

Town of Raymond  
401 Webbs Mills Road  
Raymond, Maine 04071  
207 655-4742

BOARD OF SELECTMEN  
MINUTES (Corrections April 5, 2005)

Selectmen present: Betty McDermott, Chairman; Ada Brown; Mike Reynolds, Mark Gendron; and Christine McClellan.

Selectmen absent: None

Staff present: Don Willard, Town Manager; Elizabeth Cummings, Finance Director; and Amanda Simpson, Assessors' Agent

Others present: Ken Walker; Charles Leavitt; and Dana Desjardins

- 1) Call to order. Betty McDermott called the meeting to order at 6:05 pm at the Town Office.
- 2) Minutes of previous meetings.

a. February 15, 2005

MOTION: Ada Brown motioned to approve the minutes of February 15, 2005 as written. Seconded by Christine McClellan.

VOTE: Unanimous 5-0

b. March 4, 2005

MOTION: Ada Brown motioned to accept the minutes of March 4, 2005 with the correction suggested by Mike Reynolds that on page 1 the amount of the digital broadcasting should be \$58,000 and not \$89,000. Seconded by Mark Gendron.

VOTE: 4 in favor (Brown, McDermott, Gendron, Reynolds) 1 abstention (McClellan)

MOTION: Christine McClellan motioned to go into Executive Session. Seconded by Ada Brown.

VOTE: 4 in favor (Brown, Gendron, Reynolds, McClellan) 1 abstention (McDermott)

NOTE: Mrs. McDermott recused herself from this discussion because of a possible conflict of interest.

RECESS: Betty McDermott recessed the meeting at 6:02 pm.

3) Executive Session — Discussion of acquisition of real property and consultation with legal counsel as outlined under Maine Revised Statutes (M.R. S .A.) Title 1, §405(6)C&E.

MOTION: Christine McClellan motioned to re-open the meeting. Seconded by Ada Brown.

VOTE: 4 in favor (McClellan, Brown, Gendron, Reynolds) 1 abstention (McDermott)

RE-OPEN MEETING: Betty McDermott re-opened the meeting at 6:37 pm.

NOTE: No action was announced at this time.

4) New business

a. Annual Unlicensed Dog Owner Warrant for signature — Louise Lester, Town Clerk

MOTION: Christine McClellan motioned to sign the Dog Warrant as presented.

Seconded by Ada Brown.

VOTE: Unanimous 5-0

NOTE: The Selectmen signed the Dog Warrant

5) Old (unfinished) business.

a. Correction to abatement 2004/O1A — Amanda Simpson, Assessors' Agent.

Ms. Simpson explained that the initial table of abatements dated February 15, 2005 had some transposed amounts and the total was off by \$8.50. She requested that the corrected abatement approval be signed. She asked that in the future that the abatements come to them individually and that they be signed individually for clarity.

MOTION: Christine McClellan motioned to accept the amended abatement of February 15, 2005 to show \$10,739.23. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

b. 05/06 1 Municipal Budget deliberations — Board of Selectmen.

DISCUSSION: Willard noted that they had a new draft dated March 15, 2005 which has been corrected with the new numbers being 6.41% increase. He said they would need to cut \$54,342.00 to meet the LD1 number.

ADMINISTRATION: (See Selectmen corrections in April 5, 2005 minutes)

Mrs. McClellan asked about the travel and training line. Mr. Willard said that it could be studied but the travel is at the IRS rate. The travel stipends for town manager and Code Enforcement, the ICMA and MMA conferences are included and are a part of his contract. Mrs. McDermott felt the memberships are very important to keep the town manager abreast of what's happening in his position.

Dues & publications. Mr. Willard explained that this was for various books for excise tax reference etc and MMA is a large part along with membership to GPCOG.

They reviewed the list. Mr. Willard said if anything was cut possibly GPCOG and/or ICMA. Mr. Reynolds felt that the amount we save in bulk purchasing for Public Works is worth the GPCOG membership along with other advantages. Mr. Willard felt that they would go to bid for the bond roadwork using the whole bond amount over the three years. He felt that the regional work GPCOG was doing was valuable and our membership helps to pay for that. Mr. Willard said that without the ICMA membership he wouldn't get their publication or member's registration amount for the annual conference. Mr. Gendron asked to know how much we're saving on salt by purchasing through GPCOG. It was decided that the Assistant CEO would stay at 16 hours, which would save \$6,802.00.

Mr. Reynolds suggested talking about bulky waste out of order to see what can be done there which may be a large number to use for their bottom line adjustment. Mr. Willard announced that Casco might be willing to talk about alternative ways of payment for the bulky waste facility. A suggestion was made to sell coupon books in the town office for residents, which would be for tonnage delivered, and when they run out, they have to obtain another book. People who wanted to take waste there on their own would pay \$.10 per pound. Mrs. McClellan thought it was a good idea. Mr. Willard said that this has not gone before the LRBWF's board of directors for confirmation. David Morton, Casco Town Manager, thought it would be acceptable because they're looking for solutions for their own program. Mr. Gendron suggested limiting the budgeted amount with weight delivered and hopefully that would be in the \$100,000 range. If they took \$58,623 off the budget, it would balance the budget for LD1.

Mrs. Brown suggested that they keep the salaries as they are suggested in the budget and increase the hours for Karen Strout. Mr. Willard said that the change with Woodbrey's hours was predicated on the assumption that Mrs. Trepanier would be available to do some of the work which he now does. There was discussion of ways to subsidize the *Roadrunner*. Mr. Gendron asked how much the GIS is used and whether the number of hours is necessary for that technology area. Mr. Desjardins questioned the value of the GIS system and whether any survey's done in Raymond should be done using GIS. Mr. Reynolds suggested with the total amount being \$376,954 to take Mr. Woodbrey's shortened hours, not have the extra hours in CEO, and do away with the Selectmen's pay. This would enable Mr. Willard to get the secretarial support he needs. Mr. Leavitt felt that taking the Selectmen's pay would be a problem because it might keep an average citizen from running for the office. This money pays for incidental expense having to do with the position i.e. expenses for attending meetings. He suggested that Mr. Woodbrey would be working 16 hours for \$30,000 which is a raise in pay for a shorter time period. Mr. Gendron noted that the cost per hour in that industry is more than what Mr. Woodbrey is asking. Mr. Willard said that what Mr. Woodbrey would be doing is the more technical intricate work and having someone else do the routine work.

**MOTION:** Ada Brown motioned to keep the salaries as presented including having the hours for Karen Strout increased as suggested and withdrawing the added hours for the Assistant CEO. Seconded by Mark Gendron.

DISCUSSION: Mr. Willard would like to look at what can be transferred from Mr. Woodbrey to others.

VOTE: 3 favor (McDermott, Brown, Gendron) 2 opposed (McClellan, Reynolds)

NOTE: Mr. Reynolds said that he would not be taking his salary and this should be put toward dedicated secretary support for Mr. Willard.

DISCUSSION: Mrs. Cummings said that Mr. White used GPCOG bids for street signs, salt, culverts, tires, and asphalt, but the salt is the biggest amount.

MOTION: Christine McClellan motioned to approve the Administration line item for \$487,756. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

#### ASSESSING

Mr. Willard noted that this was the final adjustment on salary.

MOTION: Christine McClellan motioned to approve Assessing for \$51,720. Seconded by Ada Brown.

VOTE: Unanimous 5-0

#### TOWN HALL

Mr. Willard said that part of this was for a new electronic reader board, which will be provided through a public/private partnership. Mr. Leavitt had concern that there are no maintenance dollars for the town office. He wanted to preserve the building for the future as a historic building if not a town office. Mr. Willard noted that the windows are the biggest issue but felt that it could probably hold for one more year. Mrs. Brown felt that the windows should be done to save money on heating oil. Mrs. McClellan said that a long-range idea is a new town office, and if we put a large amount of money into this building, now then it might not be worthwhile if it is discarded in the future to make the building historically rehabilitated. Mr. Gendron felt that this should be included in the next budget.

MOTION: Ada Brown motioned to approve the amount of \$30,688. Seconded by Christine McClellan.

VOTE: Unanimous 5-0

#### INSURANCE

Mr. Reynolds said his comment was for the future but that a 38% increase is huge and questioned paying 100% of the single benefit, but felt that the employees should have to pay something. He wanted to do look into it for the next budget year.

MOTION: Mike Reynolds motioned to approve \$454,003. Seconded by Ada Brown.

VOTE: Unanimous 5-0

#### GENERAL ASSISTANCE

MOTION: Ada Brown motioned to approve General Assistance for \$2,000 Seconded by Mike Reynolds.

VOTE: Unanimous.

#### TECHNOLOGY

MOTION: Christine McClellan motioned to amend and approve the amount for Technology to \$62,050.00 Seconded by Ada Brown.

VOTE: Unanimous. 5-0

#### COMMUNITY DEVELOPMENT

MOTION: Ada Brown motioned to remove \$20,000 for Raymond Open Space Reserve and decrease the RWPA milfoil program by \$3,000. Seconded by Mike Reynolds.

DISCUSSION: Mr. Reynolds felt that something should go into the Open Space Fund annually and would suggest leaving in \$5,000 as an annual commitment in the Open Space Reserve. This would show continuous interest. Mr. Gendron suggested having it as a separate article. Mrs. McClellan agreed to keep it in at \$5,000. Mr. Gendron felt that one lake should not be singled out as not needing funding. Mrs. Brown felt that Raymond Pond was considered a private lake by the shoreline owners, and she didn't feel that public money should be used in private lakes. Mr. Gendron said that John Rand said the increase was for more Ranger coverage of boat haul outs. Mr. Gendron believed that many of the shoreline owners were summer residents, and they deserve service too and wanted to keep the level of the requested amount. Mr. Reynolds felt that \$12,000 was acceptable.

NOTE: Mrs. McDermott recessed the meeting at 8:45 pm so that the video tape could be changed.

Mrs. McDermott re-opened the meeting at 8:50 pm.

VOTE: 1 favor (Brown) 4 against (McDermott, McClellan, Gendron, Reynolds)

MOTION: Mark Gendron motioned to reduce the Open Space Reserve Fund to \$5,000 and keep the rest as proposed. Seconded by Christine McClellan.

NOTE: Elizabeth Cummings explained that the Planning Board had requested to increase land use ordinances/revisions by \$5,000. Mrs. McClellan explained that the ordinances are to be reviewed by the Planning Board as well as the Comprehensive Plan Implementation Committee in different areas of the ordinance. Mr. Reynolds noted the total would now be \$25,000.

VOTE: 4 in favor (Gendron, McClellan, McDermott, Reynolds) 1 opposed (Brown)

#### FIRE DEPARTMENT

MOTION: Christine McClellan motioned to approve the Fire Department budget as proposed \$576,346. Seconded by Mark Gendron.

VOTE: Unanimous. 5-0

#### ANIMAL CONTROL

MOTION: Christine McClellan motioned to approve Animal Control at \$8,314.

Seconded by Ada Brown.

VOTE: Unanimous. 5-0

#### INFRASTRUCTURE

MOTION: Christine McClellan motioned to approve \$18,000 for Infrastructure.

Seconded by Mark Gendron

Vote: Unanimous 5-0

#### PUBLIC WORKS

MOTION: Ada Brown motioned to approve \$460,313 for Public Works. Seconded by Christine McClellan.

VOTE: Unanimous 5-0

#### SOLID WASTE

MOTION: Mike Reynolds motioned to approve the bulky waste budget from \$158,623 to \$100,000. Seconded by Christine McClellan.

VOTE: Unanimous 5-0

#### CEMETERIES

MOTION: Christine McClellan motioned to approve \$16,784 for Cemeteries. Seconded by Ada Brown.

VOTE: Unanimous 5-0

#### PARKS

MOTION: Mike Reynolds motioned to approve the Parks budget less \$3,000 for baseball and soccer for total of \$12,575. Seconded by Ada Brown.

DISCUSSION: Mr. Gendron felt that this amount wasn't a lot since it's volunteer organized and the fact that we don't have a recreation department. He felt it was pretty cheap recreation for a lot of children.

VOTE: 3 favor (McDermott, Reynolds, Brown) 2 against (Gendron, McClellan)

#### LIBRARY

MOTION: Christine McClellan motioned to approve the library for \$25,000. Seconded by Mike Reynolds.

DISCUSSION: Mrs. McDermott said it was an increase of \$1,600. Mrs. Brown didn't think they should have any increase.

VOTE: 3 favor (McClellan, Gendron, Reynolds) 2 opposed (McDermott, Brown)

#### PROVIDER AGENCIES

MOTION: Christine McClellan motioned to approve the requested amount minus the Red Cross for a total of \$21,755. Seconded by Ada Brown.

VOTE: Unanimous 5-0

## CIP

MOTION: Christine McClellan motioned to approve the CIP for \$47,000 for the revaluation; \$234,001 for Public Works projects, and \$222,505 for bonds - a total of \$503,506. Seconded by Ada Brown.

VOTE: Unanimous 5-0

## COUNTY TAX

MOTION: Christine McClellan motioned to reluctantly approve the County Tax at \$454,778. Seconded by Ada Brown.

VOTE: Unanimous. 5-0

Mrs. Cummings announced that this budget would be a 4.75% increase over last year

MOTION: Mike Reynolds motioned to add the cable broadcasting studio article to stand on its own derived from the special town meeting last October as written with the Selectmen's positive recommendation. Seconded by Christine McClellan.

VOTE: Unanimous. 5-0

MOTION: Mike Reynolds motioned to have a separate article to approve \$10,000 for the *Roadrunner*. Seconded by Mark Gendron.

DISCUSSION: Mr. Reynolds wanted this to be in addition to the budget and state after the article how much more it will cost on the mil rate.

VOTE: 4 favor (Reynolds, Gendron, McDermott, McClellan) 1 opposed (Brown)

## REVENUES

MOTION: Mr. Reynolds motioned to approve as stated \$1,821,691. Seconded by Christine McClellan.

VOTE: Unanimous 5-0

## TIF

MOTION: Christine McClellan motioned the TIF budget minus the contribution to the LRDC of \$10,000 and GBLRCC at \$1,000 for a total of \$227,004. Seconded by Mike Reynolds

VOTE: Unanimous 5-0

NOTE: Mrs. Cummings announced the rate was now 4.75 +/-%

## 6) Town Manager Report and Communications.

a. Town Planner Bob Faunce resigned and Amanda Simpson will produce an RFQ and advertise for a replacement. There will be a committee to interview the applicants.

b. Revaluation is on course.

c. Grant

A \$66,841 grant from Homeland Security for schools has been awarded to Raymond.

d. Fire Department

Mr. Willard announced that the Fire Chief reported that the Department has lost the opportunity to purchase the truck at which they were looking.

DISCUSSION: Mrs. McClellan announced a request from the Comprehensive Plan Implementation Committee that Selectmen allow a supplemental warrant for town meeting for their ordinance changes. They had concern that they could meet the deadline for the printing of the town report. Mr. Willard wanted to be sure that the public understood and be told that this would be used only if necessary and that it wasn't being used to hasten a particular ordinance through.

MOTION: Christine McClellan motioned to approve a supplemental warrant if needed. Seconded by Mark Gendron.

VOTE: Unanimous 5-0

NOTE: Mrs. McClellan reported that the Cumberland County Sheriff's Department has stopped the discussion about having an office available for their sheriff's in Raymond. Mr. Willard felt that the deputies in the area would still visit the Public Safety Building when necessary. The Selectmen would like a letter to go from the Selectmen to the Commissioners declaring their disappointment. The Selectmen thought it was a mistaken decision in that it would have saved the Sheriff's Department \$10,000.

7) Fiscal Warrants Payroll and Appropriation Warrants dated March 15, 2005.

MOTION: Christine McClellan motioned to approve the Treasurers Warrant in the amount of \$125,516.58. Seconded by Ada Brown.

VOTE: Unanimous 5-0

There wasn't any payroll warrant for this meeting.

NOTE: Mrs. Cummings announced that the 2005-2006 budget would come in at a 4.69% increase.

8) Adjournment.

MOTION: Christine McClellan motioned to adjourn. Seconded by Ada Brown.

VOTE: Unanimous 5-0

ADJOURNMENT: Betty McDermott adjourned the meeting at 9:49 pm.

Louise H. Lester  
Town Clerk