



BOARD OF SELECTMEN
Minutes*
October 8, 2013

SELECTMEN'S MEETING

Present: Chairman Sam Gifford, Vice Chair Lonnie Taylor, Parliamentarian Joe Bruno, Mike Reynolds, and Teresa Sadak.

Absent: None.

Staff: Louise Lester, Town Clerk; and Danielle Loring, Recording Secretary.

Other: Julie Sutherland, John Russo, and Charles Leavitt.

1) Call to order: Chairman Sam Gifford called the meeting to order at 6:59pm.

2) Minutes of previous meeting dated:

- **August**

MINUTES: Lonnie Taylor motioned to accept the minutes as submitted; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: MOTION CARRIED (3/0/2 [ab MR & TS])

- **October 8, 2013**

MOTION: Lonnie Taylor motioned to accept the minutes; seconded by Joe Bruno.

DISCUSSION: Mike Reynolds asked for an addition on page 3, paragraph 4 “consideration of setting mill rate.”

VOTE: UNANIMOUS APPROVAL (5/0)

3) New Business.

- c) **Review of New ZBA Bylaws as Submitted by Zoning Board of Appeals – Board of Selectmen**

Mr. Reynolds thought that the Bylaws were very well thought out and composed.

MOTION: Mike Reynolds motioned to recommend the document because the Zoning Board of Appeals put together a nice set of Bylaws; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

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d) Consideration of Bids Received and Possible Awarding of Tax Acquired Property Sales – Board of Selectmen

Mrs. Loring reviewed the process in which the properties were advertised and bids were accepted.

MAP 030, LOT 003

MOTION: Lonnie Taylor motioned to accept MGM's bid for Map 30, lot 3, 0 Haskell Ave. in the amount of \$16,005; seconded by Teresa Sadak.

DISCUSSION: Mike Reynolds mentioned that with the previous TAP sale, the Board had discussed that they wanted the to be bids that were at least 50% of the assessed value, even though it was not a policy. He felt that there was a risk of someone contesting the assessed value because the purchase price was much lower than the assessed. Mr. Willard agreed with Mr. Reynolds but reaffirmed there would not be a change in the valuation.

Mr. Bruno asked if these were buildable lots, and Mrs. Loring answered that most were with restrictions but there was one that was not but it was being bid for by an abutter. Mr. Bruno felt that having the lots owned by tax payers was better than not, and Mr. Gifford agreed.

Charles Leavitt, 2 Leavitt Road, commented that with the first bid there was a 20% minimum but did not see that was done with this time around.

VOTE: MOTION CARRIED (4/1 [MR])

MAP 031, LOT 003

The Board decided that the bid was not 20% of the assessed value.

MOTION: Joe Bruno motioned to reject the bid on map 031, lot 3; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

MAP 033, LOT 011

MOTION: Lonnie Taylor motioned to accept the bid on map 33, lot 11 at 0 Cobb Road; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

Mr. Reynolds asked if anyone could approach the Town to purchase the lot, and Mr. Willard stated that they could not but the Board reserved the option to list the properties with a broker.

Mr. Taylor suggested amending the policy to include the percent that was desired for future sales. Mr. Bruno stated that he would rather keep policy as is with the right to reject.

e) Consideration and Acceptance of November 5, 2013 Election Warrant- Louise Lester, Town Clerk

Ms. Lester explained that because this was a State election, she did not need the Selectmen to sign a warrant.

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f) Consideration and Acceptance of Laurie Forbes as November 5, 2013 Election Warden- Louise Lester, Town Clerk

Ms. Lester recommended appointing Laurie Forbes as the election warden because she had done it in the past and was reliable.

MOTION: Joe Bruno motioned appoint Laurie Forbes as the November 5th warden; seconded by Mike Reynolds.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

Mr. Reynolds asked Ms. Lester what issues were on the ballot, and she responded that there were five bond issues from the State on various items.

g) Consideration of Reinstating the Road Runner Town Newspaper in Cooperation with the Windham Eagle- Teresa Sadak, Selectman

Mrs. Sadak stated that she was withdrawing her proposal to include five other options that would be most cost effective. She explained that the intention was publicize Town content and bring back many of the articles that were published in the former Road Runner.

Mr. Bruno asked who would submit content, and Mrs. Sadak responded that the different Town groups could make submission in order to inform the public of the activities that were happening. Mr. Bruno asked who choose what gets published, and Mr. Gifford commented that he thought that would be the responsibility of the editor. Mrs. Sadak added that there would be a group of individuals who would review content.

The Board discussed the financial of and content that was within the previous paper and some of the obstacles that they had encountered when the Town published it themselves. Mr. Bruno stated that he remembered it costing around \$30,000 at the end of the project and that it had become a burden to the employees because they were doing the majority of the work. Mr. Willard stated that there was overwhelming support from staff to bring the paper back.

Mr. Reynolds felt that the old Road Runner had editorial guidelines that could be referenced. He applauded the intention behind saving money by limiting the number of people who would receive the insert, but thought it should go to everyone.

Mr. Bruno asked if the schools would contributed to the paper, and Mrs. Sadak responded that they had not approached them.

Mr. Leavitt stated that he believed that the final number was \$30,000, but it had started as a school run paper. He felt that it was gotten rid of because of unequal sharing of the work with the Raymond employees. Mr. Leavitt also stated that it had not just been Town content that was allowed because he had submitted work and there had been a problem with a lack of policies.

Mr. Willard and Mrs. Sadak agreed that they felt that this should be used as a vehicle to inform the town versus an opinion paper. Mr. Taylor agreed that there needed to be guidelines and felt that it was a slippery slope in determining what content should be published.

Julie Sutherland, Ledge Hill Road, stated that they should utilize the Raymond section of the Lake Region Weekly.

Mr. Reynolds felt that it would be a good discussion to continue having to work towards having as part of the next year's budget. Mr. Bruno agreed and added that he would like to see guidelines, business model and budget.

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MOTION: Joe Bruno motioned to table the item for future meeting to discuss more content; seconded by Mike Reynolds.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/1 [TS])

h) Consideration of Peter Leavitt's Resignation from the Zoning Board of Appeals- Board of Selectmen

MOTION: Joe Bruno motioned to accept resignation; seconded by Lonnie Taylor.

DISCUSSION: Joe Bruno stated that it was never a good thing to lose that much institutional memory.

VOTE: MOTION CARRIED (3/2 [TS & MR])

4) Policy Review

a) Consideration and Acceptance of Road Bond Post Issuance Compliance Policy- Board of Selectmen

Mr. Willard explained the intent of the policy in terms of reporting requirements for the recent bond and IRS standards.

MOTION: Joe Bruno motioned to accept the Post Issuance Compliance Policy; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4) Public Comment

None

6) Town Manager Report and Communications.

a) Confirm date for next regular meeting

- **November 12, 2013 – Confirmed**

7) Board of Selectmen Communications

a) Mike Reynolds, Library Update

Mr. Reynolds explained that the annual appeal was currently going on and that the Library was responsible for collecting 35% of their budget through fundraising. He explained that there were various speakers, groups, and activities scheduled throughout the month. The Library was also looking for donations of candy for trick or treaters, because they received a lot of traffic.

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8) Fiscal Warrants – October 8, 2013

• **Payroll Expense Summary Warrant**

MOTION: Lonnie Taylor motioned to accept the Payroll Expense Summary, dated October 8, 2013, in the amount of \$46,704.91; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

• **Treasurer's Warrant**

MOTION: Lonnie Taylor motioned to accept the Treasurer's Warrant, dated October 8, 2013, in the amount of \$123,2892.37; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

• **Cumberland County Tax Assessor's Return – \$627,814.00**

9) Adjournment.

MOTION: Mike Reynolds motioned to adjourn.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Sam Gifford adjourned the meeting at 7:53pm.

Danielle Loring
Recording Secretary

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