



**BOARD OF SELECTMEN
Agenda**

February 13, 2018

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Selectmen in attendance: Joe Bruno, Samuel Gifford, Teresa Sadak, Lawrence Taylor and Rolf Olsen

Selectmen absent: none

Town Staff in attendance:

Don Willard – Town Manager
Nathan White – Public Works Director
Scott Dvorak – Code Enforcement Officer
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chairman Sadak.

2) **Executive Session**

a) Consultation with Town Attorney – Pursuant to 30-A MRSA §405 (6) (E)

Motion to enter executive session as above at 6:30pm by Selectman Bruno.
Seconded by Selectman Gifford.

Unanimously approved.

Motion to leave executive session at 7:00pm by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approved.

Motion to ask the Town Attorney to continue as instructed by Selectman Bruno.
Seconded by Selectman Taylor.

Unanimously approved.

3) **Minutes of previous meetings**

a) January 9, 2018 – Regular meeting

Motion to approve as presented by Selectman Taylor. Seconded by Selectman

Olsen.

Unanimously approved.

4) New Business

- a) Zoning Board of Appeals (ZBA) Appointments – Scott Dvorak, Code Enforcement Officer

CEO Dvorak – I am here to introduce 2 appointees for the ZBA, Leonard Cirelli and Rick Welch.

Mr Cirelli – My name is Len Cirelli. I live on Panther Pond and my wife is a substitute teach for RSU #14. I am interested in getting involved in the workings of the Town. Someday I will be passing my property on to my children, and while not opposed to change, I want to help the Town to stay as beautiful and pristine as it is.

Selectman Bruno – What is your background?

Mr Cirelli – I was in the footwear industry and in logistics as the International Transportation Manager.

Motion to appoint Leonard Cirelli to the ZBA by Selectman Bruno. Seconded by Gifford.

Unanimously approved.

Mr Welch – I was a volunteer for the Fire Department for 35 years and wanted to get back into volunteering. I was in the excavation field for 16 years and am familiar with zoning and set-backs, etc.

Motion to appoint Eric Welch to the ZBA as alternate by Selectman Bruno. Seconded by Selectman Taylor.

Unanimously approved.

- b) Quit Claim Deed – Sue Carr, Tax Collector

Thomas F Jr & Jane Ellen Noonan – Map 054 Lot 045 – 6 Bayview Drive – the property has been sold and all back and present taxes, interest, and lien costs were paid in full

Motion to approve as presented by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

- c) Consider Addition of New Solid Waste Ordinance to Miscellaneous Ordinances – Nathan White, Public Works Director

Public Works Director White – We did not have one to begin with. It gives us a mechanism to back up the contract. We have had a couple of incidents where this would have been helpful.

Motion to approve to go to public hearing as presented by Selectman Bruno. Seconded by Olsen.

Unanimously approved.

- d) Consider Update of *Private Road Standards for Recycling & Waste Services Policy* – Nathan White, Public Works Director

Public Works Director White – This one simply needed to be cleaned up. It is currently a part of the contract with Pine Tree Waste.

Motion to approve as presented by Selectman Olsen. Seconded by Selectman Taylor.

Unanimously approved.

- e) Consider Addition of the *Appointment Protocol Policy to the Bylaws and Policies of the Board of Selectmen* – Sue Look, Town Clerk

In reviewing the current policies for the Town of Raymond it seems that the Appointment Protocol Policy could be added to the Selectmen's Bylaws and Policies.

Selectman Olsen – Could we make sure that all ordinances referencing a conflict of interest refer to 30-A MRSA § 2605 for consistency?

Town Clerk Look – I believe it is only the Selectmen's Bylaws and the Budget and Finance Ordinance and they are both being changed to have the statutory reference.

Selectman Bruno – Under Robert's Rules and State law, a conflict of interest only occurs if someone is challenged. So, someone can vote no matter what unless they are challenged. The conflict has to be for the person or their family, not for a group the person is a member of.

Motion to approve as presented by Selectman Bruno. Seconded by Selectman Taylor.

Unanimously approved.

- f) Consider Re-write and Update of the *Miscellaneous Ordinances* – Sue Look, Town Clerk

Town Clerk Look – Don asked that I review the Miscellaneous Ordinances while I was updating the Cemetery Ordinance. Many only needed some slight updates, while some needed to be rewritten. The Town Attorneys have made a few preliminary suggestions, but they may come back with other changes needed.

Town Manager Willard – This came about as we were looking at the policies and decided to do the ordinances too.

Selectman Bruno – Budget-Finance is doing their own?

Town Clerk Look – Yes.

Chairman Sadak – The Fire Protection Ordinance – the Fire Marshall gets to go into a business each year. The question is do I have to allow the Town Fire Marshall to come in if the State Fire Marshall has already been in?

Selectman Bruno – You can not write ordinances that conflict with State law.

Chairman Sadak – Our ordinance does. What do I do if I want to challenge something like that?

Selectman Bruno – If you have that conflict, then the ordinance needs to go to the attorney and ask if it conflicts with State law.

Motion to approve sending the Miscellaneous Ordinances to public hearing pending clarification by the Town Attorney by Selectman Bruno. Seconded by Selectman Taylor.

Unanimously approved.

4) Public Comment – None

5) Selectman Comment

Selectman Bruno – I want to say what a good job Don and Cathy have done on the budget. I looked at that budget today and it is a good starting point. I am pretty happy with what you presented to us.

6) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- March 12, 2018 – 5:30pm, prior to the Budget-Finance Joint Dept. Head Reviews
- April 10, 2018 – 6:00pm

b) Reminder of Budget Schedule

- February 27, 2018 – 6:30pm – Department Head Review #1
- March 12, 2018 – 6:30pm – Department Head Review #2
- March 27, 2018 – 6:30pm – Budget Workshop
- April 10, 2018 – 6:00pm – Warrant review and Selectmen approval

c) Reminder of Upcoming Holiday Schedule

- Monday, February 19th – President's Day

7) Treasurer's Warrant

Motion to approve treasurer's warrant in the total of \$192,979.01 as presented by Selectman Olsen. Seconded by Taylor.

Unanimously approved.

8) Adjournment

Motion to adjourn at 7:34pm by Selectman Bruno. Seconded by Selectman Taylor.

Unanimously approved.

Respectfully submitted,

Susan L Look, Town Clerk