



## BOARD OF SELECTMEN

Minutes\*  
June 19, 2012  
7:00 p.m.  
Broadcast Studio

### SPECIAL SELECTMEN'S MEETING

**Present: Interim-Chair Joe Bruno, Chair Sam Gifford, Vice-Chair Lonnie Taylor, Charly Leavitt, and Mike Reynolds.**

**Absent: None**

**Staff: Chris Hanson, Code Enforcement Officer; and Danielle Loring, Recording Secretary.**

**Other: None**

**1) Call to order:** Chairman Joe Bruno called the meeting to order at 7:04pm and a quorum was declared.

**2) Minutes of previous meeting dated:**

- **May 8, 2012**

MOTION: Mike Reynolds motioned to accept the minutes from May 8, 2012; seconded by Sam Gifford.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

- **June 5, 2012**

MOTION: Mike Reynolds motioned to accept the minutes from the June 5, 2012 meeting; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

**3) New Business.**

**a) Election of Chairman, Vice-Chairman, and Parliamentarian**

Mr. Bruno thanked the public for electing him again. He continued by stating that he had met his goal of stabilizing the tax rate and thanked the Board for their commitment.

Mr. Bruno explained that they needed to nominate a new chair, vice-chair, and parliamentarian, as it was the first meeting after an election.

He asked for nominations for chair:

MOTION: Charly Leavitt nominated Lonnie Taylor; no second.

Motion failed

*\*Per the "Minutes Policy," reviewed and approved August 17, 2010 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the DVD. DVD's can be purchased for a nominal fee or borrowed at the Town Office*

\*\*Item taken out of order

MOTION: Mike Reynolds nominated Sam Gifford as chair; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: MOTION CARRIED (4/0/1 ab [SG])

MOTION: Joe Bruno motioned for no more nominations for chair; seconded by Charly Leavitt.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

Election of vice-chairman:

MOTION: Charly Leavitt motioned to nominate Lonnie Taylor as vice-chair; seconded by Joe Bruno.

DISCUSSION: None.

VOTE: MOTION CARRIED (4/0/1 ab [LT])

MOTION: Joe Bruno motioned for nominations to cease for vice-chair; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

Nomination for Parliamentarian:

MOTION: Mike Reynolds nominated Joe Bruno as parliamentarian; seconded by Lonnie Taylor.

DISCUSSION: Charly Leavitt asked for clarification on the role of parliamentarian. Mr. Bruno explained that the parliamentarian was looked to for decisions of orders and rules for decisions of the board. Mr. Leavitt further clarified that it was in advisory capacity only and Mr. Bruno confirmed. Mr. Leavitt also confirmed that if there was a point of order, then no seconded was needed and Mr. Bruno confirmed. Mr. Leavitt wanted to know if there was appeal, if it did not go to parliamentarian and Mr. Bruno replied that the chair can still look to parliamentarian for assistance.

VOTE: MOTION CARRIED (4/0/1 ab [JB])

MOTION: Charly Leavitt motioned to cease nominations for parliamentarian; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

**b) Executive Session pursuant to 1 MRSA § 405(6)(H): Meeting with CEO Regarding Pending Land Use Legal Matters**

MOTION: Lonnie Taylor motioned to go into Executive Session pursuant to 1 MRSA section 405(6)(H) for a meeting with the CEO regarding pending land use legal matters; seconded by Joe Bruno

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VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Sam Gifford announced that the Board was going into Executive Session at 7:11pm.

MOTION: Mike Reynolds motioned to come out of Executive Session; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Sam Gifford announced that the Board was out of Executive Session at 7:30pm.

MOTION: Mike Reynolds motioned to authorize the CEO to send a notice of malfunctioning waste water system; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

**c) Executive Session pursuant to 36 MRSA § 841(2)(E): Poverty Abatement**

MOTION: Lonnie Taylor motioned to go into Executive Session pursuant to 36 MRSA section 841(2)(E); seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Sam Gifford announced that the Board was going into Executive Session at 7:31pm.

MOTION: Joe Bruno motioned to come out of Executive Session; seconded by Charly Leavitt.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Sam Gifford announced that the Board was coming out of Executive Session at 7:57pm.

MOTION: Charly Leavitt moved to deny requested property abatement pursuant to tile 36 Section 841 (2) (E); seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

- 5) **Public Comment** This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

NONE

**6) Town Manager Report and Communications.**

**a) Planning, GIS and Economic Development Contracts**

Mr. Willard explained that there were four candidates who submitted proposals in response to the RFP. There was an interview team comprised of Planning Board Chair Pat Clark, Technology Committee Chair Laurie Forbes, Selectmen Representative Sam Gifford and Executive Assistant Danielle Loring. He felt that it was feasible to divide the work between two entities. GPCOG would complete ordinance work, visionary planning and economic developments and Sebago Technics would provide developmental review, planning services and GIS services and they also works with APPGeo, which was a company that had impressed the

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interview team with their proposal. He concluded that he has decided to make a recommendation to partition the work and move forward and would like the authorization to begin negotiations since they would need to begin working before the contracts were finalized in August.

MOTION: Joe Bruno motioned to allow the Town Manager to proceed with his recommendations of GPCOG and Sebago Technics in pursuing private contracts, to be approved at the next Selectmen's meeting; seconded by Lonnie Taylor.

DISCUSSION: Mr. Leavitt asked how this would impact contract with Windham and Mr. Willard responded that it would end, but they had invited them to submit a proposal but they did not.

VOTE: UNANIMOUS APPROVAL (5/0)

**b) Shared Public Safety Services**

Mr. Willard explained that there was an inter-local/regional meeting in Naples regarding the proposed tri-town regional shared public safety services. He said that he was going to go with the Raymond Public Safety staff and, with the Board's blessing, state that the town was in favor of consolidating services, which the regionalization report indicated was favorable. Selectmen and the public are invited to attend.

**a) Confirm date for next regular meeting:**

- **August 14, 2012**

**7) Fiscal Warrants – Payroll and Appropriation Warrants – June 19, 2012**

MOTION: Lonnie Taylor motioned to accept the Treasure's Warrant for June 19, 2012 in the amount of \$116,481.63; seconded by Joe Bruno.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

**8) Adjournment.**

MOTION: Lonnie Taylor motioned to adjourn; seconded by Joe Bruno.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Sam Gifford adjourned the meeting at 8:07pm.

Danielle Loring  
Recording Secretary

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