



BOARD OF SELECTMEN
MINUTES*
August 2, 2011

SELECTMEN'S MEETING

1) Call to order: Chairman Joe Bruno called the meeting to order at 7:00 pm and a quorum was declared.

2) Minutes of previous meeting dated:

a) June 21, 2011

MOTION: Lonnie Taylor motioned to accept the minutes of the June 21, 2011 meeting; seconded by Sam Gifford.

DISCUSSION: None

VOTE: UNANIMOUS APPROVAL (5/0)

3) New business.

a) Request to allow personal boat off Black Ghost Cafe Business Dock- Jeff Pomeroy, Owner

Mr. Pomeroy explained that he was coming before the Board as the result of complaints because he had his personal boat moored to the dock which was installed for the use of his floating cafe. He said that he had the boat there to deter people, particularly teenagers, from breaking into the cafe, which had happened several times since he opened up at the beach.

MOTION: Lonnie Taylor motioned to allow Mr. Pomeroy put his cabin cruiser on his dock for the remainder of the season and the Board will amend next year's lease to accommodate that; seconded by Mike Reynolds.

DISCUSSION: Mr. Leavitt wanted to know if the boat was insured and Mr. Pomeroy explained that anything on the dock was covered. Mr. Willard added that the boat was also registered.

VOTE: UNANIMOUS APPROVAL (5/0)

b) Annual Fee Schedule for Consideration- Louse Lester, Town Clerk

Town Clerk Louise Lester presented the changes to the 2011 fee schedule. She explained that there would be an increase in fees for Animal Control to help cover costs. She then explained that there was a proposed increase in the cost of cemetery plots because a survey of surrounding towns showed that they were under charging. There was discussion about cleaning up the way that it was listed on the fee schedule, since no discount was given for multiple lots and about making more information available on the website.

Mrs. Lester went on to explain that there would now be a charge for lien discharge research after the first

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**Item taken out of order

hour. She explained that they were using the standard fee that other towns were using. It was brought up that this fee should be evaluated in the future to make sure that it was covering the cost of overhead.

MOTION: Lonnie Taylor motioned to accept the new fees for the Town of Raymond for July of 2011; seconded by Mike Reynolds.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

c) Consideration and Signing of Letter of Engagement with Contract Auditors Smith & Associates

MOTION: Mike Reynolds motioned to approve the Letter of Engagement with Smith & Associates; seconded by Sam Gifford.

DISCUSSION: There was discussion about how the cost was figured and if it had remained constant over the years. Mr. Willard explained that it was a flat rate that was based on their projected needs and Mr. Bruno added that unexpected circumstances may result in additional charges.

VOTE: UNANIMOUS APPROVAL (5/0)

****e) Consideration of Revised Town Office Hours- Chairman Joe Bruno**

Mr. Bruno explained that many services were available online, so if they rearranged office hours, people would still be able to conduct business. Discussion, including staff testimony, continued pertaining to what hours would be feasible and how staff hours would be adjusted to stay within the budget. Based on the number of summer residents, the Board found that it would still be beneficial to open Saturdays in the summer, but they would plan on opening earlier on Tuesdays and closing Saturdays starting in September and reevaluate it in May.

MOTION: Mike Reynolds motioned to change the office hours at Town Hall, starting September 13, 2011, to be open Tuesdays mornings and closed Saturdays until May 15, 2012, at which point it would be open on Saturdays based a schedule determined by Town staff; seconded by Lonnie Taylor.

DISCUSSION: Mr. Leavitt wanted to clarify what changes were occurring with the hours and Mr. Bruno explained that the hours would change, starting in September, which would give the staff time to advertise the changes, and it would be reevaluated in the spring of 2012.

VOTE: UNANIMOUS APPROVAL (5/0)

d) Draft Appointment Ordinance for Consideration

Executive Assistant Danielle Loring explained the process that she went through with legal counsel in order to come up with a draft Appointment Ordinance. Mr. Bruno explained that towns with charters were allowed to appoint officials but, in order for a town without a charter to do the same thing, an ordinance needed to be created. There was discussion of the likelihood that a vacancy would occur and the consequences of having one that may be present for almost a year. Mrs. Lester pointed out that it can issues of unresolved ties. Mr. Leavitt explained that he was uncomfortable with having an appointment tied with recalls. Mr. Bruno said that "recalls" would be removed from the Appointment Ordinance.

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f) Quit Claim Deeds as Submitted by Deputy Tax Collector Sue Carr

MOTION: Mike Reynolds motioned to accept the Quit Claim Deed for 6 Legacy Road, account# B1350R, map 24 lot 70; seconded by Charly Leavitt.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept the Quit Claim Deed for 326 Raymond Hill Road, account# A0180R, map 15 lot 92; seconded by Charly Leavitt.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Mike Reynolds motioned to accept the Quit Claim Deed for 0 Thomas Pond Terrace, account# M6016R, map 77 lot 4; seconded by Charly Leavitt.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

g) Executive Session pursuant to 1 MRSA § 405(6)(A): Personnel Matters in Code Enforcement and Assessing Departments

MOTION: Lonnie Taylor motioned to go into Executive Session pursuant to 1 MRSA § 405(6)(A) for personnel matters in Code Enforcement and Assessing Departments; seconded Sam Gifford.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board went into Executive Session at 8:13pm.

MOTION: Sam Gifford motioned to come out of Executive Session; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board came out of Executive Session at 9:03pm

4) Old (unfinished) business.

a) Review of Draft Recall Ordinance

There was discussion over the changes that had been made to the Draft Recall Ordinance and about adding language on how that vacancy would be filled. It was decided that a vote would be called within 45 days of a vacancy due to a recall. Ms. Lester was concerned that if they went to voting machines, that it would be costly to program and print the ballots. There were concerns about the official's right to a public hearing but those were clarified because there was language already present in the draft ordinance.

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5) Public Comment:

a) Fire Marshal requesting information- submitted by Deb Baker

Because of the recent fires at the Raymond Church and around the State of Maine, Deb Baker was requesting that anyone with information contact the State Fire Marshals Office. Mr. Willard said that they would make the phone numbers available on the Town Website.

6) Town Manager Report and Communications.

a) Confirm date for next regular meeting:

- **September 13, 2011**

b) Town-wide Update

Mr. Willard explained that the Regional Public Safety Study group met recently and the final report would be out soon as well as the feasibility study regarding consolidation of the Town Office and Jordan Small Middle School.

He continued that there were some trash complaints and that they were being taken care of daily. Another complaint that they had been receiving were mooring complaints that were resolved through the Code Enforcement office, even though there was not a Mooring Ordinance. Other than the fires, the Fire Department was also busy with the increase in car accidents that were the result of summer traffic. He ended by saying that the Public Works Department was finishing up paving on Ledge Hill.

7) Selectmen Communications:

a) Trash Concerns- Charly Leavitt

Mr. Leavitt explained that there had been some controversy with trash and recycling but asked that residents be patient because staff was handling it appropriately but each situation was unique.

b) CCCC Public Hearings- Charly Leavitt

Mr. Leavitt explained that there was only one public hearing left. He would like to see the Trustees visit each Town in order to explain the impact and rewards for these proposed renovations. He felt that Chairman Bruno had a unique perspective but that his (Mr. Leavitt's) sole interest has been as an elected official from the Town of Raymond.

Mr. Bruno added by stating that none of the recommendations for money passed but that the Building Committee, for which he was the Co-chair, was going to make recommendations to the Trustees, but that the Trustees had the right to come up with an amount on their own. He also stated that they were looking at several revenue sources to make it a neutral project to the tax payers. He finished by saying that the Trustees did have every intention of visiting each town to make them aware of what was going on.

8) Fiscal Warrants – Payroll and Appropriation Warrants – August 2, 2011

MOTION: Lonnie Taylor motioned to accept the old year Treasure's Warrant dated August 2, 2011 in the amount of \$4781.99; seconded by Sam Gifford.

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VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Lonnie Taylor motioned to accept the New Year Treasure's Warrant dated August 2, 2011 in the amount of \$62,593.88; seconded by Mike Reynolds.

VOTE: UNANIMOUS APPROVAL (5/0)

9) Adjournment:

MOTION: Charly Leavitt motioned to adjourn; seconded by Mike Reynolds.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Joe Bruno adjourned the meeting at 9:21pm.

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