

TOWN OF RAYMOND
401 Webbs Mills Road
Raymond, Maine 04071

MINUTES
Tuesday, January 8, 2008

ATTENDANCE: Mark Gendron, Chairman; Joe Bruno; Lonnie Taylor, Dana Desjardins; and Mike Reynolds.

SELECTMEN ABSENT: None.

STAFF ATTENDANCE: Don Willard, Town Manager; and Nancy Yates, Finance Director;

OTHERS: Bob Gosselin, Budget/Finance Committee member.

1. Call to order. Mark Gendron called the meeting to order at 7:00 pm at the Broadcast Studio.
2. Minutes of previous meeting dates December 18, 2007.

MOTION: Mike Reynolds motioned to approve the minutes of December 18, 2007 as written.
Seconded by Joe Bruno.

VOTE: Unanimous 5-0

3. New business.
 - a. Liquor License renewal (Class XI Restaurant/Lounge) – William & Kimberly Hines, Whines Ent. Inc d/b/a Café Sebago, 1248 Roosevelt Trail

MOTION: Joe Bruno motioned to approve the liquor license for Café Sebago. Seconded by Dana Desjardins.

DISCUSSION: Mr. Gendron noted that the Fire Department letter indicated that the alarm system was to have been repaired by today, but we don't know whether it has been done. Mr. Reynolds read the letter from Craig Messinger, Fire Department Inspector. Mr. Reynolds wanted to condition the motion to say that it would be approved upon satisfactory reinspection.

AMENDMENT TO MOTION: Mike Reynolds amended the motion that the liquor license would be approved after the Fire Department has verified that the alarm is in compliance. Seconded by Lonnie Taylor.

VOTE ON AMENDMENT: Unanimous 5-0

MOTION AS AMENDED: Joe Bruno motioned to approve the amended motion.
Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

- b. Department Head Quarterly Reports – Finance Director Nancy Yates.

DISCUSSION: Mrs. Yates noted that she had submitted a report previous to the meeting. She acknowledged that Rita Theriault, Assistant Treasurer, does the payroll, BMV

reports, check reconciliation and other jobs as requested. She announced that they would be producing a RFP for insurance bids for next year. Mr. Desjardins thanked her for the monthly appropriation control reports. Mr. Reynolds asked how Raymond is doing with revenues. Mrs. Yates replied we're at 46% to 48% with interest rates falling. Excise tax is behind as well. Mr. Reynolds asked about property tax delinquency. Mrs. Yates replied they don't seem excessive. Mr. Desjardins asked about our investment risk. Mr. Willard said that towns are very limited as to what kind of investments can be used. Mrs. Yates said that we're using investments which are very secure i.e. CD's and money markets.

c. Discussion of 2008 Scholarship Funding – Louise Lester, Town Clerk

MOTION: Joe Bruno motioned to keep the level of scholarships the same as last year for a total of \$3,000. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

d. School consolidation information update – Selectman Joe Bruno.

DISCUSSION: Mr. Bruno reported that the last two meetings have been cancelled. The next meeting will be Monday, February 4, 2008 at 5:00 pm at Windham High School.

4. Old (unfinished) business.

a. None

5. Town Manager Report and Communications

a. Air Quality at Jordan Small School.

Mr. Gendron reported that Teresa Sadak, Chairman of the School Board, called to say that there would be a meeting tomorrow about the situation. Mr. Desjardins said that the School Department had some money but would probably need more from the town through a special town meeting. He felt that there might be a less expensive remedy than the ideas he has heard so far. He thought it should be sent to bid. Mr. Bruno assured people that the school is safe at the present time.

b. Raymond Community Assistance Fund

Mr. Willard announced that there was now \$7,500 in the fund and today the first award was granted. Applications can be made at the town office. Mr. Desjardins asked about payment for oil. Mr. Willard said that the town would be paying the oil company direct. Any other funds would be done through a voucher system. Mr. Bruno asked about the price for oil. Mr. Willard said he would be looking to get a special price from the town's vendor hoped to be less than retail.

c. CIP review

Mr. Willard noted that it had been released today and is down about \$10,000 from last year's budget. The CIP meeting will be next Monday, January 14th 7:00 pm at the Broadcast Studio.

d. Raymond Baseball

Mr. Taylor announced that the next baseball meeting would be Thursday, January 10th at JSMS at 7:00 pm to get volunteers to run the program. He noted that several current volunteers would be leaving the group and without volunteers the program can't be maintained.

e. LRBWF

Mr. Willard announced that the next meeting would be on Thursday, January 10th. Mr. Willard and Bruno will attend with Mrs. Lester.

f. MMWAC

Mr. Desjardins said that their next meeting would be on January 23rd for the election of officers, budget etc.

g. Snow Plowing.

Mr. Gendron offered congratulations to Public Works and P&K Sand & Gravel for their work keeping our roads well maintained.

6. Fiscal Warrants – Payroll and Appropriation Warrants – January 8, 2008.

MOTION: Lonnie Taylor motioned to approve the Payroll Warrant in the amount of \$58,381.45. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

MOTION: Lonnie Taylor motioned to approve the Treasurer's Warrant in the amount of \$117,425.57. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

7. Adjournment

MOTION: Dana Desjardins motioned to adjourn. Seconded by Lonnie Taylor

ADJOURNMENT: Mark Gendron adjourned the meeting at 7:37 pm.

Louise H. Lester
Town Clerk