

TOWN OF RAYMOND
401 Webbs Mills Road
Raymond, Maine 04071

MINUTES
Tuesday, January 22, 2008

ATTENDANCE: Mark Gendron, Chairman; Joe Bruno; Lonnie Taylor (left at 8:14 pm), Dana Desjardins; and Mike Reynolds.

SELECTMEN ABSENT: None.

STAFF ATTENDANCE: Don Willard, Town Manager; Craig Messinger, Fire Inspector; Jack Cooper, Code Enforcement Officer; Will Cook, Assistant Code Enforcement Officer; and Mike O'Donnell, contract assessor.

OTHERS: Sandra Caldwell, Superintendent

NOTE: The agenda items follow the printed agenda but some of the items were taken out of order hence some of the items will have only four voting after Mr. Taylor left the meeting.

1. Call to order. Mark Gendron opened the meeting at 7:00 pm at the Broadcast Studio.

2. Minutes of previous meeting dates January 8, 2008.

MOTION: Mike Reynolds motioned to approve the Minutes of January 8, 2008 as written. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

3. New business.

a. Chevrolet DerbyFest 2008 overview and request for use of Raymond facilities – Tom Noonan, Sebago Lake Rotary Club.

DISCUSSION: Mr. Willard said in the absence of Tom Noonan that the main event will be in Casco at Point Sebago. The Rotary would like the fish weighing station at Raymond Beach and a snowmobile event. They would like parking at Raymond Beach and Tassel Top. The Derby generator will probably be used at the Casco site.

MOTION: Joe Bruno motioned to table until the next meeting. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

b. Appointment of Marshall Bullock to the Budget Finance Committee.

MOTION: Joe Bruno motioned to appoint Marshall Bullock to the Budget Finance Committee until the next municipal election. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

c. Discuss revision to Raymond Chimney Ordinance – Fire Inspector Craig Messinger.

DISCUSSION: Fire Inspector Messinger noted that this change was because of high interest by some townspeople. It will be in the Miscellaneous Ordinance Section. He gave the history of Raymond's

Chimney Ordinance. This ordinance will cover UL or ULC metal fabricated chimneys and their installation, no other chimneys will be allowed. It was noted that Jack Cooper, Code Enforcement Officer, was in agreement with this ordinance. These chimneys must be professionally installed. Mr. Desjardins had concern with less than adequate installation and manufacturing. Mr. Messinger felt illegal metal chimneys are now being installed, and this might leave room for compliant quality chimneys. Mr. Gendron said that there would be no “grandfathering” of chimneys installed prior to the adoption of this ordinance. Mr. Reynolds noted that this ordinance came to them in its final draft at 3:00 pm today, and he would like more time to study it. Mr. Gendron felt this would help bring all fabricated metal chimneys into compliance. Mr. Bruno wanted all ordinances to be addressed at the annual town meeting but would allow this one.

MOTION: Joe Bruno motioned to recommend the Raymond Chimney Ordinance and add it to the warrant for February 5, 2008. Seconded by Lonnie Taylor.

VOTE: 3 in favor (Bruno, Gendron, Taylor) 2 opposed (Reynolds, Desjardins)

NOTE: Permits for chimneys will be given by the Code Enforcement Office. It was suggested that an information sheet be given permit applicants about installation i.e. NFP 211.

- d. Department Head Quarterly Reports – Contract Assessor Mike O’Donnell, and Code Enforcement Officers Jack Cooper and Will Cook.

DISCUSSION: Mr. O’Donnell said that all was going well, and he had great appreciation for the exemplary work of Elizabeth Cummings. He didn’t feel there would be an increase in the next budget. He felt that the valuation was in good shape. He thought a revaluation might come in 2009, but it depended on what happens in the housing market. He noted that new lots are still being created.

DISCUSSION: Mr. Cook reviewed the year. He said that they would like to have a minor Shoreland Zoning fee which would be for aiding people with how they should proceed which would include necessary inspections. Initial consultation about ideas would be free. Currently state permit by rule is \$50. We don’t have any fee for keeping track of issues of noncompliance. Mr. Gendron said that there was money available for remediation of problem areas from private sources. Mr. Bruno wanted citizens to know that the Code Enforcement Office is here to help them make their changes by the ordinances so they don’t have problems in the future. Mr. Cooper agreed and felt it was easier to help people before they’ve made mistakes. Mr. Cook added that if people disagree with the Code Officer they could appeal to the Zoning Board of Appeals for their opinion. Establishing of the fine process might need discussion in a workshop i.e. \$25 for a visit for consultation, infraction of the ordinance \$250, or a range of penalty with successive visits.

Mr. Cooper said that as of July 1, 2008 he will be going to 28 hours a week as the Assistant CEO and take the winter off, and Mr. Cook will become the full time Code Enforcement Officer.

- e. Discussion of criteria for Boston Post Cane award – Town Clerk Louise Lester (8:28 pm)

DISCUSSION: Mrs. Lester explained that having some criteria for the awarding of the cane would avoid problems in the future. She explained that the family of Alton Plummer asked about his being placed as a holder on the plaque though the Selectmen didn’t name him before he died. The Selectmen felt that his name should be on the plaque. The Selectmen decided that the criteria should be used and that a candidate should have a 5-year residency requirement before being considered.

- f. February 5, 2008 Special Town Meeting Warrant for review and approval. (7:29 pm)

DISCUSSION: Mrs. Caldwell said that this would bring Jordan Small Middle School's air quality up to best standards. The air is not unhealthy, but it's time to correct the circulation problem. The RFP is ready to be advertised.

MOTION: Mike Reynolds motioned to approve the article as written. Seconded by Lonnie Taylor.

DISCUSSION: Mr. Bruno wanted to know how they established the amount of \$145,000 before the bids were submitted. Mrs. Caldwell said that the School Board was encouraged by parents to go forward and the Facilities Committee through their study felt that \$145,000 would be adequate. Mr. Gendron thought that the bid process should take care of the fact that \$145,000 was passed, and that it would be less than that amount. Mr. Bruno would have liked that the bid came first. If the bids come in over that amount Mrs. Caldwell felt that it could be dealt with. Mrs. Caldwell reported that their undesignated fund balance was \$153,000.

VOTE: Unanimous 5-0

g. School consolidation information update – Selectman Joe Bruno

There have been no meetings since early December. The next meeting will be Monday, February 4th but Windham is holding a meeting tonight to discuss just partnering with Raymond.

h. Greater Portland Council of Governments (GPCOG) update – Selectman Mike Reynolds.

Mr. Reynolds reported that biodiesel was now being bid for municipal use and said that if Raymond began using biodiesel it would no doubt be less expensive than other purchasing sources. He added that there will be a series of meetings about town business, and the first meeting will be March 21st on energy at USM.

i. Executive Session – Personnel Matter as authorized under 1M.R.S.A. §405(6)(A)

MOTION: Joe Bruno motioned to go into executive session. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

RECESS: Mark Gendron recessed the meeting at 8:45 pm.

MOTION: Joe Bruno motioned to come out of executive session. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

REOPEN: Mark Gendron reopened the meeting at 9:13 pm.

4. Old (unfinished) business.

a. None.

5. Town Manager Report and Communications

a. None.

6. Fiscal Warrants – Payroll and Appropriation Warrants – January 22, 2008.

MOTION: Mike Reynolds motioned to approve the Payroll Warrant in the amount of \$38,910.54. Seconded by Dana Desjardins.

VOTE: Unanimous 4-0

MOTION: Dana Desjardins motioned to approve the Treasure's Warrant in the amount of \$94,189.36. Seconded by Joe Bruno.

VOTE: Unanimous 4-0

7. Adjournment

MOTION: Joe Bruno motioned to adjourn. Seconded by Mike Reynolds.

VOTE: Unanimous 4-0

ADJOURNMENT: Mark Gendron adjourned the meeting at 9:15 pm.

Louise H. Lester
Town Clerk