



**BOARD OF SELECTMEN  
Minutes**

May 14, 2019

6:30pm – Regular Meeting

Broadcast Studio  
423 Webbs Mills Road

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

**Select Board members in attendance:** Teresa Sadak, Rolf Olsen, Marshall Bullock, Lawrence Taylor

**Select Board members absent:** Samuel Gifford

**Town Staff in attendance:**

Don Willard – Town Manager  
Cathy Ricker – Finance Director  
Scott Dvorak – Code Enforcement Officer (CEO)  
Mary Quirk – CEO Administrative Assistant  
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Sadak

2) **Minutes of previous meetings**

a) April 9, 2019 – Regular Meeting

**Motion** to approve as presented by Selectman Bullock. Seconded by Selectman Olsen.

**Unanimously approved**

b) April 23, 2019 – Approval of Annual Town Meeting Warrant

**Motion** to approve as presented by Selectman Bullock. Seconded by Selectman Olsen.

**Unanimously approved**

3) **New Business**

a) Recognition of Lawrence Murch – Teresa Sadak

Chair Sadak – Mr Murch has been on the Zoning Board of Appeals since 1984. He has volunteered his time and has been doing it longer than Rolf (23). We want to thank you for all your dedication, service and volunteering by presenting you with a

clock with the inscription:

**Lawrence “Larry” Murch**  
**From the Town of Raymond**  
**In appreciation of more than 30 years of service**  
**As a member of the Zoning Board of Appeals**

Mr Murch – Thank you very much.

Ms Quirk – That is not your only area of service is it?

Mr Murch – No, I will tell you how it started. Carleton Edwards called me up, that was when the legislature determined that we had to have boards. Before that we had none. Carleton Edwards ran the town at that time with an iron fist. He called me up one night and said, “Show up at the office tomorrow, Louise Lester will swear you in.” So, I went down and I was sworn in by Louise Lester and every 3 years she would call me up on a Tuesday night and say, “Come on in tomorrow morning, you are going to get sworn in for another 3 years.” That is the way it happened.

Chair Sadak – And you kept saying yes?

Mr Murch – Well, you could not refuse. Carleton Edwards ran this town. You don’t realize how much he ran this town and his two old-maid, school-teacher sisters ran him, and they ran the town. That was the way it was run in those days.

Chair Sadak – How long was he here for?

Mr Murch – Well, he lived up on the North Raymond Road where the gentleman put in the organic farm. That was his place there and he was here, oh forever, going back into the ‘30s.

Town Manager Willard – I believe he was First Selectman for over 40 years.

Mr Murch – Yes, and the town would not vote him out.

Chair Sadak – Well, we seriously thank you for all your service and all your time you have put into these meetings.

Mr Murch – I thank you very much.

b) Age Friendly Raymond Survey Results – Sheila Bourque,

Ms Bourque – I would like to introduce the Age Friendly Steering Committee members who are in attendance:

- Ginger Wallace
- Laurie Wallace
- Rev Nancy Verand, Raymond Community Church
- Susan Moore

I would also like to introduce the presenters of the survey Prof. John Kenneally and Jonathan Pennaro who just graduated last week from St Joe’s.

Prof Kenneally – I would first like to say that Jonathan is one of the brightest in this year’s Market Research class. We were very happy to have the Age Friendly group ask us to review their results.

Mr Pennaro – We reviewed the data based on the AARP 8 Domains of Livability:

- Buildings/Outdoor Spaces
- Transportation
- Housing
- Social Inclusion
- Respect & Social Inclusion
- Civic Participation & Employment
- Communication & Information
- Community & Health Services

Mr Pennaro went through a PowerPoint presentation with the assistance of Prof Kenneally. The major themes of the open-ended responses were Availability, Accessibility, and Affordability. They did determine that the sample size was significant for overall population, but not quite for the population over 65. With that said they still were able to be at 90% accuracy. They found that transportation was a weakness. The lakes, the outdoor spaces, housing, and the library came to the top of the strengths. One of the findings was that while housing is good there is a need for assistance with repairs and maintenance.

Prof Kenneally – St Joseph’s College is just beginning a new community program called The Center for Integrative Aging. Silver Sneakers is a fitness program and there will be other community programs coming. There is also a transportation component that will be coming that may benefit Raymond’s aging community.

Selectman Bullock – Am I to understand that Age Friendly designed the questions and not your staff?

Prof Kenneally – That is correct.

Chair Sadak – Will your new program be only for Standish or also for the surrounding communities?

Mr Pennaro – All the surrounding communities as well. Silver Sneakers has been going for 2 months. We will have lunches all summer that can be signed up for. We are now trying to compile lists of people in surrounding towns so we can look into running a shuttle.

Chair Sadak – Do you have information about this that could be posted at the Town Office or online?

Mr Pennaro – I believe it rolls out officially on the website tomorrow.

Selectman Olsen – Going forward from here, what is your relationship with the Age Friendly group?

Ms Bourque – Their job is done. What happens next is we will get the final report and then share it with you. There will be much more detail. One of the highlights is that the respondents said that Raymond is a safe place to live. Next, the Steering Committee will be developing action plans. St Joe’s has had some ideas and we will be figuring out what we can reasonably do. We are thinking of having some community listening sessions where we ask people to come and talk about their needs for transportation, etc. We will share information as we go along. Some of the items we can try to address are in-home health, repairs, etc. We may be able to work with other groups to meet some of the needs. We are still in the planning stage. St Joe’s students may want to sit in on the listening sessions.

Selectman Olsen – What was the timing of the survey?

Ms Bourque – It went out and was finished by last Labor Day.

Selectman Olsen – You referenced the 90% confidence level. You are basing that on a population of 3,600 adults, but you took the survey during the summer months when our population is in the 8,000 to 12,000 range. Does this change your confidence level?

Prof Kenneally – One of the questions was are you a full time or part time resident and the number of respondents who checked part time was very small.

Selectman Bullock – How many surveys have you done similar to this?

Prof Kenneally – I have done other projects similar to Age Friendly. I have been doing Market Research for 15 or 20 years.

Selectman Bullock – Are these results consistent with other efforts you have seen?

Prof Kenneally – Yes. The AARP 8 Domains is a step forward.

Ms Bourque – We can provide you a link to results for 50 other towns who have done similar surveys.

Selectman Bullock – No, I am asking this gentleman about this survey.

Prof Kenneally – For example, transportation may not be as much of an issue in Saco or Portland as it is in Raymond. There are some commonalities relating to allowing people to age in place – maintenance – transportation, etc.

Selectman Bullock – Do you think the people who designed the questions can skew the questions?

Prof Kenneally – There is potential for that, yes. We looked at the survey for that and did not find any bias. We did see that there was a low response from citizens under the age of 50. One of the things we talked about was instead of framing it as Age Friendly (people think it is just old people), to put it in terms of livability.

Chair Sadak – I have also questioned this as well because the young families need things to do as well. Thank you for coming in. We are looking forward to the final.

Prof Kenneally – I thank Age Friendly and the Town of Raymond. It is not often that students get the opportunity for hands-on research.

Selectman Bullock – Sheila, before you leave. I am disappointed that this came to this Board the way it did. It is supposed to go to the epackets on Friday and it goes to the epackets for 2 reasons. 1 so that we can see it and 2 so that the public has a chance to see it. You may have more people here when they see it. Next time, it goes to the epacket or it doesn't go in here.

Ms Bourque – I would suggest that the Select Board make that clear on your request form for the agenda. I submitted this request over 3 weeks ago. I received a call late last week about the epacket, I indicated I had nothing, and was never told that there was a problem until this afternoon. I will abide by that for any future presentations in front of this Board. This is the first time that rule has been held up to me for the entire time I have been here.

Chair Sadak – We have gotten calls and letters from people that are watching this at home and can not follow. I know when Mike Reynolds was chair nothing was allowed in the meeting that was not in the epacket. I am anxious to see the report and we want to keep this moving. I hear what you are saying.

- c) Health Insurance Representation Discussion – Rolf Olsen and Cathy Ricker, Finance Director

Ms Ricker – Our health insurance agent has been Cross Insurance and we would like to change to Rolf Olsen for a couple of reasons – he is local and will be responsive to questions. Cross has not been extremely responsive. Rolf can provide us with all the same policies.

Town Manager Willard – It is also important to have someone available for the employee’s questions and concerns. Rolf has a knowledge of our Town and our employees.

Selectman Olsen – Anyone can arrange for a policy, but we need someone who can explain and analyze the policies.

Selectman Bullock – I do not see a problem as long as there is no conflict.

Selectman Olsen – I can not vote on this or anything related.

**Motion** to approve Rolf Olsen as our broker of record for health insurance by Selectman Bullock. Seconded by Selectman Taylor.

**Voted 3-0-1, motion passed**

- d) Approval of the RSU #14 Budget Validation Referendum Warrant – Sue Look, Town Clerk

**Motion** to approve as presented by Selectman Olsen. Seconded by Selectman Bullock.

**Unanimously approved**

- e) RSU #14 Withdrawal Committee Update – Rolf Olsen, Chairman

Selectman Olsen – The committee will be on May 28<sup>th</sup> which is a workshop meeting. We are inviting anyone who is interested in helping out with the sub-committees who will be tasked with looking at programs, budgets, transportation, maintenance, etc. This work needs to be complete before we can vote on the withdrawal.

Chair Sadak – At the last RSU #14 Board of Directors meeting Kate gave an update and she said that she thought this was an executive session to talk more about the withdrawal agreement.

Selectman Olsen – It is a workshop.

**4) Public Comment - None**

**5) Selectman Comment - None**

**6) Town Manager's Report and Communications**

- a) **Confirm Dates for Upcoming Regular Meetings**

- June 18, 2019
- July 9, 2019

**b) Reminder of Election Schedule**

- May 22, 2019 – RSU #14 Public Budget Meeting at the Windham High School auditorium at 6:30pm
- June 4, 2019 – Annual Town Meeting at the Jordan Small Middle School gymnasium at 6:00pm
- June 11, 2019 – Municipal Offices and RSU #14 Referendum Elections at the Jordan Small Middle School gymnasium from 7:00am to 8:00pm

**c) Reminder of Upcoming Holiday Schedule**

- Monday, May 27<sup>th</sup> – Memorial Day

**7) Treasurer's Warrant**

**Motion** to approve the Treasurer's Warrant for a total of \$198,984.61 by Selectman Olsen. Seconded by Selectman Taylor.

**Unanimously approved**

**8) Executive Session**

- a) Consideration and Award of Scholarship Applications (Pursuant to MRSA 1 §405 (6)(F))

**Motion** to enter executive session as cited above at 7:16pm by Selectman Olsen. Seconded by Selectman Bullock.

**Unanimously approved**

**Motion** to leave executive session at 7:25pm by Selectman Olsen. Seconded by Selectman Taylor.

**Unanimously approved**

**Motion** to instruct the Town Clerk to proceed as directed by Selectman Olsen. Seconded by Selectman Bullock.

**Unanimously approved**

**9) Adjournment**

**Motion** to adjourn at 7:26pm by Selectman Olsen. Seconded by Selectman Taylor.

**Unanimously approved**

*Respectfully submitted,*

*Susan Look, Town Clerk*