



**BOARD OF SELECTMEN
Minutes**

March 10, 2020

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford, Lawrence Taylor

Select Board members absent: none

Town Staff in attendance:

Don Willard – Town Manager
Scott Dvorak – Code Enforcement Officer
Rita Theriault – Human Resource Officer
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Olsen

2) **Minutes of previous meetings**

a) February 11, 2020

Motion to approve as presented by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

3) **New Business**

a) Consideration of Opting-In to the Maine Adult Use Marijuana Program – Shawn Browdy, CEO/Founder B&B Cultivation

Bruce Reilly from Northborough, Massachusetts, represented Mr Browdy. Shawn Browdy has a business with a few thousand customers on Rt 302 in Raymond. They

would like to expand to have a recreational business along with their current medical business.

Larry McWilliams – Westbrook – owner of Pot Luck Joint Relief, a medical cannabis business also spoke on behalf of Mr Browdy and the use and sale of medical and recreational cannabis.

Selectman Taylor – If we don't want this to happen, then we need to take a stand. If we want this to happen, we need to take a stand as well to establish how we want to proceed.

Selectman Bullock – Where does this stand legally?

Mr McWilliams – The State of Maine is still working on the statutes. The Towns have to opt in first, then the growers, retail, etc have to apply for a license with the State.

Selectman Bullock – My concern is that if the State's plan is to implement by mid-June so they can meet their budget deadlines for July 1st.

Motion to table this item until 90 days after the State statutes go into effect by Selectman Bullock. Seconded by Selectman Sadak.

There was discussion about erring on the side of caution and waiting until the State has decided on the statutes. There was also discussion about education and how and why to use the product. Some of the folks offered to help the Select Board understand the products and the process that other towns have done.

Selectman Taylor – We need to be at the forefront of this and this will be a huge money maker. If we wait until the 90 days we will have missed the boat. I would go with 30 days after the statutes. I want to be in the front, second is second loser.

Selectman Bullock – What is the amount of money that Raymond would get? We will not know until the State statutes are in place.

Voted 3-2, motion carried

b) Consideration of Salary Study to Update Pay Structure – Rita Theriault, Human Resources Officer

Positions:

- Town Manager
- Finance Director/Treasurer
- Administrative Assistant
- Deputy Treasurer
- Tax Collector
- Town Clerk
- Deputy Town Clerk
- Registrar
- Deputy Registrar
- Human Resources Officer
- Code Enforcement Officer
- Forest Warden
- Director of Public Works
- Foreman

- Equipment Operator/Laborer

Process:

Create a custom survey and administer to 10 towns previously selected during the 2019 study.

Human Resources Officer Theriault – We did this for Public Safety. We were pleased with the work that KMA did and would like to use their services again. We would use the excess merit pool monies for any increases. It has been 5 years since we did anything like this for these positions.

Motion to authorize to spend up to \$10,000 to hire KMA Human Resources Consulting to conduct a custom salary survey for the non-Public Safety positions by Selectman Bullock. Seconded by Selectman Taylor.

Unanimously approved

c) Consideration of Issuing a Tax Abatement – Curt Lebel, Contract Assessor

Susan L Coombs – Map 028 Lot 018 – 12 Emerald Cove Ln

- Error in valuation on the building relating to the Raymond/Casco Town Line location, along with date errors
 - 2019 - \$95,200 in value - \$1,280.44 tax amount

Motion to approve the 2019 Certificate of Abatement totaling \$1,280.44 including Map 028 Lot 018 (Susan L Coombs) by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

d) Consideration of Supplemental Tax Assessments – Curt Lebel, Contract Assessor

Daniel Plummer – Map 046 Lot 027-B – Land on Meadow Road

- Assessment of building on property omitted in error
 - 2017 - \$10,600 in value - \$130.38 tax amount
 - 2018 - \$10,600 in value - \$133.56 tax amount
 - 2019 - \$10,600 in value - \$142.57 tax amount

Marjorie H Plummer – Map 046 Lot 027 – Land on Meadow Road

- Assessment of building on property omitted in error
 - 2017 - \$7,800 in value - \$95.94 tax amount
 - 2018 - \$7,800 in value - \$98.28 tax amount
 - 2019 - \$7,800 in value – \$104.91 tax amount

David A & April L McElhinny – Map 003 Lot 034-B – 58 Mystic Cove

- Homestead Exemption granted in error
 - 2019 - \$20,000 in value - \$269.00 tax amount

Motion to approve the 2017 Supplemental Tax Warrant List totaling \$226.32 including Map 046 Lot 027-B (Daniel Plummer) and Map 046 Lot 027 (Marjorie Plummer) by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Motion to approve the 2018 Supplemental Tax Warrant List totaling \$231.84 including Map 046 Lot 027-B (Daniel Plummer) and Map 046 Lot 027 (Marjorie Plummer) by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Motion to approve the 2019 Supplemental Tax Warrant List totaling \$516.48 including Map 003 Lot 034-B (David & April McElhinny), Map 046 Lot 027-B (Daniel Plummer) and Map 046 Lot 027 (Marjorie Plummer) by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

e) Consideration of Issuing a Quit Claim Deed – Sue Carr, Tax Collector

Gwendolyn Acquisitions LLC – Map 002 Lot 024-B – land on Quarry Cove Road

Motion to issue a Quit Claim Deed for Gwendolyn Acquisitions LLC – Map 002 Lot 024-B by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

f) RSU #14 Withdrawal Committee Update – Rolf Olsen, Chairman

Waiting on the RSU's lawyer to finish his work on the separation agreement. The budget is waiting on the budget from Raymond Schools.

4) Public Comment – none

5) Selectman Comment

Selectman Sadak – It is interesting to see people's reaction to how we debate things, respect each other, etc. I want to say Thank You to a great board.

Motion to remove from the table consideration of the financial impacts of the Cumberland County fiscal year change by Selectman Bullock. Seconded by Selectman Sadak.

Motion to approve the 5 year no interest plan to pay the County Tax by Selectman Bullock. Seconded by Selectman Sadak.

Unanimously approved

6) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- April 21, 2020
- May 12, 2020

b) Reminder of Upcoming Holiday Schedule

- Monday, April 20 – Patriot's Day

c) Reminder of Upcoming Budget Schedule

- March 17 – 2nd Department Review
- March 31 – Budget Workshop
- April 21 – Select Board Warrant Review and Approval

7) Treasurer's Warrant

Motion to approve the Municipal A/P Warrant dated 3/10/2020 for a total of \$83,241.37 by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

8) Executive Session

a) Consideration of Spirit of America Award – pursuant to 1 MRSA §405 (6) (A)

Motion to enter executive session as cited above at 7:16pm by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Motion to leave executive session at 7:22pm by Selectman Bullock. Seconded by Selectman Gifford.

Unanimously approved

Motion to direct the award as discussed in executive session by Selectman Bullock. Seconded by Selectman Taylor.

Unanimously approved

9) Adjournment

Motion to adjourn at 7:22pm by Selectman Bullock. Seconded by Selectman Taylor.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk