellan.

VOTE: Unanimous 4-0

NOTE: The Selectmen signed the application.

5. Apparatus acquisition and grant opportunities update – Denis Morse, Fire Chief.
DISCUSSION: Chief Morse reiterated that ambulance pricing was going up because of steel cost. He said that they didn't take the demo described to the Selectmen because of potential motor problems. He said that their budget was \$140,000 and they had found another ambulance for \$165,000, which was over budget. He said that they negotiated with the dealer for the medium duty ambulance with two stretchers to \$148,790. Chief Morse relayed that they had still expressed the price was too high and the dealer came down to \$140,000 because it is a demo and has 3,000 miles. Chief Morse handed a pricing sheet to the Selectmen. He added that this was a top of the line medium duty truck and is already outfitted.

Chief Morse said they were looking into FEMA grants from which they were able to get the trailer a couple of years ago. He said they were looking to replace Engine 2, which is a 1990 vehicle. He added that a new package for a Quint would be about \$650,000 to \$700,000 and felt that they would look for a 1997 or newer truck. He said there was a grant available for \$350,000 for a used unit. Chief Morse reported that they have been asked for a second stage application which may mean that their request is being seriously considered. He thought they should hear by next week. This truck will be fully equipped. It will be compatible with foam we already have on other trucks. He added that the CIP doesn't have anything for new trucks, and he will have more information by their next meeting. He felt that this truck should be good for 20 years because there is good possibility for refurbishment and update. He said that this announcement possibly is premature but hoped that it wasn't. Mr. Willard said that this idea for used equipment is one of Chief Morse's and may be why the grant may be ours. Chief Morse reported that Pierce quoted a price of \$425,000 for a new unit and to equip one of these trucks, the cost would be from \$75 to \$100 which will be included in the used truck. Mrs. McDermott felt it was wonderful that Raymond had such a "sharp shopper".

6. Consideration of appointment to Tassel top Board of Directors – Denis Morse.
DISCUSSION: Mr. Willard said that there had been three candidates but Mr. Morse was the only one to come to the interview. Mrs. McClellan asked if he would have time to do this, and Mr. Morse said he was retiring from Portland Fire Department on March 1 and would be available.

MOTION: Christine McClellan motioned to recommend Denis Morse for this position. Seconded by Ada Brown.

VOTE: Unanimous 4-0

7. Request for improved exterior lighting – Raymond Village Library – Sandra Severn, Secretary, Board of Trustees.

DISCUSSION: Ms. Severn said that the present outside lighting was not enough to cover the parking area. Their electrician recommended that a streetlight type fixture be installed for security. Mr. Willard said it would be \$250 per year for a 250 watt

light, and the pole would have to be procured and installed. Nathan White was waiting for prices on installation, and they have a used pole available. Mr. Willard said that it can be covered this year and will add to the budget for next year. Mr. White thought it could go up by late winter or early spring. Mrs. Carter asked if the neighbors have been asked if it would bother them. Mrs. Thorpe said that there was already a streetlight on Meadow Road and didn't think it would be much more than what is there now. Mrs. Carter felt that the light should be off when the library is closed. Mrs. Thorpe said that they need it for security because people are dropping off books after hours.

MOTION: Mike Reynolds motioned to table for now but include this into the 2005-2006 budget process consideration for next year. No second.

DISCUSSION: Dana Desjardins, River Road, said that he was the electrician and felt that alternative lighting would be helpful but CMP doesn't do that. He said it would cost \$500 to set a pole and run the electric wire which would entail digging up the parking lot pavement and running pipe to hold the wiring. He felt that going to the telephone company would be best and thought the hole could be dug with a town backhoe to set the pole. He felt it would greatly enhance the security there especially where the library has been broken into before. He added that lights suspended from the building would be much more expensive to install and operate.

MOTION: Christine McClellan motioned to approve the installation of a streetlight for the library parking lot. Seconded by Ada Brown.

DISCUSSION: Charles Leavitt, Raymond Hill Road, said he felt that the timing of the item in the budget was the question and not whether it's worthy. He supported delaying this item until later in the budget deliberations. He didn't want to set a precedent of approving something in a current year which would need continuing financial support in future years.

VOTE: 3 in favor (McClellan, Brown, McDermott) 1 opposed (Reynolds) 3-1

8. Request for capital reserve utilization – Nathan White, Public Works Director.

DISCUSSION: Nathan White explained that the \$30,000 raised for a used dump truck purchase wasn't going to be used because he couldn't find a serviceable used truck. He would like to fix up one of Public Works' two trucks, which Raymond has now, and use the remainder for a pole storage building 40'x80' at the Plains Road Public Works site. Mr. Reynolds asked if this new acquisition would have been a replacement truck. Mr. White replied it would have been an additional truck. He said that any used truck they saw needed too much repair work. Mr. Willard said that the plan had been to receive help from the National Guard to build such a building, however they are now serving in the Iraq war. Mr. White said they would like to do it themselves with some help from Correctional Facility prisoners. Mr. Willard said this would be used to house equipment which is now sitting outside.

MOTION: Ada Brown motioned to approve the request for the capital reserve utilization to repair a truck and build a storage building. Seconded by Christine McClellan

VOTE: Unanimous 4-0

9. Proposal to establish an ad hoc committee to study town communications and develop policy – Laurie Forbes, Chairman, Web & Technology Committee.
DISCUSSION: Laurie Forbes, Webbs Mills Rd., asked for direction from the Selectmen for this work and what she would be asked to do. Mr. Willard said that some questions have come up such as advertising in the Roadrunner and website by organizations like RISE. In the past, we have allowed some written editorials. He felt that a policy was a good idea but hadn't received word that other communities are using one. Mr. Willard said that this type of request has been answered on a one by one basis. Mr. Reynolds said that this type of newsletter was a rare thing in Maine. Mr. Willard replied yes but many have websites. He felt Raymond was on the forefront for this type of communication. Mr. Reynolds asked if the ad hoc committee should come under the Technology Committee instead of a Selectmen appointment. Mrs. Forbes felt that this would be best coming from the community at large instead of having the Technology Committee formulate the policy, which they would be following. Mr. Willard felt it was necessary in order to better manage how the community uses its attributes. Mrs. McClellan thought this was a part of the One Raymond Committee. Mrs. Brown felt that a lot is going on right now and thought the Technology Committee could deal with the items as they come up and not form this committee at this time. Mrs. McDermott concurred and felt that it wasn't needed at this time. Mrs. Severn, Emery Lane, thought that there might be a focus group at a One Raymond meeting for discussion regarding this subject. Mr. Reynolds felt it should not be dropped as an idea but worked on later.

MOTION: Ada Brown motioned to not act on this item as this time. Seconded by Christine McClellan.

VOTE: Unanimous 4-0

10. Consideration of Amendment to Board of Selectmen Bylaws and Policies, Section 8, Meetings –Public Participation Policy.

DISCUSSION: Mrs. McClellan noted that the Selectmen meeting protocol and bylaws have been passed minus #8. Mr. Willard said that he now added the draft of #8. He added that the public participation policy might be included as an external addendum to the policy. Mrs. McClellan felt the policy without #8 was fine but didn't think that there is a need for this type of policy because they've never denied someone from participating at a meeting. She added that items can come to the Selectmen through the chairman or the town manager and be put on the agenda. Mr. Willard clarified that #8 could be deleted but the rest would stand as is.

MOTION: Christine McClellan motioned to not include #8 Public Participation Policy in the Bylaws and Policy. Seconded by Ada Brown.

DISCUSSION: Charles Leavitt, Raymond Hill Road, felt that Selectmen's action would be clearer if the minutes were up to date on the website and would like to know what the wording is on #8. Mr. Willard explained that this draft had been available at the town office. Mrs. McDermott said that Mr. Gendron agreed that #8 was not necessary. She related that condolences were sent to him on the recent death of his father. Mr. Willard noted that drafts could be posted but are not at this time.

Mr. Reynolds felt that if it had been voted on it could have been published as a draft copy.

VOTE: Unanimous 4-0

11. Town Manager and Selectmen communications and other business.

a. Comprehensive Plan Implementation Committee

Mrs. McClellan said that the last meeting formed the committee with officers and recommended that Amanda Simpson be their consultant and would like to approve the funding for her which will be an extra 8 hours a week for her.

Mr. Willard noted that there is budget for her work until the next budget year.

Mrs. McClellan continued that this will be a long-term project and will prioritize what needs to come to this next town meeting in May. Mr. Willard said that the funds for ordinance review is available but will need to be raised for next year's work.

MOTION: Ada Brown motioned to approve Amanda Simpson as the consultant/staff person for the Comprehensive Plan Implementation Committee. Seconded by Betty McDermott.

DISCUSSION: Charles Leavitt asked if this would affect the prorated benefits for Ms. Simpson. Mr. Willard said that her going to 40 hours would bring her benefits as a full-time employee. Mr. Reynolds felt that with her expertise, we could have something ready for the next town meeting. He noted that in the future an outside professional might be hired because Ms. Simpson may not have time to do this work because of her assessing duties.

VOTE: Unanimous 4-0

NEXT MEETING: Tuesday, Feb 8 at 7:00 pm at the town office

b. Budget findings

Mr. Willard said that they are looking at LD1 and how it will affect our budget as well as the growth factor for this year. He felt that the first draft of the budget will be on time.

c. Town Office meeting room painting

Mr. Willard announced that a person who is working for community service would paint the meeting room.

12. Review and authorize Payroll and Treasurer's Warrants dated February 1, 2005.

MOTION: Ada Brown motioned to approve the Payroll warrant in the amount of \$50,264.66. Seconded by Christine McClellan

VOTE: Unanimous 4-0

MOTION: Ada Brown motioned to approve the Treasurer's warrant in the amount of \$99,505.41. Seconded Christine McClellan.

VOTE: Unanimous 4-0

13. Adjourn.

MOTION: Christine McClellan motioned to adjourn. Seconded by Ada Brown.

VOTE: Unanimous

ADJOURNMENT: Betty McDermott adjourned the meeting at 8:03 pm.

Louise H. Lester
Town Clerk