



**BOARD OF SELECTMEN
Minutes**

April 23, 2019

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Teresa Sadak, Rolf Olsen, Marshall Bullock, Samuel Gifford

Select Board members absent: Lawrence Taylor

Budget-Finance Committee members in attendance: Bob Gosselin, Brian Walker, Sheila Bourque

Town Staff in attendance:

Don Willard – Town Manager
Cathy Ricker – Finance Director
Sue Look – Town Clerk

1) Called to order at 6:40pm by Chair Sadak (late due to some technical issues)

Chair Sadak stated that an executive session would be added after the warrant articles to consider participation in the Spirit of America award.

Chair Sadak then announced that Public Comments would be moved to before New Business.

2) New Business

a) Approve Warrant Articles for Annual Town Meeting, June 4, 2019

**Town of Raymond
June 4, 2019
ANNUAL TOWN MEETING WARRANT**

TO: Nathan White, a constable of the Town of Raymond, in the County of Cumberland and State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to meet at the Jordan-Small Middle

School gymnasium in said town on Tuesday, June 4, 2019 at 6:00 P.M., then and there to act on Articles 1 through 43 as set out below.

The continuation of said meeting will be held at the Jordan-Small Middle School gymnasium in said town on Tuesday, the 11th day of June, A.D. 2019, at seven o'clock in the forenoon, then and there to act upon by secret ballot on Article 44 as set out below, the polling hours thereof to be from seven o'clock in the forenoon until eight o'clock in the evening.

ARTICLE 1: To elect a moderator to preside at said meeting.

BEGINNING OF ORDINANCE CHANGES

ARTICLE 2: Shall Article 6 B and 6 C of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through June 6, 2017, be further amended by the adding the underscored language and removing the language in strikeout text as shown below?

The Select Board recommends Article 2

Motion to recommend above article by Selectman Olsen. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

Three Changes:

- Adding the designation of "a" for the paragraph under Article 6 B 1
- Correction of a mistyped date in B 1 a
- Setting the meeting day for the Zoning Board of Appeals to the last Monday of the month as needed

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

RAYMOND LAND USE ORDINANCE (excerpts)

ARTICLE 6 - BOARD OF APPEALS

B. Powers and Duties

1. The Board of Appeals shall have the following authority:

- a.** Subject to the provisions of this Ordinance, to hear and decide appeals, on a de novo basis, from orders, decisions, determinations or interpretations made by the Code Enforcement Officer or the Building Inspector. *[Amended 8/7/07, and 6/7/2616]*

C. Appeals Procedure

1. The Board of Appeals shall meet ~~once each month and at other times as called by the~~

~~chairman~~ as needed on the last Monday of the month. A quorum of the Board is necessary to conduct an official Board meeting shall consist of at least three (3) members. A majority vote of the quorum is required for the passage or denial of any appeal.

ARTICLE 3: Shall the Raymond Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 7, 2017, be further amended by adding the underscored language and removing the language in strikeout text as shown below?

The Select Board recommends Article 3

Motion to recommend above article by Selectman Olsen. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

These changes are to include the conditions per review by Michael Morse as outlined by the Maine Department of Environmental Protection letter dated January 30, 2018. Amendments include:

- *Section 12-C-3 – Non-Conforming Structures – Clerical referencing of renumbered sections*
- *Section 15-C – Piers, Docks, Wharves, Bridges and any other structure and Uses Extending Over or Below the Normal High-Water Body or Within a Wetland*
- *Section 15-Q – Clearing or Removal of Vegetation for Activities Other Than Timber Harvesting*
- *Section 15-S – Exemptions to Clearing and Vegetation Removal Requirements*
- *Section 16-G – Appeals – regarding Notice of Decisions process*
- *Section 17 – Definitions – Adding of the term “Excavation Contractor” and editing the terms “Expansion of Structure” and “Non-Conforming Structure”.*

[Note: The use of the word “Article” within the ordinance does not indicate a separate warrant article.]

TOWN OF RAYMOND SHORELAND ZONING PROVISIONS (excerpts)

Section 12. NON-CONFORMANCE

- 3. Relocation:** A non-conforming structure may be relocated within the boundaries of the parcel on which the structure is located provided that the site of relocation conforms to all setback requirements to the greatest practical extent as determined by the Code Enforcement Officer, and provided that the applicant demonstrates that the present subsurface sewage disposal system meets the requirements of State law, the State of Maine Subsurface Wastewater Disposal Rules (Rules), and the Town's standards, or that a new system can be installed in compliance with the law, said Rules and local standards. In no case shall a structure be relocated in a manner that causes the structure to be more non-conforming. In determining whether the building relocation meets the setback to the greatest practical extent, the Code Enforcement Officer shall consider the size of the lot, the slope of the land, the potential for soil erosion, the location of other structures on the property and on adjacent properties, the location of the septic system and other on-site soils suitable for septic systems, and the type and amount of vegetation to be removed to accomplish the relocation. When it is necessary to remove vegetation within the water or wetland setback area in order to relocate a structure, the Code Enforcement Officer shall require replanting of native vegetation to compensate for the destroyed vegetation

in accordance with Section 15(~~SI~~). In addition, the area from which the relocated structure was removed must be replanted with vegetation. Replanting shall be required as follows:

Section 15. LAND USE STANDARDS

C. Piers, Docks, Wharves, Bridges and Other Structures and Uses Extending Over or Below the Normal high-water Line of a Water Body or Within a Wetland

12. Vegetation may be removed in excess of the standards in Section 15(Q) of this ordinance in order to conduct shoreline stabilization of an eroding shoreline, provided that a permit is obtained from the Planning Board. Construction equipment must access the shoreline by barge when feasible as determined by the Planning Board.

b. Revegetation must occur in accordance with Section 15(~~SI~~).

Q. Clearing or Removal of Vegetation for Activities Other Than Timber Harvesting

1. In a Resource Protection District abutting a great pond, there shall be no cutting of vegetation within the strip of land extending one hundred (100) feet, horizontal distance, inland from the normal high-water line, except to remove hazard trees as described in Section ~~QR~~.

Tree at 4-1/2« feet Above Ground Level (diameter in inches)	Points
2 - <4 inches	1
4 - <8 inches	2
8 - < 12 inches	4
12 inches or greater	8

c. In order to protect water quality and wildlife habitat, existing vegetation under three (3) feet in height and other ground cover, including leaf litter and forest duff layer, shall not be cut, covered or removed, except to provide for a footpath or other permitted uses as described in Section 15(~~PQ~~) paragraphs (2) and (2)(a) above.

f. In order to maintain the vegetation in the shoreline buffer, clearing or removal of vegetation for allowed activities including associated construction and related equipment operation, within or outside the shoreline buffer, must comply with the requirements of Section 15(~~PQ~~)(2).

3. At distances greater than one hundred (100) feet, horizontal distance, from the normal high-water line of any lake, pond, river flowing to a great pond, and any other water body, tributary stream, or the upland edge of a wetland, , there shall be allowed on any lot, in

* TAKEN OUT OF ORDER

any ten (10) year period, selective cutting of not more than forty (40) percent of the volume of trees four (4-1/2) inches or more in diameter, measured 4-1/2 « feet above ground level. Tree removal in conjunction with the development of permitted uses shall be included in the forty- (40) percent calculation. For the purposes of these standards volume may be considered to be equivalent to basal area. In no event shall cleared openings for any purpose, including but not limited to, principal and accessory structures, driveways and sewage disposal areas, exceed in the aggregate, 25% of the lot area within the shoreland zone or ten thousand (10,000) square feet, whichever is greater, including land previously developed or cleared. This provision applies to the portion of a lot within the shoreland zone, including the buffer area.

S. Exemptions to Clearing and Vegetation Removal Requirements

The following activities are exempt from the clearing and vegetation removal standards set forth in Section 15(PQ), provided that all other applicable requirements of this chapter are complied with, and the removal of vegetation is limited to that which is necessary:

Section 16. ADMINISTRATION

G. Appeals

2. Variance Appeals

- g. The Code Enforcement Officer may grant a variance to an owner of a residential dwelling for the purpose of making that dwelling accessible to a person with a disability who resides in or regularly uses the dwelling. The CEO shall restrict any variance granted under this subsection solely to the installation of equipment or the construction of structures necessary for access to or egress from the dwelling by the person with the disability. The CEO may impose conditions on the variance, including limiting the variance to the duration of the disability or to the time that the person with the disability lives in the dwelling. The term "structures necessary for access to or egress from the dwelling" shall include railing, wall or roof systems necessary for the safety or effectiveness of the structure. Any permit issued pursuant to this subsection is subject to sections 16(G)(2)(e) and 16 (G)(3)(b)(6).

3. Appeal Procedure

- b. Decision by Board of Appeals
 - 6) All decisions shall become a part of the record and shall include a statement of findings and conclusions as well as the reasons or basis therefore, and the appropriate order, relief or denial thereof. The Board shall cause written notice of its decision to be mailed or hand-delivered to the applicant and to the Department of Environmental Protection within seven(7) days of the Board's decision.

17. DEFINITIONS

Excavation Contractor – an individual or firm engaged in a business that causes the disturbance of soil, including grading, filling and removal, or in a business in which the disturbance of soil results from an activity that the individual or firm is retained to perform.

Expansion of a structure - an increase in footprint or height of a structure, including all extensions such as, but not limited to: attached decks, garages, porches and greenhouses.

Non-conforming structure - a structure which does not meet any one or more of the following dimensional requirements; setback, height, footprint, or lot coverage, but which is allowed solely because it was in lawful existence at the time this Ordinance or subsequent amendments took effect.

ARTICLE 4: Shall the Raymond Subdivision Ordinance, as adopted May 21, 1994, and amended through June 3, 2014, be further amended by adding the underscored language and removing the language in strikeout text as shown below?

The Select Board recommends Article 4

Motion to recommend above article by Selectman Gifford. Seconded by Selectman Olsen.
Unanimously approved

DESCRIPTION:

The change is a clarifying statement of site and subdivision plan expiration terms and timeframes, as well as requests for one-time extensions or phasing approval terms. This added item is identical to the expiration of Final Approval as listed within the Raymond Land Use Ordinance and will bring consistency to understanding the enforcement of Subdivision and Site Plan approvals expiration time periods.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

TOWN OF RAYMOND SUBDIVISION ORDINANCE (excerpts)

ARTICLE 11 – ENFORCEMENT

6. Expiration of Final Plan Approval.

Site Plan and Subdivision Plan approvals shall expire and be void if the construction activity associated with the approval is not commenced within two (2) years, and completed within four (4) years after the date of the site plan or subdivision plan approval unless the reviewing authority, at the time of approval, establishes a different completion schedule, but in no case shall the initial approval period exceed five (5) years to commence and complete. A property owner/developer or their agent may request an extension of the period to commence and/or complete construction by submitting a request to the reviewing authority that issued the site plan or subdivision plan approval prior to the expiration of the initial term of approval. The reviewing authority may grant a one-time extension of up to two years to commence and/or complete construction. If construction is not commenced or completed within the approval time frame, the

applicant must reapply for, and receive approval prior to beginning or continuing construction. Projects approved as Phased Developments shall only be approved by the Planning Board, and the above expiration of approval terms shall apply to any one phase of construction activity. For the purposes of this Section, this section, “commencement of construction” shall be defined to include, but not be limited to, any land/site or vegetation clearing, site disturbance, stockpiling or excavation of soil on the site property, or building expansion or alterations in accordance with the approved plans. The determination of whether construction has commenced shall be in the sole discretion of the Code Enforcement Officer.

67. Severability

The invalidity of any section or provision of this Ordinance shall not be held to invalidate any other section or provision of this Ordinance.

ARTICLE 5: Shall the Raymond Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 7, 2017, be further amended by adding the underscored language and deleting the language in strikethrough type as shown below?

The Select Board recommends Article 5

Motion to recommend above article by Selectman Olsen. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

*Section 14 Table of Uses 15. A. Single Family Residential to include subnote (***) clarifying the use of only Type 2 Manufactured Homes aka Modular Homes within the Shoreland Zoning. Section 17 – clarification for the terms “Manufactured Homes”, and “Dwelling Unit” to expand and replace term Residential Dwelling. This was a result of the Town of Raymond Board of Selectmen’s action to place a moratorium on “mobile Homes construction per a citizens’ petition.*

[Note: The use of the word “Article” within the ordinance does not indicate a separate warrant article.]

RAYMOND SHORELAND ZONING PROVISIONS (excerpts)

SECTION 14. TABLE OF LAND USES

TABLE 1 “LAND USES IN THE SHORELAND ZONE”

LAND USES	RP	SP	LRR1 LRR2
15. A. Single family residential (<u>***</u>)	no	no	CEO

* TAKEN OUT OF ORDER

(*******) Allowed single family structures shall include those units commonly called “modular homes,” or “Type 2 Manufactured Homes” as defined in Article 12-Definitions; *Manufactured Housing*, which the manufacturer certifies are constructed in compliance with Title 10, Chapter 975, and rules adopted under that chapter, meaning structures, transportable in one or more sections, which are not constructed on a permanent chassis and are designed to be used as dwellings on foundations when connected to required utilities, including the plumbing, heating, air conditioning or electrical systems contained in the unit.

SECTION 17. DEFINITIONS

Dwelling Unit - One (1) or more habitable rooms designed, intended or used for living quarters by one (1) or more persons living together as a family, with living, sleeping, sanitary, and cooking facilities, including within the meaning of cooking facilities a stove, hot plate, microwave oven, or other device for heating or cooking food. The term shall include manufactured houses and rental units that contain cooking, sleeping, and toilet facilities regardless of the time-period rented. Recreational vehicles are not residential dwelling units.

1. **Permanent or year-round** - A dwelling unit so constructed as to be suitable for occupancy three hundred sixty-five (365) days of the year.
2. **Seasonal** - A dwelling unit so constructed as to be suitable for occupancy during the warmer months of the year only.

Manufactured Housing - A structural unit or units designed for occupancy and constructed in a manufacturing facility and transported, by the use of its own chassis or an independent chassis, to a building site. The term includes any type of building which is constructed at a manufacturing facility and transported to a building site where it is used for housing and may be purchased or sold by a dealer in the interim. For the purpose of this section, one type of manufactured housing is allowed in the Shoreland Zoning, which shall be:

1. Those units commonly called “modular homes,” or Type 2 Manufactured Homes which the manufacturer certifies are constructed in compliance with Title 10, Chapter 975, and rules adopted under that chapter, meaning structures, transportable in one or more sections, which are not constructed on a permanent chassis and are designed to be used as dwellings on foundations when connected to required utilities, including the plumbing, heating, air conditioning or electrical systems contained in the unit.

~~**Residential dwelling unit** – a room or group of rooms designed and equipped exclusively for use as permanent, seasonal, or temporary living quarters for only one family at a time, and containing cooking, sleeping and toilet facilities. The term shall include mobile homes and rental units that contain cooking, sleeping, and toilet facilities regardless of the time-period rented. Recreational vehicles are not residential dwelling units.~~

ARTICLE 6: Shall the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through June 6, 2017, be further amended by the adding the underscored language and removing the language in strikeout text as shown below?

The Select Board recommends Article 6

Motion to recommend above article by Selectman Olsen. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION:

Revising allowed uses within Article 4 - C. Rural District (R), and D. Rural District (RR) for one family dwelling units, to include Manufactured Homes (Type 1 and 2) to that uses line item, and deleting the previous sections referencing Mobile/Manufactured homes. Article 12 shall include adding the terms "Manufactured Homes"-to include defining Type 1 and Type 2 Manufactured homes and adding the term "Dwelling Unit" for clarification and consistency as relating to the Shoreland Zoning Definitions.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

TOWN OF RAYMOND LAND USE ORDINANCE (excerpts)

ARTICLE 4 – DISTRICT REGULATIONS

C. Rural District (R)

2. Permitted Uses

- a. One-family dwelling to include ~~modular~~ Manufactured ~~H~~ Homes (Type 1 and 2 manufactured homes) *[Amended 5/21/05]*
- b. Church
- c. Public buildings and facilities
- d. Agriculture including commercial poultry and piggery operations that conform to Article 9 of this Ordinance.
- e. Accessory uses and buildings
- f. Home occupations that conform to the requirements of Article 9, Section B. A home occupation which conforms to Article 9, Section B and which is specifically permitted by Article 12 of this Ordinance shall be considered a permitted use.
- g. Bed and breakfast inn not to exceed five (5) rental rooms and not to serve alcohol.
- h. Boarding homes not to exceed five (5) rentable rooms excluding family living space.
- i. Public utility and communication facilities.
- ~~j. Mobile/Manufactured home fourteen (14) feet wide with a pitched roof, manufactured in 1976 or later, with frost wall, grad beam or concrete slab, which shall be designed, if a single unit, to accept T or L additions and shall be so sited so that the longest structural dimension is not more than thirty degrees (30) from parallel with the street or road upon which the lot fronts or, on a corner lot, the more heavily traveled street or road upon which the lot fronts. [Adopted 5/16/87]~~

D. Rural Residential District (RR)

2. Permitted Uses

- a. One-family dwelling to include Manufactured Homes (Type 1 and 2 manufactured homes) modular homes (Type 2 manufactured homes) [Amended 5/21/05]
- b. Church.
- c. Schools.
- d. Public buildings and facilities.
- e. Agriculture excluding commercial poultry and piggery operations.
- f. Accessory uses and buildings.
- g. Home occupations that conform to the requirements of Article 9, Section B. A home occupation which conforms to Article 9, Section B and which is specifically permitted by Article 12 of this Ordinance shall be considered a permitted use.
- h. Bed and breakfast inn not to exceed five (5) rentable rooms and not to serve alcohol.
- i. Boarding home not to exceed five (5) rentable rooms excluding family living space.
- j. Public utility and communication facilities.
- ~~k. Mobile/Manufactured home fourteen (14) feet wide with a pitched roof, manufactured in 1976 or later, with frost wall, grad beam or concrete slab, which shall be designed, if a single unit, to accept T or L additions and shall be so sited so that the longest structural dimension is not more than thirty degrees (30) from parallel with the street or road upon which the lot fronts or, on a corner lot, the more heavily traveled street or road upon which the lot fronts. [Adopted 5/16/87]~~

ARTICLE 12 – APPLICABILITY AND DEFINITION OF TERMS USED IN THIS ORDINANCE

Dwelling Unit - One (1) or more habitable rooms designed, intended or used for living quarters by one (1) or more persons living together as a family, with living, sleeping, sanitary, and cooking facilities, including within the meaning of cooking facilities a stove, hot plate, microwave oven, or other device for heating or cooking food. The term shall include manufactured houses and rental units that contain cooking, sleeping, and toilet facilities regardless of the time-period rented. Recreational vehicles are not residential dwelling units. [Adopted 5/16/87]

Manufactured Housing - A structural unit or units designed for occupancy and constructed in a manufacturing facility and transported, by the use of its own chassis or an independent chassis, to a building site. The term includes any type of building which is constructed at a manufacturing facility and transported to a building site where it is used for housing and may be purchased or sold by a dealer in the interim. For the purpose of this section, two types of manufactured housing are included. Those two types are:

1. Those units constructed after June 15, 1976, commonly called "newer mobile homes," or "Type 1 Manufactured Homes" which the manufacturer certifies are constructed in compliance with the United States Department of Housing and Urban Development Standards, meaning structures transportable in one or more sections, which in the traveling mode are 14 body feet or more in width and are 750 or more square feet, constructed with a pitched roof, and with frost wall, grade beam or concrete slab, which shall be designed, if a single unit, to accept T or L additions and shall be so sited so that the longest structural dimension is not more than thirty degrees (30) from parallel with the street or road upon which the lot fronts or, on a corner lot, the more heavily traveled street

or road upon which the lot fronts, and which are built on a permanent chassis and designed to be used as dwellings, with ~~or without~~ permanent foundations, when connected to the required utilities including the plumbing, heating, air conditioning or electrical systems contained in the unit.

This term also includes any structure, which meets all the requirements of this subparagraph, except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the Secretary of the United States Department of Housing and Urban Development and complies with the standards established under the National Manufactured Housing Construction and Safety Standards Act of 1974, United States Code, Title 42, Section 5401, et. seq.; and

2. Those units commonly called "modular homes," or Type 2 Manufactured Homes which the manufacturer certifies are constructed in compliance with Title 10, Chapter 975, and rules adopted under that chapter, meaning structures, transportable in one or more sections, which are not constructed on a permanent chassis and are designed to be used as dwellings on foundations when connected to required utilities, including the plumbing, heating, air conditioning or electrical systems contained in the unit.

END OF ORDINANCE CHANGES

ARTICLE 7: To see if the Town will vote, pursuant to 23 M.R.S.A. §2953, that orders of the municipal officers with respect to the closing of roads to winter maintenance shall be a final determination.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

***** **Budget Warrant Begins** *****

ARTICLE 8: To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Selectmen, as may be amended from time to time, the policy to remain consistent with State statutes and laws. In all cases conveyance to be made by municipal quitclaim deed.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 9: To see what date taxes will be due and to set an interest rate for unpaid amounts.

The Select Board recommends/does not recommend 1st half to be due October 31, 2019 and 2nd half to be due April 30, 2020 with interest at nine percent (**9%**) on any unpaid balances.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Gifford.

Selectman Bullock – This is an increase from last year at 8%?

Finance Director Ricker – Yes.

Unanimously approved

ARTICLE 10: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at nine percent (**9%**) for the fiscal year.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 11: To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property with value not to exceed **\$35,000**.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 12: To see if the Town will vote to authorize the Selectmen to appropriate from undesignated fund balance (surplus) to meet the unanticipated needs of the community that occur during the fiscal year and/or to adjust the tax rate as the Selectmen deem advisable an amount not to exceed **\$75,000**.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approved

ARTICLE 13: To see if the Town will authorize the Selectmen, for the fiscal year 2019 - 2020, to transfer funds between appropriation accounts as long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen.

Motion to recommend above article as written by Selectman Bullock. Seconded by Selectman Olsen.

Unanimously approved

ARTICLE 14: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Note of explanation – Three examples of when the use of Town employees and equipment may be necessary:

- A. Tying in work done on a public road that intersects a private road;
- B. Plowing snow on a private road to clear the way for emergency response apparatus; and
- C. In rare or emergency situations, maintaining private roads for school bus access to special education students as deemed necessary.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Olsen.

Selectman Bullock – I normally abstain from this because I own a private Road.

Voted 3-0-1, motion passed

ARTICLE 15: To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 16: To see if the Town will vote to appropriate \$249,497 from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2019 - 2020 projects proposed in the Tax Increment Financing District Development Program.

Motion to recommend above article as written by Selectman Bullock. Seconded by Selectman Olsen.

Chair Sadak – I think the playground is in there. Where is the playground.

Finance Director Ricker – It is in the CIP.

Town Clerk Look – Madam Chair, it was requested that we put the detail in there by Selectman Bullock.

Selectman Bullock – I would like to have an addendum to the Town Warrant with this detail included.

Unanimously approved

ARTICLE 17: To see if the Town will vote to raise and appropriate \$491,822 for the Administration account.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 18: To see if the Town will vote to raise and appropriate \$26,675 for the Employee Compensation and Training account.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 19: To see if the Town will vote to raise and appropriate \$59,051 for the Assessing account.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 20: To see if the Town will vote to raise and appropriate **\$94,886** for the Code Enforcement Department account.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approved

ARTICLE 21: To see if the Town will vote to raise and appropriate **\$32,800** for the Town Buildings account.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 22: To see if the Town will vote to raise and appropriate **\$174,765** for the Technology Department account.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 23: To see if the Town will vote to raise and appropriate **\$8,500** for the Community Development account.

Motion to change the amount to **\$1,000** and to recommend above article as amended by Selectman Olsen. Seconded by Selectman Bullock.

Selectman Bullock – I think there is a narrow focus on the bus, there are only 4 people who ride the bus. The people who are supporting the bus have admitted that the bus is not effective. We need more stops or we need to change the bus stops. Taking a wider view of it, RTP offers a lot of services that we have not looked at. I understand that transportation is a big issue in town. They should be looking at combining RTP and the bus and perhaps the town can subsidize some RTP funding, otherwise I do not support the bus.

Chair Sadak – I have called RTP and they do door-to-door for a certain price, you do have to fill out an application. This is a service we would use. There is a different population who would use the bus than would use the van and I think we should look closer at the van.

Selectman Bullock – I think they should explore that and the town would be willing to subsidize some.

Chair Sadak – I did ask them if they would accept that and they said yes, they do accept donations. Don was able to help someone today with this RTP service.

Unanimously approved

ARTICLE 24: To see if the Town will vote to raise and appropriate \$809,774 for the Fire/Rescue Department account.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 25: To see if the Town will vote to raise and appropriate \$32,312 for the Animal Control account.

Motion to recommend above article as written by Selectman Bullock. Seconded by Selectman Gifford.

Unanimously approved

ARTICLE 26: To see if the Town will vote to raise and appropriate \$771,633 for the Public Works account.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 27: To see if the Town will vote to raise and appropriate \$338,458 for the Solid Waste account.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 28: To see if the Town will vote to raise and appropriate \$35,643 for the Cemeteries account.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved

ARTICLE 29: To see if the Town will vote to raise and appropriate \$17,300 for the Parks & Recreation account.

Motion to change the amount for Parks & Recreation to \$17,700 and to recommend above article as corrected by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 30: To see if the Town will vote to raise and appropriate **\$74,000** for the Raymond Village Library.

Motion to recommend the above article as written by Select Gifford. No second.

Motion to change the amount to **\$60,000** and to recommend above article as written by Selectman Bullock. Seconded by Selectman Gifford.

Motion to amend the amount to \$66,000 by Selectman Olsen. No second

Selectman Bullock – My feeling here is that we are asking the Library to spend 7% of what they have in their savings account rather than having the town increase it to the tax payers.

Chair Sadak – If we pay the \$74,000 we go to 63%, and to pay for the extra hours it feels like we are telling the Library how many hours they can pay. That would be micro-managing and I do not want to take that position.

Selectman Bullock – They have the wherewithal to support the increase and expense. I don't understand what the thinking is when they have \$200,000 in the bank and they are still asking us for more money.

Chair Sadak – I would hope that if something does happen that they would come to the Town and ask for help.

Selectman Bullock – Which we have done in the past.

Voted 3-1, motion passed

ARTICLE 31: To see if the Town will vote to raise and appropriate **\$8,000** for the General Assistance account.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 32: To see if the Town will vote to raise and appropriate **\$2,000** for the support of Provider Agencies at the discretion of the Town Manager to assist the citizens of Raymond.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Selectman Bullock – What I think this is doing is to allow the Town Manager to decide on provider agencies and getting this process out of the loop, so to speak.

Chair Sadak – This does not cover the Library, nor does it cover the bus.

Selectman Bullock – There were other agencies that requested funds and Don can decide this. If Don needs guidance he could confer with others.

Town Manager Willard – This is an opportune time to say that today I used Southern Maine Agency on Aging and the RTP bus on an emergency basis for a 97 year old WWII veteran to get him to a doctor’s appointment. It worked very well.

Unanimously approved

ARTICLE 33: To see if the Town will vote to raise and appropriate **\$572,661** for the Insurance and Employee Benefits accounts.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 34: To see if the Town will vote to raise and appropriate **\$323,600** for Debt Services.

Included are:

2013 Public Works Road Construction Bond Payment	\$	224,000
2015 Bond Payment	\$	99,600

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approved

ARTICLE 35: To see if the Town will vote to raise and appropriate **\$785,000** for the Capital Improvement Program.

Included are:

Public Works Equipment Reserve	\$ 215,000
Public Works Paving/Road Reserve	\$ 320,000
Municipal Facilities Improvements	\$ 35,000
Technology	\$ 105,000
Fire Department Equipment/Facilities	\$ 75,000
Playground Improvements	\$ 35,000

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Selectman Bullock – Where do we stand on the playground? Are we finished?

Chair Sadak – On the playground at Mill Street, last year we bought a small and large climbing unit. This year we want to add a walking path around Mill Street and there will be a place to park. We are hoping the Boy Scouts will help with kiosks.

Unanimously approved

ARTICLE 36: To see if the Town will vote to appropriate the money received from the State for snowmobile registrations, not to exceed \$2,000, to the Raymond Rattlers Snowmobile Club for the maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 37: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) accounts, the Healthcare Reimbursement Accounts (H.R.A.), Tax Increment Financing (T.I.F.) for the playground, RSU Withdrawal Legal, Land Improvements in the Cemetery Fund, and the Employee Compensation Account.

Motion to recommend above article as written by Selectman Bullock. Seconded by Selectman Olsen.

Unanimously approved

ARTICLE 38: To see if the Town will vote to raise and appropriate **\$788,378** for the County Tax account.

Motion to recommend above article as written by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 39: To see if the Town will vote to appropriate the total sum of **\$1,569,728** from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

Motion to recommend above article as written by Selectman Bullock. Seconded by Selectman Gifford.

Unanimously approved

ARTICLE 40: To see if the Town will vote to authorize the Selectmen to appropriate from undesignated fund balance (surplus) to reduce the property tax commitment as the Selectmen deem advisable an amount not to exceed **\$300,000.**

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved

ARTICLE 41: To see if the Town will vote to authorize Town Staff to make application for and execute any documents related to a grant; and to authorize the Select Board to accept or reject grants, donations and/or gifts of money to the Town of Raymond; and to authorize the expenditure of monies awarded, donated and/or gifted for the purposes specified in the grant, donation, and/or gift.

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Gifford.

Town Manager Willard – All references to the **Select Board** should be consistent in the articles. The articles are copied from year to year and some use Selectmen and others Select Board.

Unanimously approved

ARTICLE 42: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2019 and any other funds provided by any other entity included but not limited to:

- Municipal Revenue Sharing
- Local Road Assistance
- Emergency Management Assistance
- Snowmobile Registration Money
- Homestead Exemption
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veteran's Exemption Reimbursement
- Business Equipment Tax Exemption (BETE) Reimbursement
- State Grant or Other Funds

Motion to recommend above article as written by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 43: To see if the Town, pursuant to 23 M.R.S.A. § 3025, will vote to accept the dedication made by the land owners listed below of title in fee simple in a strip of land bounded and described as follows: a portion of Gore Road to a width of 3 rods, which is 49' 6" wide or 24' 9" from the center line; and to accept and establish a town way on said strip of land; and to authorize the Select Board to enter into an agreement with the Town of Gray for assistance with this project, outlining the terms and conditions as they deem advisable.

Owner(s)	Address	Map-Lot
Timothy B Kilvert	76 Gore Rd	008-007
John E Powers	0 Gore Rd	008-009
Wendy McEnroe & David Redlon	9 Paw Print Pass	008-009-A
Keith A & Cynthia F Minton	7 Paw Print Pass	008-010
Judith V Blake	86 Gore Rd	008-011
Robert C & Laura J King	90 Gore Rd	008-012
Edmund A & Anne C Angell	94 Gore Rd	008-013
CMP	98 Gore Rd	008-014
Thomas M LaPierre	0 Gore Rd	008-015
	93 Gore Rd	008-016
Kamden B Berry & Heather A Levesque	89 Gore Rd	008-017
Joseph E Letourneau	84A Gore Rd	008-018
Katherine A & James M Anderson	83 Gore Rd	008-018-A
Elinor L Doyle	2 Dolimount Rd	008-019

Motion to recommend above article as written by Selectman Bullock. Seconded by Selectman Gifford.

Town Manager Willard - **“CMP” should be changed to “Central Maine Power Company” and change “3 rods” to “three rods”.**

Selectman Olsen – Just so there is not an issue going forward, the actual wording in the deeds will be:

[OWNER(s)] hereby release to TOWN OF RAYMOND . . . , any and all right, title and interest he/she/they may have in and to Gore Road, so-called, in the Town of Raymond, County of Cumberland and State of Maine, for the purpose of a public way, as it crosses his/her/their property in the Town of Raymond, County of Cumberland and State of Maine, as described in deed dated _____ and recorded in the Cumberland County Registry of Deeds in Book _____, Page _____.

Town Manager Willard – I don’t think we need that level of detail here, though. Do you?

Selectman Olsen – No, so it is in the record.

Selectman Bullock – CMP is no longer CMP. Is CMP in the deed?

Town Manager Willard – Yes, it is on the deed as Central Maine Power.

Unanimously approved

ARTICLE 44: To elect two (2) Selectmen, for three-year terms; two (2) members for the Budget-Finance Committee, for three-year terms; and one (1) member for the RSU School Board of Directors, for a three-year term.

3) * Public Comment

Sheila Bourque – Sheila Bourque, 63 Hancock Road. I am appearing as a resident of Raymond. I would like to ask the Select Board in their deliberations to consider the work of those that are on the ground doing the work every day to make Raymond a more livable community. The library, Southern Maine Agency on Aging and the bus are all important pieces to Raymond and our residents. There are many volunteers working hard, but we need help and support from the Town. I would ask that you consider adding an incremental warrant for the Town meeting to give Raymond voters an opportunity to discuss and vote of these issues.

4) Selectman Comment

Chair Sadak – I got an email from Sheila Bourque. She realized that the Select Board was not included in the email lists for the Library, Age Friendly, and Raymond Arts.

Ms Bourque – You are probably not aware of what is going on in this area. I am asking that I be able to add your Raymond addresses, not your personal email addresses.

Town Manager Willard – I get the emails and forward them to the Select Board members. Anything that is local and Raymond I send.

Selectman Bullock – I think what we are saying is if you send it to Don, we are getting it.

5) Treasurer's Warrant

Motion to approve the Treasurer's Warrant for a total of \$149,900.99 by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

ADDED TO AGENDA AT THE BEGINNING OF THE MEETING:

Executive Session

a) Consideration of Participating in Spirit of America Award (Pursuant to MRSA 1 §405 (6)(A))

Motion to enter executive session at 7:24pm pursuant to MRSA 1 §405 (6)(A) pertaining to the Spirit of America Award by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved.

Motion to leave executive session at 7:34pm by Selectman Olsen. Seconded by

Selectman Bullock.

Unanimously approved.

6) Adjournment

Motion to adjourn at 7:35pm by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk