

Town of Raymond
401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742

BOARD OF SELECTMEN
MINUTES* Corrected
Tuesday, June 7, 2005

Selectmen present: Betty McDermott, Chairman; Mark Gendron; Mike Reynolds; Lonnie Taylor; and Dana Desjardins.

Selectmen absent: None.

Staff present: Don Willard, Town Manager; and Denis Morse, Fire Chief.

Others present: Ada Brown, Christine McClellan; Pat Smith, Director Raymond Rec; Frye Island Police Officer Eric Pearce; Lori Rand, Raymond Library; Elizabeth Algeo, Conservation Commission; Candace Woolston, Friends of the Playground; Ray Kelso, Paul Barber; and Peggy Roberts from the Lake Region Suburban News.

- 1) Call to order. Betty McDermott called the meeting to order at 7:00 pm at the Town Office welcoming Dana Desjardins & Lonnie Taylor as our new Selectmen.
- 2) Minutes of the previous meeting.
 - a. May 17, 2005

MOTION: Mike Reynolds motioned to approve the Minutes of May 17, 2005 as written. Seconded by Mark Gendron.

VOTE: 3 in favor (Reynolds, Gendron, McDermott) 2 abstentions (Taylor, Desjardins)

- 3) New business.

- a) Election of Chairman of the Board of Selectmen for 2005/2006 Fiscal Year.

NOMINATION: Mark Gendron nominated Betty McDermott as chairman. Seconded by Dana Desjardins.

*VOTE: Unanimous 5-0 (4 in favor Gendron, Reynolds, Desjardins, Taylor) 1 abstention (McDermott)

NOMINATION FOR VICE CHAIR: Mark Gendron nominated Mike Reynolds as Vice Chairman. Seconded by Lonnie Taylor.

VOTE: 4 in favor (Gendron, Taylor, McClellan, Desjardins) 1 abstention (Reynolds)

- b) 2005/2006 Board of Selectmen Committee Appointments.

DISCUSSION: Mrs. McDermott referenced the appointment sheet dated 6/2/05. Mr. Reynolds suggested that the GPCOG representatives be reversed with Mike Reynolds as representative to GPCOG and Don Willard as alternate. Mr. Desjardins said that

he would like to be the MMWAC representative. Mrs. McDermott asked that they approve the appointments and then designate and vote on the Selectmen delegates.

MOTION: Mark Gendron motioned to approve the appointments as written on the list of 6/2/05 except the Selectmen delegates. Seconded by Lonnie Taylor

VOTE: Unanimous 5-0

Selectmen Delegates:

Town Office/Library Building Committee – Mr. Reynolds asked if this will stay a committee. It was felt that this committee should be appointed whether it is found to continue work or not. - Lonnie Taylor

Cemetery Committee – Betty McDermott

Conservation Commission – Mark Gendron

GPCOG – Mike Reynolds with Don Willard as alternate

Library – Betty McDermott

MMWAC – Dana Desjardins

One Raymond – Mark Gendron and Dana Desjardins

Raymond Rec – Lonnie Taylor

Recycling – Mike Reynolds

Tassel Top Committee – Betty McDermott

Veterans' Memorial – Dana Desjardins

Web-Technology Committee – Mark Gendron

Assessment Review – wait for candidate interviews to be completed.

MOTION: Dana Desjardins motioned to approve the Selectmen delegates as recommended. Seconded by Mark Gendron.

Vote: Unanimous 5-0

c) Board of Assessment Review interviews: Ray W. Kelso; Paul C. Barber; Brenda L. Tubbs.

DISCUSSION: Mr. Kelso reviewed that he was a college graduate in 1950, did a tour in the service, worked in Human Relations for several companies, and retired as director of labor relations and personnel. He has done some part time work for other businesses including volunteering for work with the State of Maine. He has been an arbitrator for the Better Business Bureau. Mr. Reynolds asked why he wanted to volunteer. Mr. Kelso said he thought it would be worthwhile and the town could use his expertise in arbitration, he felt he would be fair and impartial. He added that he had some knowledge of property values.

Paul Barber – Mr. Barber said he had experience in joint labor management in Massachusetts, had six years of experience in assessing in Massachusetts, and can recognize problems in assessing and have knowledge to help with solutions. No questions from the Selectmen.

Tubbs – absent. (Will invite her to attend another meeting.)

d) Raymond Village Library Three-year Plan Presentation – Lori Rand.

DISCUSSION: Mrs. Rand explained that she had been on the library board for 1.5 years and wanted to show the Selectmen the way the library wants to go for the next three years. She said the first librarian was hired in 1996 with Barbara Thorpe coming in 1998 and later they started youth programming. She reported that they wanted to know where the Raymond library was with relation to neighboring libraries. They talked with other groups in Raymond to know what they needed. There was a focus group for town wide research which included the Comprehensive Plan. She noted that it was getting hard to keep up with what people want for services: recreational reading, information, and community gathering place. She indicated they now had from pre-school to adult programs. Their Life Long Learning Program is in partnership with the school which includes such topics as computer skills to cooking, etc. She noted that space was a big problem. She reported that their printed material is half of what Casco has and a third of Naples'. They are working on technology for access to information and availability of books etc. Their goals will lead to development of resources in combination with other groups and departments in the town. They felt that the library can't effectively keep the high school children in town and can only do a part of work for our elders. Mr. Desjardins asked what they were looking for. Do these libraries have the same number of volunteers? Mrs. Rand replied that there were a great number of volunteers and few employees. Mrs. McDermott was very impressed with what the library had accomplished.

e) Friends of the Playground - Request for committee status – Candace Woolston.

DISCUSSION: Candace Woolston explained that she had created a volunteer group beginning with Lisa Davison and Aniko Pongratz to improve Sheri Gagnon Park's playground by cleaning equipment and mulching play areas. She said they need to address vandalism and safety as well with possibly a community watch for the area. Right now the biggest issue is the play surface which is very muddy. She would like to explore with an engineer what can be done to improve the area. She felt that this work should be done annually to preserve the park. She asked if it could be an official committee of the town so that we can accept donations. She also wanted to solicit volunteers and felt they needed liability insurance coverage for those people. Mr. Willard referenced a similar committee under Eileen Stiles which has been dissolved but felt a group for this purpose would be very helpful. Mr. Reynolds asked if making them an official group would allow them to be covered by the town's insurance. Mr. Willard said that the insurance could be for a named group at \$3.75 per person per year. He felt this would come under our general liability. Mrs. Woolston had concern about any injury happening after the group worked on the equipment. Mr. Willard felt that the town's liability would cover that.

MOTION: Mike Reynolds motioned to accept the Friends of the Playground as a town committee. Seconded by Lonnie Taylor.

DISCUSSION: Mr. Desjardins said that the Raymond Rec delegate could cover this committee. Mr. Taylor said that it's very important and needed because of the vandalism at the park. Monitoring is greatly needed. Mr. Willard said it has been reported that the older children use the equipment, and it's not appropriate for them in

size and strength. There was discussion about the batting net and the possibility of adding a basketball hoop. Mr. Willard said there was some funding available. Mr. Desjardins thought that the surface was the most important item at this time. Mrs. Woolston said that other playgrounds have 6 to 12 inches of mulch for footing and Sheri Gagnon playground has almost nothing. Mr. Willard noted the problem was drainage. Mr. Taylor explained the problem with field level saying that the playing fields need to be raised.

AMENDED MOTION: Mike Reynolds amended the motion to have 7 members of the committee. Seconded by Lonnie Taylor.

VOTE: Unanimous.

VOTE ON ORIGINAL MOTION: Unanimous 5-0

DISCUSSION: Mr. Desjardins asked what kind of fund raising will they do. Mrs. Woolston replied that they wanted to get it safe first and then begin planning for fund raising next fall.

f) Selectmen service recognition plaques – Ada Brown and Christine McClellan.

PRESENTATION: Mrs. McDermott presented plaques to Ada Brown and Christine McClellan for service to Raymond as Board of Selectmen members.

g) Raymond Conservation Commission open space land management discussion – Elizabeth Algeo, Co-Chair, Raymond Conservation Commission.

DISCUSSION: Elizabeth Algeo noted the purchase of Trudilynn Files' property using \$25,000 from the Open Space Fund and the rest from undesignated surplus. She asked that there be a deed restriction to be sure that the land remains undeveloped forever and also to create a management plan for the future use and mission of the land. She added that this should also be done for other Town of Raymond properties. Mr. Reynolds concurred but didn't want to restrict usage for trails and possibly a warming hut, soccer fields with possible concession stand etc. Mrs. Algeo would like the Conservation Commission to work with the town in creating this deed restriction and mission statement. Mr. Gendron said it would be town owned forever and never be developed. Mr. Willard would work with the town attorney, Greg Cunningham, to that end.

h) Raymond Recreation Swimming Program Proposal – Pat Smith, Raymond Recreation President.

DISCUSSION: Pat Smith announced that they have independent insurance with the premium is less than half of the original policy cost. As of July 1, 2005 they have their own insurance which should only impact the participants about \$3 each. She thanked Mr. Willard for his help and handed a graph of what their activities are and how many children are involved. At this point there are 1,030 participants in multiple activities. The group is totally volunteer driven with only those contract endeavors which are necessary i.e. swimming instructor. There are about 100 volunteers who are parents, grandparents or friends. She was thankful for the town and school facilities. Their problem really was that Raymond Rec is unique in its formation with

only one other Maine town using their level of volunteers. She hoped that this policy becomes an annual insurance renewal. She felt they will continue to do the work they have for years. They are very thankful for the partnership with Camp Agawam because it's an integral part of the soccer program. Mr. Willard noted that Raymond Waterways was also insured privately.

i) Selectmen proposed workshop-meeting schedule with department heads.

DISCUSSION: Mr. Willard noted the draft schedule. Mr. Gendron wanted to keep up with their budgets, their goals, and the meeting of the two. He wanted to know how things are progressing during the year instead of just at the end of the year. Mr. Desjardins asked about agendas for these meetings. Mr. Willard said there would be one but not deeply detailed unless necessary. The workshops would be organized like a regular meeting including a treasurer's warrant. Mr. Willard said that the regular meeting will be heavier in voting items where the workshops will be for more discussion and policy making etc.

4) *Executive Session – Consultation with Code Enforcement Officer on pending enforcement matter in District Court Title 1 M.R.S.A. §405(6h).

MOTION: Mark Gendron motioned to go into Executive Session to discuss a pending enforcement matter in District Court Title 1 M.R.S.A. §405(6h).

Seconded none.

Went to Agenda item #7.

MOTION: Mark Gendron motioned to go into Executive Session to discuss a pending enforcement matter in District Court Title 1 M.R.S.A. §405(6h). Seconded by Mike Reynolds.

VOTE: Unanimous.

RECESS: Betty McDermott recessed the meeting at 8:23 pm.

MOTION: Mark Gendron motioned to come out of Executive Session. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0 Mr. Gendron announced that no action was taken.

REOPEN MEETING: Betty McDermott reopened the meeting at 8:31 pm.

5) Executive Session - Discussion of acquisition of real property and consultation with legal counsel as outlined under Maine Revised Statutes (M.R.S.A.) Title 1, §405(6)C&E.

MOTION: Mark Gendron motioned to go into Executive Session to discuss acquisition of real property and consultation with legal counsel as outlined under Maine Revised Statutes (M.R.S.A.) Title 1, §405(6)C&E. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

RECESS: Betty McDermott recessed the meeting at 8:32 pm.

MOTION: Mark Gendron motioned to come out of Executive Session. Seconded by Mike Reynolds.

Vote: Unanimous 5-0

REOPEN MEETING: Betty McDermott reopened the meeting at 8:43 pm.

NOTE: Mr. Gendron announced that the Hurd/Chavarie cleanup had the deadline today but a vote will wait until their next meeting so that the Code Enforcement Officer can investigate again before they take any action.

6) Executive Session – Discussion of personnel matter as authorized under Title 1 M.R.S.A. §405(6a).

MOTION: Dana Desjardins motioned to go into Executive Session to discuss a matter as authorized under Title 1 M.R.S.A. §405(6a). Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

RECESS: Betty McDermott recessed the meeting at 8:44 pm.

MOTION: Dana Desjardins motioned to come out of Executive Session. Seconded Mike Reynolds.

VOTE: Unanimous 5-0 No action taken.

REOPEN MEETING: Betty McDermott reopened the meeting at 9:13 pm.

7) Old (unfinished) business.

a) Consideration of Municipal Policing Services Agreement with Frye Island.

DISCUSSION: Mr. Willard presented a draft from Frye Island Police Chief Wessling and noted that he had worked with the town attorney to review it. He said this would be a two year agreement for the water safety part of the agreement. He felt that Raymond was ready to sign the agreement. He noted that the two officers were sworn as constables in and Raymond had insured them by MMA. Eric Pearce, Frye Island police officer, said the Frye Island Police Department was in agreement. Mr. Willard said that the town attorney recommended that a town meeting approve the agreement at the next opportunity.

MOTION: Mike Reynolds motioned to approve the corrected agreement between Raymond & Frye Island and to allow Town Manager Don Willard to sign it in their stead. Seconded by Lonnie Taylor.

DISCUSSION: Mr. Desjardins asked why this wasn't going to a town meeting first. He felt the citizens should have the opportunity to decide and not just the Selectmen. Mr. Willard noted that this agreement has no expense to Raymond for the police coverage and that it will continue the water safety program the same as last summer. He added that Frye Island is in agreement. Raymond will supply the boat and the fuel/maintenance cost and cover the two Frye Island officers at \$200 per person for liability insurance. Frye Island is offering the personnel and their liability insurance. He felt the vote now will allow them to get ahead of the summer season. Mr. Reynolds said that this discussion of speeding on Cape Road has been on going for years and the water safety program since last year. Mr. Willard said that the boat and motor has been repaired from local contributions. The Frye Island officers will patrol for Raymond and will turn anything over to Cumberland County Sheriff's Department once they are available. Officer Pearce

wanted to get more involved in working in Raymond for safety i.e. Frye's Leap and the shoreline. He felt that since both he and Chief Wessling live in Gray on the Egypt Road it made sense that they patrol going and coming from Frye Island. Ms. Smith was very glad for this service because of the inability of the Department of Inland Fisheries and Wildlife to control safety on the water in that area more closely. She applauded the two communities for working together to have coverage where IF&W cannot be present. She asked the Selectmen to approve this program. Officer Pearce said that this coverage was free because they are traveling Raymond's roads already on their way to Frye Island. Mr. Willard felt that the Frye Island Selectmen are willing to help Raymond with its speeding problem on Cape Road. Officer Pearce said that they can address a legal infraction and have no intention of offsetting the Cumberland County Sheriff's.

VOTE: 4 in favor (McDermott, Reynolds, Gendron, Taylor) 1 opposed (Desjardins)

8) Town Manager Report and Communications.

a) Panther Run picnic area acquisition update.

DISCUSSION: Mr. Willard said he had correspondence with Fred Paganucci and Raymond has the Governor's deed to the Panther Run picnic area. He said that the Beautification Committee volunteers will do the maintenance and Raymond will pay for the grass mowing and portapotty. The only thing we cannot do is sell the property. He said that he had approved the Demo Days for a kayak demo last weekend. Mr. Desjardins asked if Raymond will be issuing permits to use it for that type of purpose. Mr. Gendron noted they will need a management plan for the site.

b) Alterations in assessing office.

Mr. Willard reported there have been no renovations but a change in office space which Public Works did in one day.

c) New Gloucester Steve Libby, Chairman Board of Selectmen regarding nomination and vote for MMA Executive Board member.

DISCUSSION: Mr. Willard announced that Mr. Libby has asked the Raymond Selectmen to vote for Rosemary Kulow to be on the MMA Executive Board. He asked if they would like to put it on the next agenda for consideration. The Selectmen agreed.

d) *Fire Department – Denis Morse, Fire Chief

DISCUSSION: Chief Morse reported that Tank 2 had its gauges tested. It was found that the 10 year old steel tank with fiberglass coating had two large blisters which have come off. He said that they tried to get someone to seal the tank but no one is doing that. Cole's Tank in New Gloucester might try to seal it but felt that the rust is setting in and it would be only temporary. He said he would like to use the rest of the 2004-2005 budget to replace the tank with a poly tank instead of using the CIP funds. He added that this truck has been rehabbed and felt that this tank will go for another 10-15 years and could be used on successive trucks. If this is approved, he asked to go out to bid and have a price on a new poly tank at the next Selectmen's meeting. He didn't want to take any additional money but that which is set aside already. He hoped to have a price and timetable soon. He continued that Tank 2 has had an engine rehab, new transmission, and been repainted already. The tank will rust where the blisters are and it's feared that the rust will get into the rest of the piping and

fittings. This has been a very good truck and can keep going a fair length of time. Mr. Gendron asked if this tank will be usable if we replace this truck. Chief Morse replied yes. Engine 2 is the next truck for replacement.

*Chief Morse asked if the Department could use part of the current operating budget for the purchase of a water tank but the minutes didn't show any action. Chief Morse said that they are working on getting quotes now. He said there was money in the CIP for a replacement but he preferred to use this year's budget. Mr. Willard thought the vote will be at the July meeting for a purchase. The Selectmen were in agreement to get bids. Chief Morse didn't want a tank repair but felt that a replacement was the way to go for longevity

9) Fiscal Warrants – Payroll and Appropriation Warrants dated June 7, 2005.

MOTION: Mark Gendron motioned to approve the payroll warrant in the amount of \$74,799.04. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

MOTION: Mark Gendron motioned to approve the treasurer's warrant in the amount of \$208,862.35. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

ANNOUNCEMENT: Mrs. McDermott asked for volunteers for the Assessment Review Committee.

10) Adjournment.

MOTION: Mike Reynolds motioned to adjourn. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

ADJOURNMENT: Betty McDermott adjourned the meeting at 9:28 pm.

Louise H. Lester
Town Clerk