

Town of Raymond
401 Webbs Mills Road
Raymond, Maine 04071

BOARD OF SELECTMEN
MINUTES
Tuesday, August 7, 2007

NOTE: MINUTES FOR THE SPECIAL TOWN MEETING ARE SEPARATE.

ATTENDANCE: Mark Gendron, Chairman; Joe Bruno; Lonnie Taylor; Dana Desjardins, and Mike Reynolds.

SELECTMEN ABSENT: None.

STAFF ATTENDANCE: Don Willard, Town Manager; and Kevin Woodbrey, Networking Administrator.

OTHERS: Kyle Woodbrey; Robert Gosselin; Kathy Gosselin; Vicki Woodbrey; and John Rand.

1) Call Selectmen's meeting to order. Mark Gendron called the meeting to order at 7:14 pm at the Broadcast Studio.

2) Minutes of previous meeting dated July 10, 2007.

MOTION: Joe Bruno motioned to approve the minutes as written. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

3) New business.

a) Woodbrey and Steven Lentine in recognition of their public service Eagle Scout projects: Raymond Town Office reader board sign and Veteran's Memorial Park Walkway.

Mark Gendron presented a certificate to Kyle Woodbrey saying that his sign is a great addition to the town and provides information very attractively.

Mark Gendron presented a certificate to Steve Lentine thanking him for his work on the Veterans' Park walkway. Mr. Lentine accepted the certificate with thanks to Howard Stiles for his faith in him to complete the project, and Nathan White for his help in preparing the site, as well as his father for his support and help.

- b) Insurance Review proposal with Scott Simmons, CPCU, ARM – Selectman Joe Bruno.

DISCUSSION: The Selectmen voted to have some of this year's savings from the insurance bid to have an assessment of what Raymond needs for insurance. Mr. Bruno would like to include the school's as well which Superintendent Sandra Caldwell would have to authorize. He would like to go out to bid again next year. Mr. Willard said the estimate from Mr. Simmons was under the \$5,000 voted by the Selectmen. Savings in the current bid was about 11% from the previous cost. Mr. Willard will contact Mrs. Caldwell and do an RFP for next year's insurance.

MOTION: Joe Bruno motioned to have Mr. Willard contact Sandra Caldwell and explain to her that the town will pick up the cost of the entire review including the school. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

- c) Annual Election of Maine Municipal Association (MMA) Vice President and Executive Committee - Town Manager Don Willard

DISCUSSION: Mr. Willard presented the slate of officers – no contested seats. Mr. Gendron didn't know anyone on the list, and Mr. Bruno didn't want to vote for him or her from his knowledge of the candidates.

MOTION: Mike Reynolds motioned not vote for any of the nominated candidates and elect not to vote. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

- d) Fiscal year 2006/2007 municipal budget year-end budgeted adjustments – Finance Director Nancy Yates

DISCUSSION: Mr. Willard announced that there were two accounts overdrawn: \$121.99 Animal Control because of the cost of the contract with the Animal Refuge League, and \$2,846.80 in the Technology Account for the installation of air conditioning at the broadcast studio and general equipment for the Naples Dispatch. He recommended an overdraft (\$2,968.79) transfer from Administrative Salaries which is available because of positions filled without using the entire budget.

MOTION: Mike Reynolds motioned to transfer \$2,968.79 from the Administrative Salaries Account which includes \$121.99 in Animal Control and \$2,846.80 in Technology. Seconded by Lonnie Taylor.

DISCUSSION: Mr. Desjardins thanked and commendation to Nancy Yates for her work. Mr. Gendron credited Don Willard for the savings.

VOTE: Unanimous 5-0

- e) Old (unfinished) business.

a. none

Gendron thanked Mrs. Lester for preparing the certificates.

- f) Town Manager Report and Communications.
- a. Mr. Willard announced that Louise Lester would receive her Lifetime Certification through the Maine Town and City Clerks Association during the MMA Convention in October.
 - b. Mr. Willard announced an informal reception to honor the public and private people who were instrumental in the acquisition of the Public Safety/Rescue Boat on Friday, August 17, 2007 at 2:30 pm at the Public Safety Building.
 - c. Mr. Willard reported that there had been three accidents with town vehicles this spring and summer and he had hopes that there would be no more.
 - d. Mr. Bruno announced that the consolidation meetings asked lots of questions but no answers were available. He felt that the members don't want to move ahead with this issue. The next meeting will have a facilitator and hopefully can move forward and have more information and answers. He would like consolidation earlier than later feeling that it will gain us more help from the state. Raymond is talking about joining either Windham, Poland, or Westbrook. Windham does not have to consolidate because they have over 2500 students. The meetings are open to the public. Mr. Woodbrey would like to video the meetings for replay in Raymond and will talk with Superintendent. Caldwell. Mr. Bruno noted that this was a School Board function and not the Selectmen and his presence is for information only. Next School Board meeting is August 15th. The question of school choice will come to a town meeting vote.
- g) Fiscal Warrants – Payroll and Appropriation Warrants – August 7, 2007.

MOTION: Lonnie Taylor motioned to approve the payroll warrant in the amount of \$119,547.95. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

MOTION: Lonnie Taylor motioned to approve the treasurer's warrant in the amount of \$76,533.66. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

h) Adjournment.

MOTION: Joe Bruno motioned to adjourn. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

ADJOURNMENT: Mark Gendron adjourned the meeting at 7:51 pm.

Louise H. Lester
Town Clerk