



**BOARD OF SELECTMEN
Minutes**

November 10, 2020

6:30pm – Regular Meeting

Via Zoom & Streamed on YouTube

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to “Be the Influence” and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford, Lawrence Taylor

Select Board members absent: none

Town Staff in attendance:

Don Willard – Town Manager
Joe Crocker – Recreation Director
Curt Lebel – Contract Assessor
Sue Look – Town Clerk

1) **Called to order** by Chair Olsen at 6:30pm

2) **Minutes of previous meetings**

a) October 5, 2020 – Regular Meeting

Motion to approve as presented by Selectman Taylor. Seconded by Selectman Sadak.

Unanimously approved

b) October 20, 2020 – Public Hearing for Ballot Question

Motion to approve as presented by Selectman Bullock. Seconded by Selectman Gifford.

Unanimously approved

3) **New Business**

a) Be the Influence Update – Laura Morris, Be the Influence Coalition

Ms Morris went through a Power Point presentation. We are trying to keep youth off drugs and we want to support the community with messaging and education. We have many groups in schools, etc. We are funded by a Federal CDC Grant. Full presentation can be found at www.betheinfluencewrw.org We want to be a resource for the community.

Town Manager Willard – We will continue to help with getting the word out. Joe Crocker should be our representative.

- b) Tassel Top Event Fees and Update – Joe Crocker, Recreation Director



Raymond Parks and Recreation - Rental Policy Agreement

This Policy is designed to govern the use of Town-owned parks and playgrounds by individuals, groups, and/or organizations that are not directly associated with the Town of Raymond. All references to parks and playgrounds within this policy shall mean the Town-owned parks described in Section 2.

The following rules and regulations have been adopted with the intent to better serve those who have occasion to use the facilities while protecting the public's interest.

1. Rental Application

- 1.1. Application and Certificate of Insurance must be signed and returned no later than thirty (30) business days prior to the date of the event. An online application can be found at www.raymond.recdesk.com.

2. Park Availability

- 2.1. A list below is all available Parks operated by the Town of Raymond:

- Tassel Top Park
 - Multipurpose Event Circle
 - Group Reservation (Picnic Area)
- Sherri Gagnon Memorial Park
 - Baseball Field
 - Softball Field
- Veterans Memorial Park
- Raymond Beach
- Crescent Beach

3. Rental Fee Schedule

- 3.1. Commercial/Private - \$25/hour
3.2. Nonprofit - \$15/hour
3.3. Raymond Athletic Organizations - Fee Waived

4. Liability

- 4.1. The permittee shall be liable for any damages to the park or to any contents owned by the Town during the period of use, whether such damage is

- caused by the permittee or its agents, or employees, or by any invitees or permittees.
- 4.2. The Town of Raymond shall not be liable for any damage or loss to any property of the permittee or any other person from any cause whatsoever while the said property is located on the premises for storage purposes or for any other purpose, nor shall the Town be liable for any injuries resulting from the use of the park.
 - 4.3. The permittee agrees to defend, indemnify, and hold harmless the Town of Raymond, its departments and their representatives, officers, agents or employees from and against all claims of any nature whatsoever for damages, including damages or loss to personal property, personal injuries, and death resulting therefrom the use of the park in connection with the event for which the permit is granted. However, nothing contained herein shall be construed as rendering the permittee liable for acts of the Town of Raymond, its departments, or their agents or employees.
 - 4.4. **When a permittee provides a certificate of insurance pursuant to this policy, the permittee shall provide comprehensive general liability insurance with minimum limits of liability for bodily injury in the amount of \$1,000,000 for each occurrence and minimum limits of liability for property damage in the amount of \$1,000,000 for each occurrence.** The Town of Raymond shall be named insured additionally under the policy. Additional coverage may be requested when deemed necessary due to the risks posed by the permitted activity.
5. **Criteria for Approval of Use:**
- 5.1. The proposed event or activity would present an unreasonable danger to the health or safety of the applicant, or other users of the park, City employees, or the public.
 - 5.2. The event or activity shall cause damage from destruction or overuse of the grounds, equipment, vegetation, buildings, fences or other amenities in the park.

- 5.3. The event or activity shall not cause damage from destruction or overuse of the grounds, equipment, vegetation, buildings, fences or other amenities in the park.
 - 5.4. The applicant or the person on whose behalf the application is made has on prior occasions made material misrepresentations regarding the nature or scope of an event or activity previously permitted or has violated the terms or conditions of prior permits issued to or on behalf of the applicant.
 - 5.5. The applicant has not tendered the required user fee, indemnification agreement, insurance certificate, or security deposit within the times prescribed by the Parks and Recreation Director.
 - 5.6. The applicant or the person on whose behalf the application for permit was made has on prior occasions damaged Town property and has not paid in full for such damage, or has other outstanding and unpaid debts to the Town.
 - 5.7. The proposed use or activity is prohibited by or inconsistent with the classifications and uses of the park designated pursuant to law, Town ordinance, or Town regulations.
 - 5.8. The use or activity intended by the applicant would conflict with programs organized and conducted by the Town and scheduled for the same time and place.
 - 5.9. Events **over 100 people in attendance** need an additional **Public Property Use Agreement** form that will need to be approved by the Town Manager and Selectboard.
- 6. Facility Use Expectations:**
- 6.1. Upon completion of the activity, the park and adjacent area must be clear, orderly, and free of any obstruction of litter.
 - 6.2. The park must be left in the same condition it was when the permittee took occupancy.
 - 6.3. Area must be clear of all chairs, tables, booths, decorations, debris, etc., according to a schedule set by the Parks & Recreation Director.
 - 6.4. If additional personnel is needed to clean up after an event, in order to prepare the park for the next day's use, the permittee will be responsible for the extra cost involved.
 - 6.5. The permittee agrees to abide by Town Ordinances that apply to noise, malicious activity, crowd control, individual and group behavior.
 - 6.6. The permittee must comply with all applicable City, County, State, and Federal laws and regulations.
 - 6.6.1. The permittee shall be responsible for all other licenses, permits, and/or approvals required by the State of Maine and the Town of Raymond. Failure to obtain said licenses and permits shall be cause for cancellation of the event or program and withholding of any deposits or fees collected by the Town of Raymond.

Motion to adopt the proposed Raymond Parks & Recreation Rental Policy as above by Selectman Sadak. Seconded by Selectman Bullock.

Motion to table the motion for 90 days by Selectman Bullock. Seconded by Selectman Sadak.

Unanimously approved to Table for 90 days

Rec Director Crocker – Revenues were up 26% from last year. \$85,000 in total revenue. Amazing staff and town. The sky is the limit from here.

c) Consideration of Abatement Requests – Curt Lebel, Contract Assessor

Tax Year	#	M/L	ACCT#	OWNER OF RECORD	OLD ASSESSMENT	NEW ASSESSMENT	VALUATION ABATED	TAX AMOUNT	TAX RATE	MISCELLANEOUS INFORMATION
2020- 1		054-073	3086	Linda Lelansky 12 Birch Dr Raymond, ME 04071			\$ 24,250.00	\$ 338.29	0.01395	Homestead Exemption omitted in error.
2020- 2		054-042	3057	James Chapman Carol Mcleod 3 Beach Road Raymond, ME 04071			\$ 24,250.00	\$ 338.29	0.01395	Homestead Exemption omitted in error.
2020- 3		014-009	1185	Shelly Landry 154 Egypt Rd Raymond, ME 04071	\$ 205,900.00	\$ 194,900.00	\$ 11,000.00	\$ 153.45	0.01395	Property assessed in error for incorrect acreage. Property assessed for 10.87 ac. The parcel should be assessed for 3.16 acres as the result of a land division.
2020- 4		016-023	1406	Todd Robertson C/O Joseph & Elizabeth Twer 102 Newell St Chapel Hill, NC 27516	\$ 300,700.00	\$ 247,900.00	\$ 52,800.00	\$ 736.56	0.01395	Property Topography and development limitations not fully accounted for the the assessment. Property development area is constrained by steep topography along with road and shore setback requirements.
TOTALS							\$112,300.00	\$1,566.59		

Motion to grant the requested abatement as listed above for Map 054 Lot 073 to Linda Lelansky by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Motion to grant the requested abatement as listed above for Map 054 Lot 042 to James Chapman by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Motion to grant the requested abatement as listed above for Map 014 Lot 009 to Shelly Landry by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Motion to grant the requested abatement as listed above for Map 016 Lot 023 to Todd Robertson by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

d) Consideration of the Close and Disbandment of the RSU Withdrawal Committee – Rolf Olsen

Motion to disband the RSU Withdrawal Committee and to approve the last meeting's

minutes by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

4) Public Comment

Charles Leavitt – I disagree with the accepted minutes of the Public Hearing because there were hands raised when the meeting was adjourned. Mr Leavitt went on discuss his views of the RSU Withdrawal effort.

5) Selectman Comment

Selectman Sadak, Selectman Bullock and Selectman Taylor commented on their views of the RSU Withdrawal effort.

6) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- December 8, 2020
- January 12, 2021

b) Reminder of Upcoming Holiday Schedule

- Wednesday, November 11, 2020 – Veteran's Day
- Thursday, November 26, 2020 – Thanksgiving
- Friday, November 27, 2020 – Day after Thanksgiving

Work was completed on Mountain Road to change the intersection to be safer and to repave. Thanks to Public Works.

Alex Aponte will be starting December 1st. He is coming to us from ACCOG. He will be formally be appointed on December 8th. Thank you to Cathy Ricker for her 4 years of service. Rita Theriault will be the interim Treasurer.

7) Adjournment

Motion to adjourn at 7:19pm by Selectman Bullock. Seconded by Selectman Taylor.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk