

TOWN OF RAYMOND  
401 Webbs Mills Road  
Raymond, Maine 04071

BOARD OF SELECTMEN  
MINUTES

\*Tuesday, June 15, 2010

ATTENDANCE: Mike Reynolds, Chairman; Joe Bruno; Lonnie Taylor; Charles Leavitt and Dana Desjardins

SELECTMEN ABSENT: None

TOWN STAFF: Don Willard, Town Manager; Kevin Woodbrey, Technology Committee Chairman; Nathan White, Public Works Director; and Denis Morse, Fire Chief.

OTHERS: Norma Richard, Principal Raymond Elementary School; Gary St. Pierre; Scott Varney; Jim Stephenson; and Rick Preston.

1. Call to order. Mike Reynolds called the meeting to order at 7:00 pm at the Broadcast Studio.
2. Minutes of previous meetings dated May 11, 2010 and May 18, 2010.

MOTION: Joe Bruno motioned to approve the minutes from May 11, 2010.

He asked for a correction on page 5 b where the word should be “diligent”. Seconded by Lonnie Taylor.

Mr. Leavitt wanted to know if there was a correction from another meeting date, which has been approved, could it be corrected. Mr. Bruno replied no. Mr. Leavitt questioned the May 11<sup>th</sup> meeting where Hugh Coxe was included in the executive session after the initial motion was passed to go into executive session and another motion was made to allow him to join the session on May 11<sup>th</sup>. Mr. Bruno felt that on page 2 of the 5/11 minutes at the bottom he thought the motions are there. He considered amending the minutes with “CEO and planner”.

MOTION WITHDRAWN

MOTION: Joe Bruno motioned to table. Seconded by Charles Leavitt.

VOTE: Unanimous 5-0

MOTION: Joe Bruno motioned to approve the minutes of May 18, 2010 as written. Seconded by Charles Leavitt.

VOTE: Unanimous 5-0

3. New business.

- a. Election of chairman and vice chairman of the Board of Selectmen for the 2010-2011 fiscal year – Board of Selectmen.

NOMINATION: Lonnie Taylor nominated Joe Bruno for Chairman. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

NOMINATION: Mike Reynolds nominated Lonnie Taylor for Vice Chairman.

Lonnie Taylor declined

NOMINATION: Charles Leavitt nominated Dana Desjardins as Vice Chairman. Seconded by Lonnie Taylor.

VOTE: 3 in favor (Bruno, Leavitt, Taylor), 1 opposed (Reynolds)

Item Taken Out of Order

- e. Interview/appointment consideration representative to the Regional Comprehensive Plan project – Jim Stephenson

MOTION: Charles Leavitt motioned to appoint Jim Stephenson to the Regional Comprehensive Plan Committee. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

Item Taken Out of Order

- c. Consideration of Peddler's License for a hot dog cart at the Auto Bath of Raymond – Cheryl Talbot/200 Lyman Street, Westbrook

DISCUSSION: Rick Preston represented Ms. Talbot. Mr. Taylor questioned whether this parking lot was large enough to do this type of business along with the other businesses there. Nathan White said that he hadn't received any complaints in the past. Mr. Taylor wanted to be sure the area would be kept clean. Mr. Leavitt asked for proof of auto insurance along with their general liability.

MOTION: Mike Reynolds motioned to approve the Peddler's License. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

- d. Viola Avenue parking concerns – Gary St. Pierre/ 19 Viola Avenue

DISCUSSION: Mr. St. Pierre explained the complaint. Mr. Willard confirmed that the vehicles parked there were obstructing Viola Avenue traffic. He felt that Mr. Varney should park in another place. Mr. White said that Viola Avenue was a 20-foot wide road and roadside parking should not be a problem under normal use. Mr. Desjardins felt that occasional roadside parking isn't a problem but had concern about roadside parking for longer periods of time. Mr. Bruno felt this was a neighbor dispute, and the town had a lack of enforcement under our ordinance. Mr. Varney said that he moved his fence to allow more room for his parking and had just discovered that there was a complaint. Mr. Leavitt asked Mr. Varney about considering alternative parking arrangements. Mr. Varney said that he could move the fence back further or park in another spot. Mr. Bruno asked Mr. Varney if he would be willing to work with his neighbor to solve the problem. Mr. Varney said that he would.

- f. Consideration of supplemental/abatement requests – Contract Assessor Michael O'Donnell

Supplemental Tax Assessment for Map 3, Lot 5 Mark Feenstra

DISCUSSION: Mr. O'Donnell explained the changes. He handed supplemental assessment papers for signature for Map 3, Lot 5 in the amount of \$1,652.06.

MOTION: Leavitt motioned to approve the supplement assessment for Map 3, Lot 5. Seconded by Mike Reynolds.

VOTE: 4 –0 (Desjardins out or room.)

Abatement for Map 11, Lot 30 Mark and Judy Rosenhek

MOTION: Charles Leavitt motioned to grant the abatement for Map 11, Lot 30 in the amount of \$413.22. Seconded by Lonnie Taylor.

VOTE: 4-0 (Desjardins out of room.)

Abatement for Map 19, Lot 39 Richard Strout

MOTION: Lonnie Taylor motioned to approve the abatement for Map 19, Lot 39 in the amount of \$1,114.33. Seconded by Charles Leavitt.

VOTE: Unanimous 5-0

Abatement for Map 69, Lot 32 Stephen and Roberta Willis.

MOTION: Charles Leavitt motioned to approve the abatement for Map 69, Lot 32 in the amount of \$4,399.56. Seconded by Charles Leavitt.

VOTE: Unanimous 5-0

g. Discussion of Cumberland County patrol boat pilot project Memorandum of Understanding – Fire Chief Denis Morse.

DISCUSSION: Chief Morse explained the agreement with Cumberland County Sheriff's. Mr. Willard noted that Cumberland County has signed their part of the agreement. Chief Morse felt that because of this endeavor the Sheriff's Department is more aware of the Raymond Beach boat launch, and there will probably be more supervision of that area. Mr. Desjardins asked whether Cumberland County Sheriff's has jurisdiction on Sebago Lake. Chief Morse said yes, and they have a working relationship with the Maine Department of Inland Fisheries and Wildlife. Mr. Willard said that they have the same power on water as on land.

MOTION: Mike Reynolds motioned to sign the Memorandum of Understanding with Cumberland County. Seconded by Charles Leavitt.

VOTE: Unanimous 5-0

h. Bid award Town Office Roof project – Public Works Director Nathan White.

DISCUSSION: Mr. White reviewed the bids and recommend Mansir Roofing & Siding. There was discussion about the grade of shingles to be used and the work to be done. It was felt that the best shingle product was Grace Ice and Water Shield.

MOTION: Lonnie Taylor motioned to accept the bid of Winde Carpentry & Remodeling, Raymond in the amount of \$17,098. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

Item Taken Out of Order

b. Presentation of Certificate of Community Appreciation – Raymond Elementary School Principal Norma Richard.

DISCUSSION: Mike Reynolds presented Ms. Richard with a certificate of appreciation. Ms. Richard offered some remarks of her experience living and working in Raymond.

ANNOUNCEMENT: Eileen Stiles announced the promotion brochure for the July 1<sup>st</sup> change to Zero Sort recycling.

i. Consideration of GIS contract with Windham – Town Manager Don Willard.

DISCUSSION: Mr. Willard explained that Windham approached Raymond to see if they could help Raymond update their GIS because Raymond didn't have personnel to do so. He said Raymond's Web & Technology Committee was recommending this be done. This project would be paid out of the TIF Reserve Account. Mr. Reynolds said that because of Raymond's needs to update our GIS mapping, this regionalization effort is beneficial to Raymond and Windham. It will be a one-year pilot program which won't necessarily be continued another year. Mr. Leavitt noted that he felt this was a worthy program but felt that since the budget process just finished with town meeting and that two positions were being laid off from the administration, this addition is not in good timing with the process. Is this a core service? Mr. Bruno felt it has been and is in the budget. He asked how much is going to be completed in one year or will it have to be continued years in the future. Will the work done this year be wasted if further year's work isn't continued? Mr. Woodbrey said first it must be done correctly so that it's useable. It's useless to collect data if it can't be used. He felt that the Selectmen could pick what products they want from the list provided. He continued that for the entire list to be completed it will take two years. Mr. Willard was sure that Windham would give us a two-year agreement.

MOTION: Lonnie Taylor motioned to begin the GIS work with Windham. Seconded by Mike Reynolds.

VOTE: 3 in favor (Bruno, Taylor, Reynolds) 2 opposed (Leavitt, Desjardins)

j. Health Insurance non-renewal Maine School Management Association (MSMA) – Selectman Mike Reynolds.

DISCUSSION: Mr. Willard explained that Maine School Management Association (MSMA) would not be renewing our health insurance for the new year. Mr. Willard explained that Nancy Yates has been looking for new insurances. He felt this would be a one-year agreement. Mr. Reynolds said that he asked Mr. Willard for comparable bids including Maine Municipal Association. He said that they had talked about having a committee formed to study health care insurance for a plan going forward. He felt that they needed to have insurance for this year during this study. He asked that they keep insurance as close to what the employees currently have for this year at least. Mr. Bruno said he would not vote to go with MMA. Mr. Desjardins concurred. Mr. Bruno wanted to go with Anthem with a health reimbursement plan for the first \$1,000 of deductible. Mr. Willard acknowledged that in the past the Selectmen wanted equity for all town employees and has worked for that.

MOTION: Charles Leavitt motion to move forward with Cross Insurance using Anthem and Blue Cross mix "Blue choice mix" at this point with the addition of a refund program for employees of up to \$1,000 on their deductibles for individual or family. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

4. Old Business.

- a. None
- 5. Town Manager Report and Communications.
  - a. Confirm date for July Selectmen's Meeting – Proposed Tuesday, July 13, 2010.  
Confirmed by Selectmen
  - b. Public Safety communication from Town of Gray.

DISCUSSION: Chief Denis Morse reviewed the history of the public safety work for and with the Town of Gray. The Town of Gray has agreed to a First Responder Program at an annual cost to Gray of \$10,000 for two years. Mr. Willard added that mutual aid would still be in force. Mr. Reynolds asked without anything signed would this be in force beginning July 1<sup>st</sup>. Chief Morse thought that it would be upheld and be signed by Gray.

MOTION: Mike Reynolds motioned to accept the proposal for the First Responder Agreement with the Town of Gray. Seconded by Lonnie Taylor.  
VOTE: Unanimous 5-0

- 6. Selectmen Communications. [This agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of introducing future topics for discussion. No action will be taken.]

- a. Cell Town proposal on Raymond Hill.

Mr. Leavitt reported a request for a cell tower to be located on Farm Road. There is an application in the Code Enforcement Office to go before the Planning Board.

- c. 2010 Scholarships

Mr. Leavitt as a \*public member spoke with congratulations to those participating in the 2010 Scholarship contest.

- d. Election June 8, 2010

Mr. Leavitt wanted to thank the people who voted to continue a referendum for the RSU budget.

- 7. Fiscal Warrants – Payroll and Appropriation Warrants – June 15, 2010

MOTION: Lonnie Taylor motioned to approve the Payroll Warrant in the amount of \$123,707.36. Seconded by Charles Leavitt.

VOTE: Unanimous 5-0

MOTION: Lonnie Taylor motioned to approve the Treasurer's Warrant in the amount of \$113,096.99. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

- 8. Adjournment.

MOTION: Mike Reynolds motioned to adjourn. Seconded by Charles Leavitt

VOTE: Unanimous 5-0

ADJOURNMENT: Joe Bruno adjourned the meeting at 10:02 pm.

Louise H. Lester  
Town Clerk