



**BOARD OF SELECTMEN
Minutes**

January 10, 2017

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Selectmen in attendance: Joe Bruno, Teresa Sadak, Samuel Gifford, Lawrence Taylor, and Rolf Olsen

Selectmen absent: none

Town Staff in attendance:

Don Willard – Town Manager
Bruce Tupper – Fire Chief
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chairman Bruno.

2) **Minutes of previous meetings**

Motion to approve minutes from November 22, 2016 by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved.

3) **Public Hearing(s)**

a) Liquor License Renewal for Café Sebago – Whines Ent. Inc., William Hines Jr, 1248 Roosevelt Trail

Chairman Bruno opened the public hearing at 6:31pm.

Town Manager Willard – There were a few minor issues that have been addressed, there have been no complaints, there is no reason why they may not be issued a renewal.

Motion to end public hearing by Selectman Gifford. Seconded by Selectman Taylor.

Unanimously approved.

Motion to renew the liquor license for Café Sebago by Selectman Gifford. Seconded by Selectman Taylor.

Unanimously approved.

4) New Business

a) Ice Fishing Derby – Ingo Hartig, Rotary Club

The Rotary Club is requesting permission to hold their annual Ice Fishing Derby and Polar Dip on February 25 & 26, 2017.

Motion to grant permission by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved.

b) Raymond Community Forest Update – Thom Perkins, Executive Director Loon Echo Land Trust (LELT)

Closed on June 21st. The Town graciously gave \$56,800 which was spent on purchasing the property. In August and September we hired the Appalation Mountain Club to do the technical trail up the Pismire Bluff. They spent several weeks, moved some very large rocks and created a trail up to the cliff face. Volunteers build the other 2 trails, a mountain bike group helped to develop a mountain bike trail. We have a trail named Spiller Homestead after the Spiller Homestead that was formerly on the site. We worked with Chris Hanson, CEO, and an engineer to build the parking lot. We had the official opening on December 14th in a snowstorm. We will be counting the use of the trails with electronic countes to be able to analyze what we want to do in the future. February 4th is the Great Maine Outdoors Weekend.

Selectman Taylor – I have used the trail and you have done a fantastic job. Everything is very well done. Top shelf, great job.

Mr Perkins – Our stewardship manager, John Evans, is very proud of it. We had 251 households donating to the project. Of that 161 have Raymond ME addresses. LELT has gained 82 new members due to this project in Raymond.

Chairman Bruno – It is a good looking project.

c) Raymond Village Library Update – Sheila Bourque, President

At the moment we are \$30,000 in the black, our major expenses do come up in the Spring. Our annual appeal is up to \$25,711 as of today (111% of budget). Fund raisers YTD have exceeded projected proceeds. Everything is looking very good. As you can see we are holding tight to budget. For next year the grant monies will be broken out into the expense lines where they are being spent to be simpler and transparent.

Chairman Bruno – You are asking for a flat budget at this point from the Town of Raymond?

Ms Bourque – At this point. We have an anonymous donor to redo the library's workspace in the library and add a curved circulation desk. We want to create a very open area. We will be working with CEO Hanson to get the needed permits. Because of that we will need to upgrade our bathroom to be ADA compliant. We have a donor who will match up to \$2,000 toward this project. We are hoping these changes will stimulate some excitement.

Chairman Bruno – Very nice work.

- d) 2017 Cumberland County Hazard Mitigation Plan Update – Bruce Tupper, Fire Chief
Every 5 years Cumberland County must update their Hazard Mitigation Plan and requires approval by local Select Boards to be able to be qualified for Federal grants.

Motion to approve and authorize Town Manager Willard to sign any required documents by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved.

- e) Correction of FY2017 Tax Warrant – Curt Lebel, Contract Assessor

On or about September 13, 2016, the Contract Assessor prepared the Municipal Tax Assessment Warrant and it has come to his attention that said record contains an error. Details regarding the error and corrective action are contained in the ePacket.

Motion to correct the FY2017 Tax Warrant as presented by Mr Lebel by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approved.

- f) Consideration of Tax Abatements – Curt Lebel, Contract Assessor

Mr Lebel will present tax abatement requests for consideration. Details are in the ePacket.

Motion to approve abatement of Brian and Frances Robbins property for \$47,100 in property value (map-lot 044-005, account R4016R) by Selectman Taylor. Seconded by Selectman Sadak.

Unanimously approved.

Motion to deny abatement request by Roger & Cynthia Gelinis property (map-lot 011-042-005, account P0824R) by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved.

5) Public Comment

Lorraine Glowczak new managing editor of the Windham Eagle introduced herself.

State Representative Jessica Fay – The list of bills came out today, there are a few less than 2,000. Tomorrow I go on a bus tour of Aroostook & Penobscot Counties. Contact information: jessica.fay@legislature.maine.gov, 415-4218 cell phone, and will be doing office hours at the library.

6) Selectman Comment

Selectman Olsen – Good work Public Works for keeping the roads going. Also, good work to the Town Office and Town Manager for all their work in the past year.

7) Town Manager's Report and Communications

- a) **Confirm Dates for Upcoming Regular Meetings**

Any items that may come up that have to be dealt with will be added to the beginning of budget meetings.

b) Reminder of Upcoming Budget Schedule (joint meetings with Budget-Finance Committee)

- February 21, 2017 – Department Head Budget Review #1
- March 7, 2017 – Department Head Budget Review #2
- March 28, 2017 – Budget Workshop

c) Reminder of Upcoming Holiday Schedule – Town Office Closed

- January 16, 2017 – Martin Luther King Jr Day
- February 20, 2017 – Presidents Day

8) Treasurer's Warrant

Motion to approve January 10, 2017, Treasurer's Warrant for \$100,087.38 by Selectman Taylor. Seconded by Gifford.

Unanimously approved.

9) Adjournment

Motion to adjourn at 7:18pm by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved.

Respectfully submitted,

Susan L Look
Town Clerk