

401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742

BOARD OF SELECTMEN
MINUTES (*as corrected 9/6/05)
Tuesday, August 16, 2005

Selectmen present: Betty McDermott, Chairman; Mark Gendron; Mike Reynolds; Dana Desjardins; and Lonnie Taylor (arrived at 7:34 pm).

Selectmen absent: None.

Staff present: Don Willard, Town Manager; Denis Morse, Fire Chief; Bruce Tupper, Deputy Fire Chief; Josh Stevens, Fire Department Inspector; Kathy Gosselin, EMS Coordinator; and Nathan White, Public Works Director.

Others present: John Robinson, Representative to the Legislature, Ben Severn, Kings Grant; and Peggy Roberts, Lake Region Suburban News.

1) Call to order. Betty McDermott called the meeting to order at 7:00 pm at the Town Office.

2) Minutes of the previous meeting dated August 9, 2005.

MOTION: Mike Reynolds motioned to approve the minutes with two corrections: 1) on page 3 about 1/3 of the way down “#4” should be added before “install erosion control” and 2) on page 4 #4 the bottom paragraph should read “Mr. Fecteau said that the septic will be only 7 feet short of the required setback from the neighbor’s well or 93 feet”.
Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

3) New Business.

- a. Department head quarterly financial and goal presentations workshop:
 - i. Denis Morse, Fire Chief

DISCUSSION: Chief Morse presented an overview of the Department and introduction of the staff: Kathy Gosselin, EMS and paramedic, Bruce Tupper, Deputy Chief who works Monday through Friday from 8am to 6pm, and Josh Stevens, Fire Department Inspector.

Chief Morse reported that the billing process began in 1993 and was continuing today with revenues supporting the Department budget in a meaningful way. The Department is checked annually by the State Bureau of Standards for training records and other regular inspections. Sam Webster is the Training Director and has been for the last three years. Kevin Woodbrey has been instrumental in setting up 8 computers for their use which are networked into the town's system. These are used for data entry, record keeping, and training.

Their response time has gone from 18 minutes a few years ago to 8 minutes today.

Their CIP extension is now 5 years out to be more precise in their estimations. There was discussion about the Fire Department's fleet of trucks.

Chief Morse noted that a Scott Airpac now costs \$4,200, and they are writing a grant for replacement. If this isn't realized he would like to put money into the CIP for replacement of this item possibly \$2,000 annually.

He said that they are looking at automatic mutual aid with our neighboring towns because of personnel shortages in all the towns. He informed that there are currently 27 emergency volunteers, 2 junior fire fighters, and 12 fire police. Some of our volunteers are cross trained for rescue and fire fighting. At this time Raymond is answering all the calls for Gray on the west side of Little Sebago Lake off Brown Road and Gore Road and for these calls they bill directly.

Chief Morse said they are planning to keep the daytime Dispatch Office but use the PSAP, Naples, or other dispatching for nighttime.

He said that they are looking to have overnight accommodations at the District II station as they do at District I for those storm events which make traveling dangerous for volunteer personnel.

There was discussion about a proposed third backup rescue unit. It was found that it would cost about \$8,000 to stock this truck which would have to be maintained at that level at all times. It was decided that this truck would not be economic to keep. Ms. Gosselin said that they found most ambulance repair services would give the town a loaner unit to use while the repairs are being done to the town's unit. The work would be in the stocking of the loaner which could be done. She said the plan is to have two working units and rotate out the oldest one. Mr. Desjardins asked how the new ambulance was working on the camp roads. Ms. Gosselin said that there were good and bad points. The truck is performing well and the drivers have been trained in it. It has better pickup and power with the larger engine which is good in heavy traffic and our hills, but it does ride harder.

She added that they are considering a policy that the administrative personnel won't have to be standing on call weekends but be available through the phone to make decisions when needed.

Mr. Desjardins asked if the sale of these trucks could go toward equipment purchase like Jaws of Life. Mr. Willard replied that the sale of old Engine 1 and old Rescue 2 will be sold * the proceeds will go into the Equipment Fund.

Deputy Chief Tupper said that daytime manpower was a challenge. He noted that the current personnel was well trained and must be recertified periodically. He

felt that going to automatic mutual aid with Gray, Windham, Casco, and Poland will improve response time and also ISO ratings for all the towns involved.

He added that any purchases considered are well researched, studied, and discussed so that they meet our needs. Mr. Desjardins asked if there were backup apparatus and personnel when a truck is on a run. Deputy Chief Tupper replied Raymond has trucks and of course mutual aid will help. Chief Morse added that the trucks will not run with lights if the rescue call is for a non-life threatening illness i.e. a broken arm.

He said that the Department would like to amend their ordinance to require power disconnect switches on the outside of structures. This will enable Fire personnel to access buildings without the danger of being electrocuted. He added that Raymond should consider requiring a sprinkling system in all houses built or have more paid firemen.

Josh Stevens noted that the current ordinance requires sprinkler systems in houses in subdivisions because of the smaller lots now allowed which would predispose fire to travel from house to house. He said that each house inspection and report takes about 2 hours and there are now 100 buildings in Raymond which need inspections every two years. He said that all commercial buildings over 1,000 square feet need to have a fire alarm and Knox Box. There are now 28 commercial structures in Raymond. He said that some ordinance changes are needed because according to the Code Enforcement Office the average new home in Raymond is 4,200 square feet and should be sprinkled.

Mr. Stevens noted that the educational program trailer "Through The Smoke" has been used at our schools, day care centers, elderly housing, children's summer camps, and businesses to teach about dealing with fire and fire prevention. He added that tours of District I are very popular.

Chief Morse said that current Fire Department revenues are at \$120,000 annually and he expects that will continue and probably grow. They look to creative financing and controlled spending. He had concern about the escalating heating oil and truck fuel costs. He said that cooperative purchasing is being used with other towns.

He continued that District I has a roof problem with ice jams. The original construction company has divorced itself from the job. He said that in the future a metal roof and brick veneer should be added. This was originally planned but cut to lessen the cost of the building. He said that the interior carpets have damage, and they have decided to limit the use of the meeting space to non-profits, education or police use. He felt that the current use by the private sector and probation office should be discouraged.

Finally Chief Morse blessed the Fire Department's personnel for their hard work and dedication.

Mr. Desjardins asked about cooperative fuel purchasing. Mr. Willard replied that they are now purchasing through GPCOG bids and other sources found. Chief Morse added that he has looked into the cost of using propane for heat in District I and found that it is competitive with oil heat. He felt that if ever Raymond was able to access the natural gas line along Route 302, that would be the best scenario. They told of cost saving policies which have been put into place i.e.

only using the lighting needed by turning off some of the lighting in the bays as well as in the buildings. Chief Morse felt that the next hurdle and discussion would be about the daytime dispatching service. He would like to keep our Dispatch Office running.

Chief Morse mentioned a gift from a Raymond family of a PowerPoint presentation setup to be used for training. They were most thankful for this equipment.

4) Old (unfinished) Business.

a. Consideration of Traffic Ordinance amendments – Mill Street and Mills Street bridge.

DISCUSSION: Nathan White announced that the tree near the bridge would be taken down this week and the MDOT will put signs on the bridge i.e. no trespassing and/or violators will be prosecuted, also no jumping from the bridge. Mr. Desjardins asked who would be prosecuting. Mr. White replied the state. Mr. Willard asked if the Selectmen would consider just fencing the bridge without the guardrail length. Mr. White recommended fencing at least the bridge. It was felt that a tow away zone sign could be added under the no parking signs. Mr. Desjardins asked who would be paying for the fence. Mr. White replied Raymond. Mr. Gendron felt that the fence would create more problem and liability with people jumping off the fence. He asked about parking on the roadway. Mr. Willard felt that an ordinance amendment would cover that. Mr. Reynolds agreed to wait on any fencing. Mr. Willard asked about posting no parking on the pavement. Mr. Reynolds asked if that would allow towing of the offending vehicles. Mr. White felt that the police should make that call. Mr. Willard noted that the ordinance does allow for towing. Mr. Desjardins asked about talking with the owner of the riverside property where boat launching is done. Mr. White said that he has tried but the owner works away from home a good part of the time, and he hasn't talked with him as yet. Mr. Willard noted that our representatives Mr. Robinson and Mr. Diamond asked that we try once again with the MDOT and IF&W about this problem. Mr. Robinson said that he would be willing to help if needed. Mr. White explained that it would take a month to get the signs which will probably be quicker than waiting for the MDOT. Mr. Reynolds felt the no parking signs should go up now.

MOTION: Mike Reynolds motioned to enact an emergency ordinance to protect this area for no parking and the use of the bridge for swimming and diving and to add to the next town meeting warrant for the town's decision on the matter. The no parking zone to be from Main Street to Kings Grant with the exception of parking for funerals. Seconded by Mark Gendron.

VOTE: Unanimous.

DISCUSSION: Mr. Desjardins reported that he had talked with some of the young people swimming off the bridge, many of whom he has known from his work with baseball. He said that many of them told him they no longer go there because of trouble. He added that this decision was very difficult for him to take away a favored swimming hole.

b. State Surplus Purchases.

DISCUSSION: Mr. White explained that he and Mr. Willard had visited the state surplus sale and bought a 2001 F250 pickup truck. He asked that they be allowed to use some of the CIP funds for the purchase. He said that it would be replacing the 1995 ¾ ton GMC pickup which will be sold and asked that the revenue from the 1995 truck be put back into their equipment fund. He felt that the condition of this truck was not a good investment because of the cost of maintenance needed for the town's use. Mr. Willard said this was a good deal and apologized that they made the purchase before getting the Selectmen's permission, however he felt the buy was too good to pass up. Mr. White noted that the 1990 rack truck would be going to the School Department and be supported by their budget. He felt that the use of the rack truck would be primarily for the schools but could still be used by Public Works and the Fire Department when needed. Mr. Willard added that the School Department would be giving the town their old lawn tractor and attachments. There was discussion about whether to sell the 1995 pickup with or without the plow. Mr. White said that the blade could be used with the Ford with modifications because the hookup presently is for the GMC. Mr. Gendron wanted to be sure that any revenue coming from the 1995 truck go toward the CIP which will eventually be used to purchase a replacement for our big truck(s).

MOTION: Mark Gendron motioned to take \$10,000 from the CIP to purchase the 2001 Ford F250 and plow and sell the 1995 GMC with the revenues going into the CIP Public Works Equipment account. Seconded by *Mike Reynolds.

VOTE: Unanimous 4-0

5) Town Manager Report and Communications.

a. Route 302 Waterline Project Grant.

Mr. Willard noted that as of August 12, 2005 Embedtec achieved their goal of 40 new jobs which completes the requirements of the CDBG grant obtained from the state to build the waterline. Embedtec has also put in \$3.1 million worth of value to offset the cost of the waterline through their tax dollars. Mr. Willard noted that the town will continue to hold their escrow of \$50,000 until Embedtec generates three times that value of taxable personal property. This money is held to cover the amount of taxes accrued by Embedtec to cover the cost of the waterline repayment.

b. Cumberland County Commissioners

Mr. Willard informed the Selectmen that he had received a letter from the Cumberland County Commissioners saying that they want to keep the Sheriff's Department substation in Naples but that they would like to talk with Raymond about other usage of our Public Safety Building.

c. Don Willard Vacation Time

Mr. Willard announced that he would be taking more vacation time in order to bring down his accumulation of vacation time on the books.

6) Fiscal Warrants – Payroll and Appropriation Warrants – August 16, 2005.

MOTION: Mark Gendron motioned to approve the August 16, 2005 Payroll Warrant in the amount of \$25,092.29. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

MOTION: Mark Gendron motioned to approve the August 16, 2005 Treasurer's Warrant in the amount of \$80,121.33. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

7) Adjournment.

MOTION: *Mike Reynolds motioned to adjourn the meeting. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

ADJOURNMENT: Betty McDermott adjourned the meeting at 8:49 pm.

Louise H. Lester

Town Clerk