



**BOARD OF SELECTMEN
Minutes**

August 18, 2020

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to “Be the Influence” and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford, Lawrence Taylor

Select Board members absent: none

Town Staff in attendance:

Don Willard – Town Manager
Sue Carr – Tax Collector
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Olsen

2) **Minutes of previous meetings**

a) July 8, 2020

Motion to approve as presented by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

3) **Public Hearing**

a) Café Sebago New Liquor License Application – Kyle Bancroft, owner

Opened by Chair Olsen at 6:37pm

No questions

Closed by Chair Olsen at 6:37pm

4) **New Business**

a) Election of Officers – Rolf Olsen, Chair

Motion to elect Rolf Olsen as Chair by Selectman Sadak. Seconded by Selectman Bullock. Move to close nominations Selectman Bullock. Seconded by Selectman Sadak.

Unanimously approved

Motion to elect Marshall Bullock as Vice-Chair by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Motion to elect Teresa Sadak as Parliamentarian by Selectman Gifford. Seconded by Selectman Taylor.

Unanimously approved

- b) Consideration of Café Sebago New Liquor License Application – Kyle Bancroft, owner
Mr Bancroft – I am happy to be here. We are open for food now and after the license is approved will be stocking up for full function.

Motion to approve the liquor license for the new Café Sebago by Selectman Taylor. Seconded by Selectman Gifford.

Unanimously approved

- c) Consideration of Quit Claim Deeds – Sue Carr, Tax Collector

- Linda Irvin – Map 41 Lot 94 – 22 Panther Pond Pines

Motion to approve Quit Claim Deed for Linda Irvin by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- Estate of David Glicos – Map 12 Lot 21 – Haskell Avenue

Motion to approve Quit Claim Deed for David Glicos by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

- d) Consideration of Budget Adjustments to Close FY 2019-2020 – Cathy Ricker, Finance Director

Town Manager Willard – Cathy was out sick and said that this could wait until the September 8th meeting to consider.

Motion to x by Selectman . Seconded by Selectman .

Unanimously approved

- e) Consideration of Filling Vacant Seats on the Budget- Finance Committee – Rolf Olsen, Chair

Chair Olsen – Bob Jones has said he was willing to fill one of the vacant seats. Bob Gosselin (chair of the Budget-Finance Committee) agreed with this appointment.

Motion to appoint Bob Jones to the Budget-Finance Committee until 6/30/2021 by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- f) Consideration of Resignation from Zoning Board of Appeals – Sue Look, Town Clerk
Motion to accept the resignation of Louise Lester from the Zoning Board of Appeals by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

- g) RSU #14 Withdrawal Committee Update – Rolf Olsen, Chair

Chair Olsen – We have received the conditional approval from the DOE. The next step is on Sept 3rd there will be a public hearing run by the RSU #14 Board of Directors. A copy of the separation agreement is on the website, as well as timelines for people to see. Then we will have a series of meetings/public hearings for questions and discussion. We will be putting information on the website and in the RoadRunner. While we were negotiating the separation agreement in executive session, we could not put out information. Now we can and we will be posting dates as soon as we determine how we can have the meetings.

Selectman Sadak – We need to have as many meetings as we can to get the information out. We need to have a plan by Sept 3rd. I would like to also do a flyer to be inserted in the Windham Eagle so every home will get it.

5) Public Comment – none

6) Selectman Comment

Selectman Sadak – Please be watching for information pertaining to the withdrawal.

Chair Olsen – Thank you to all who have been getting things done during this time, especially grant work.

Town Clerk Look – People are calling concerned and calling about what they are seeing on the news pertaining to the upcoming Election. We are accepting applications for absentee ballots. The State online site was turned on today and when you request a ballot via this site you receive a confirmation email when I process it. The ballots will not be available until October and will be mailed out then.

7) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- September 8, 2020
- October 13, 2020

b) Reminder of Upcoming Holiday Schedule

- Monday, September 7, 2020 – Labor Day

Thank you, Nathan - Paving is now complete in Brown Road and Gore Road. Shaw Road and Mountain Road are next. We have been renovating the back office.

Thank you, Bruce and Cathy – We will be getting reimbursed for COVID-19 expenses. Cathy got a \$10,000 and then a \$5,000 grants for the Food Pantry.

Thank you, Joe – Tassel Top is having a banner year. Revenues have exceeded last year's levels.

Thank you, Cathy Gosselin, Teresa Sadak, Kaela Gonzalez, Jessica Fay and volunteers – Summer Backpack program has been a great success.

Thank you, citizens who have donated to the Backpack program.

Raymond Public Library – We will be providing picnic tables to help students that do not have internet connection and after this program ends they will go to the Tassel Top Park.

c) Possible Update of CEO Fees

- It has been a number of years since we reviewed the CEO fees. Sue Look has compiled data from comparable towns and CEO Sirois has reviewed the data. There are a few areas where we should make changes. Proposed changes will be brought forth at the next meeting.

8) Adjournment

Motion to adjourn at 7:17pm by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk