



**BOARD OF SELECTMEN
Agenda**

October 11, 2016

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Selectmen in attendance: Joe Bruno, Teresa Sadak, Samuel Gifford, Lawrence Taylor, and Rolf Olsen

Selectmen absent: none

Town Staff in attendance:

Don Willard – Town Manager
Sue Look – Town Clerk
Sue Carr – Tax Collector

1) **Called to order** at 6:30pm by Chairman Bruno

2) **Minutes of previous meetings**

a) **September 13, 2016 meeting minutes**

Motion to accept the minutes as presented by Selectman Gifford. Seconded by Selectman Sadak.

Unanimously approve.

3) **Public Hearing – Liquor License Renewal**

a) **Jalisco LLC, Jose Manuel Chavez Mendoza, DBA A La Mexicana, 1227 Roosevelt Trail**

Mr. Mendoza is applying for a renewal liquor license. Fire Inspector David Mains performed the requisite life safety and fire protection ordinance inspections on October 5, 2016. Mr. Mains recommends this liquor license for approval. No complaints of any kind have been lodged with the Town against A La Mexicana regarding their operations.

Chairman Bruno declared the public hearing open.

There were no questions or comments from the public.

Chairman Bruno declared the public hearing closed.

Motion to approve the renewal of a liquor license as listed above by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approve.

4) **New Business**

a) **Board of Selectmen Confirmation of New Finance Director** – Don Willard, Town Manager

Cathy A Ricker, CPA, has been offered and accepted the position of Finance Director. She has a bachelor degree in accounting as well as 30 years of experience in Finance, 14 of which as a Municipal Finance Director/Controller. Cathy also spent 4 years as a State Auditor. October 18th will be her starting date at the Town Office.

Ms Ricker – I worked for the Town of Lisbon and the City of Portland. I began as a tax accountant and moved on to State Audit and then to municipal positions.

Chairman Bruno – Welcome and we look forward to working with you.

Motion to confirm Cathy A Ricker, CPA, as the new Finance Director by Selectman Taylor. Seconded by Selectman Olsen.

Unanimously approve.

b) Raymond Elementary School Playground Project – Alissa Messer

Ms Messer would like to update the Board of Selectmen on the progress and plans for the Raymond Elementary School Playground Project.

Ms Messer – We are working actively to put a new playground at the rear of Raymond Elementary that will be safe for our children. I have been working with IRT for the past 3 years, but we are too small for their projects. We are in active conversations with the Maine National Guard to possibly get their help. We are close to a final answer from them. The plan includes a large play field. Part of our responsibility is to maintain the forest surrounding the school and we have clear cut the portion that will be the play area. We used the IRT for this and they accessed the property via a road that originates at Jordan Small Middle School and is also part of the trail system that citizens use. Skidders and tractors do change the environment, but we will be continuing to improve the trails once the work is complete. Student have been actively involved in this project by making a commercial to help fund raising. This is about a \$700,000 project. The students are also learning what is the Maine National Guard and some of its history. The frog pond trails were effected in this process. We continue to fund raise with Hannaford gift cards and pie sales. Berlin City Auto gave us a grant last year. We anticipate the playground being built in 2017.

Selectman Gifford – Where is the trail on the map?

Ms Messer – The frog pond trail begins next to the driveway to RES.

Selectman Sadak – Where are we with money?

Ms Messer – The Maine National Guard is the Maine IRT. I do not have the exact figures. The RSU has budgeted for some of the costs over the past 2 years.

Selectman Sadak – There has been some confusion about what is going on with the frog pond, etc.

Ms Messer – We are trying to clean up the trails and surrounding areas as we go and we have learned that we need to be better at communicating as changes go forward.

Chairman Bruno – Thank you for your efforts in this important project.

c) Consideration of Appointment of Planning Board Member – Kyle Bancroft

At its 8-10-2016 meeting the Planning Board voted unanimously to approve Kyle Bancroft's application and to forward his application to the Select Board with a recommendation that he be appointed. Mr Bancroft is filling a vacancy with a term ending on June 30, 2018.

Mr Bancroft – I have lived in Raymond my whole life. I am an ambulance driver for the Raymond Fire Rescue. I am interested in doing more for our community.

Selectman Gifford – What is your experience in this area?

Mr Bancroft – I have worked on a few projects and I enjoy digging through details and finding the facts to get the best plan. I have been DEP trained in erosion control. I have been an excavation contractor for 15 years.

Motion to appoint Kyle Bancroft to the Planning Board by Selectman Gifford. Seconded by Selectman Taylor.

Unanimously approve.

d) Consideration of a Quit Claim Deed for a Tax Acquired Property – Sue Carr, Tax Collector

Donald and Holly Bernier have agreed to purchase Map 018 Lot 027-A on Tenny Hill Road for \$20,000, plus all related fees. Releasing the Quit Claim Deed will be contingent upon finalization of all forms and payments.

Motion to enter executive session at 7:06pm pursuant to MRSA 30-A §405 (6)(c) by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approve.

Motion to leave executive session at 7:14pm by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approve.

Motion to allow the Town Manager to negotiate on behalf of the Select Board for disposal of tax acquired property by Selectman Gifford. Seconded by Selectman Sadak.

Unanimously approve.

e) Appoint a Warden for the November 8, 2016, Presidential Election – Sue Look, Town Clerk

Motion to appoint Sue Carr as the Warden for the November 8, 2016, Presidential Election by Selectman Olsen. Seconded by Selectman Sadak.

Unanimously approve.

5) Public Comment – none

6) Selectman Comment

Selectman Sadak – RSU 14 Board of Directors information – the Facilities Committee has come back with a recommendation to build a new middle school in Windham. That includes keeping the core of the middle school, the old classroom wing will be demolished, field Allen will remain, expansion to meet enrollment needs, expansion of fields 5 and 6. It does not include renovations to the Jordan Small Middle School, they will work this into the budget. The recommendation will cost \$42,496,000. That is a \$426 increase in taxes on a \$250,000 house in Windham. Here is the kick to this thing, if they do this Windham will pay 100% of this, but Raymond gets to vote on this also because Raymond will have to help bear the cost of maintenance once it is built. If this is voted down, the other option is to make major renovations to both Windham Middle School and Jordan Small School at a cost of \$37,739,000 which would begin June 2017 and be occupied by June 2020 and both towns would bear the cost, so we want Windham to have a new middle school. All this is laid out in the June 15, 2016, RSU 14 Board of Directors meeting (which is posted on www.raymondmaine.org). They did a good job explaining these plans. My concern is that Jordan Small needs some stuff done to it and it has already been said that they will put the

Windham Middle School first. There will be a “straw vote” in Windham to see if citizens want a new middle school or renovations. These costs are the full costs; they did not get the grant to build a new school.

Selectman Taylor – I met with the new members of the Library and confirmed that they have their items together. It seems that the team they have on board works diligently to look for ways to support the town, cutting corners that make sense. My hat’s off to them.

Chairman Bruno – My only thing is make sure you get out and vote. It is a horrible election, but vote.

Selectman Sadak – Be sure to read and understand the referendum questions.

7) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- November 22, 2016 (proposed change from November 15th due to the Election)
- December 13, 2016

b) Reminder of Election Related Activities

- November 3rd – deadline to request Absentee Ballot
- November 8th – polls open from 7am to 8pm at the Jordan Small Middle School gymnasium

c) Reminder of Upcoming Holiday Schedule

- October 19th – Retirement Party for
- November 11th – Veterans’ Day
- November 24th & 25th – Thanksgiving

I also have a recognition of Glen & Judy Gisel who have serviced small equipment for the town. Their latest gift to the town is to sharpen tools for the Beautification Committee. I want to thank the Gisels for their generous donation.

The following is from Elissa Gifford:

Glen and Judy Gisel offered, at no cost, to sharpen all personal hand garden tools used by active members of the Beautification Committee after this season’s work ends during the first week of December. This offer by the Gisels includes sharpening all hand pruners, loppers, and hedge trimmers that are used in the weekly maintenance of gardens along the 302 project in Raymond. As you know, the Committee volunteers, partnering with the Town, maintain at least 70 gardens along 302 as well as at the Veteran’s Memorial Park, Raymond Village Library, Public Safety Building, the Raymond beach and boat launch, and barrels at each end of Town under the Town signs. Many tools are used by every volunteer every week, and keeping them in good working condition is of prime importance to all of us.

The Committee is most grateful for this offer from Downeast Sharpening and feels that the Gisels should be recognized not only for their generosity, but for their willingness to support the ongoing importance of the work the Beautification Committee does to help keep Raymond an attractive and inviting place for all residents, visitors, and businesses.

Respectively,

Elissa Gifford, Co-Chair, Raymond Beautification Committee

8) Treasurer's Warrant

Motion to approve the Treasurer's Warrant dated October 11, 2016, for \$284,815.85 by Selectman Taylor. Seconded by Selectman Olsen.

Unanimously approve.

9) Adjournment

Motion to adjourn at 7:29pm by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved.

Respectfully submitted,

Susan L Look
Town Clerk