



BOARD OF SELECTMEN

Minutes*

November 12, 2013

SELECTMEN'S MEETING

Present: Chairman Sam Gifford, Vice Chair Lonnie Taylor, Parliamentarian Joe Bruno, Mike Reynolds and Teresa Sadak.

Absent: None.

Staff: Don Willard, Town Manager; and Danielle Loring, Recording Secretary.

Other: Robert Viola, Anne Gass, Brian Walker, Charles Leavitt, Julie Sutherland, and John Russo.

1) Call to order: Chairman Sam Gifford called the meeting to order at 6:59pm.

2) Minutes of previous meeting dated:

- **October 8, 2013**

MOTION: Lonnie Taylor motioned to accept the minutes as submitted; seconded by Mike Reynolds.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0) s

3) Public Hearing: Consideration and Approval of Annual Revised MMA DHHS General Assistance Ordinance and Appendices – Board of Selectmen

Chairman Sam Gifford asked if there were any public comments and there were none.

a) Changes to General Assistance Ordinance

b) Changes to General Assistance Ordinance Appendices B

MOTION: Joe Bruno motioned to accept the new General Assistance Guidelines as delivered from the State; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4) New Business.

a) Presentation of Appreciation Plaque to Former Planning Board Member Pat Clark

Chairman Gifford presented Patrick Clark, former Planning Board Chair, with a plaque of appreciation and read the inscription out loud. Mr. Clark stated that that it had been a pleasure working with the Town and regretted having to resign because he was moving.

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**b) Presentation of Appreciation Plaque to Former Zoning Board of Appeals Member
Peter Leavitt**

Peter Leavitt was not present to receive his award and Chairman Gifford read the plaque.

c) Library Annual Report – Elissa Gifford, Trustee

Elissa Gifford, Raymond Village Library Trustee, summarized the accomplishments that had been happening since Library Director Sally Holt had joined the staff. Mrs. Gifford described the typical day for Mrs. Holt and her level of dedication. She continued to explain that the automated system had been successfully administered and was being used to catalog all of the materials at the library's inventory. She then reminded the public that they could make donations online through Paypal on the Library's website.

Mrs. Gifford stated that the future of the Raymond Village Library was bright. She explained that a recent survey showed that many patrons wanted the collection to be expanded, expansion of staff and expansion of space. The Board of trustees would be meeting to discuss a three year plan to meet the community and library needs.

Mr. Bruno stated that he was impressed with the efforts that the Library has made, especially those of Mrs. Holt.

d) Request for Reconsideration of Tax Acquired Property Bid – Board of Selectmen

Mrs. Sadak stated that she felt that it was unfair to put a percentage after the fact. Mr. Bruno stated that he thought that there were legal issues with reopening the bid, and he had read through the pre-bid meeting minutes and saw that the Town staff had been clear with the fact the Selectmen could reject the bids. He added that part of the bid process should be to recoup some of their costs related to back-taxes and administration fees.

Mr. Taylor stated that he also felt that the Board did a disservice to the bidders because they were not clear on what they wanted. He felt that they should go with the bid Mr. Viola but understood that was wrong to do so.

Mr. Bruno clarified that procedurally that there was nothing wrong with way staff had administered the bid. Mr. Willard confirmed that the Board could not negotiate after a bid, but did not think that there was an issue with reconsidering the original bid. Mrs. Sadak agreed with that because she felt that the procedure was not clear and the Board should be more straight forward with their process. Mr. Reynolds read the Tax Acquired Property Policy and there were no defects with that policy or the way that it was administered. He agreed that the Board should look at lots on an individual basis based on the characteristics and accept the bids accordingly.

Robert Viola asked that they reconsider the bid. He felt that the board did not have a baseline established. He described his bid and explained that there were no other bids on the subject property. He explained that he was not trying to take advantage of the town.

MOTION: Joe Bruno motioned to put the two remaining pieces of property out to bid; seconded by Lonnie Taylor.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

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***5) Unfinished Business**

a) Update on Tenney River Easement – Anne Gass

Anne Gass explained that there was an existing easement being considered by the Board for the purchase off of property off of the Tenney River. She continued that there were two issues that were of concern and the Board had wanted the Town's attorney to review and there were no other concerns raised by the attorney. She summarized the importance of preserving the Tenney River and asked if there were any other additional questions from the Board.

Mr. Reynolds stated that the Raymond Conservation Commission had changed their official recommendation to the new amount of \$15,000 from the Open Space Fund. Mrs. Gass confirmed that there were requesting the Selectmen approve the new funding amount. She explained that these funds do not come from taxes but from Tree Growth penalties. Mr. Taylor asked if there was a matching grant, and Mrs. Gass confirmed confirmed that the Portland Water District would match \$5,000.

MOTION: Joe Bruno motioned that the Board support taking \$15,000 out of the Raymond Conservation Fund for the easement and purchase of the land; seconded by Sam Gifford.

DISCUSSION: Mr. Bruno asked if Chairman Gifford needed to recuse himself, and Chairman Gifford responded that he did not feel that he had to because the property was not in immediate vicinity of his property, which was also located along the Tenney River.

Mr. Reynolds clarified that if the purchase did not occur, then the money would be returned to the Town, because this was not a donation, and Mrs. Gass confirmed.

VOTE: UNANIMOUS APPROVAL (5/0)

***6) Public Comment**

a) Chief Bruce Tupper – Fire Department Update

Chief Tupper explained that there was a new piece of equipment that had been donated by the Portland Pipeline that could be used for flammable and combustible fluid leaks. He added that there would be a press release at 10am on that Friday at the Fire Station. He continued by explaining the benefit of such a piece of equipment.

Chief Tupper then explained that there was a Pierce Dash Pumper that has been loaned by the Town of Frye Island while they are in shut down and it had been tested and was ready to go. He continued that the had also been a voter receiver installed in conjunction with Frye Island on Raymond Cape and the work on that project would be finishing up that week.

Chief Tupper thanked the Board for their support on projects such as these.

***4) New Business.**

e) Executive Session pursuant to 1 MRSA § 405(6)(G): Review of Content with Consultant

MOTION: Joe Bruno motioned to go into Executive Session pursuant to 1 MRSA § 405(6)(G) for a review of Content with Consultant; seconded by Teresa Sadak.

VOTE: UNANIMOUS APPROVAL (5/0)

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Chairman Sam Gifford announced that the Board was going into Executive Session at 7:56pm.

MOTION: Joe Bruno motioned to come out of Executive Session; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Sam Gifford announced that the Board was coming out of Executive Session at 8:35pm.

7) Town Manager Report and Communications.

a) Confirmed date for next regular meeting for December 10, 2013

b) AAA rating and low interest on Bond

c) Thanksgiving Closures

8) Board of Selectmen Communications

9) Fiscal Warrants – November 12, 2013

• Payroll Expense Summary Warrant

MOTION: Lonnie Taylor motioned to accept the Payroll Expense Summary, dated November 12, 2013, in the amount of \$76,233.70; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

• Treasurer's Warrant

MOTION: Lonnie Taylor motioned to accept the Treasurer's Warrant, dated November 12, 2013, in the amount of \$226,379.79; seconded by Joe Bruno.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

10) Adjournment.

MOTION: Lonnie Taylor motioned to adjourn; seconded by Sam Gifford.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Sam Gifford adjourned the meeting at 8:38pm.

Danielle Loring
Recording Secretary

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