



**BOARD OF SELECTMEN  
Minutes**

November 9, 2021

6:30pm – Regular Meeting  
at Broadcast Studio

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to “Be the Influence” and to recognize that decisions matter.*

**Select Board members in attendance:** Rolf Olsen, Joe Bruno, Teresa Sadak, Samuel Gifford, Lawrence Taylor

**Select Board members absent:** none

**Town Staff in attendance:**

Don Willard – Town Manager  
Chris Hanson – Assistant Code Enforcement Officer  
Nathan White – Public Works Director  
Bruce Tupper – Fire Chief  
Cathy Gosselin – Deputy Fire Chief – Health Officer  
Wayne Jones – Fire Inspector  
Joe Crocker – Parks & Rec Director  
Sue Look – Town Clerk

- 1) **Special Town Meeting** – Consider Land Donation to RSU #14 for new Middle School

**Town of Raymond  
November 9, 2021  
SPECIAL TOWN MEETING WARRANT**

TO: Don McClellan, a resident of the Town of Raymond, in the County of Cumberland and State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to meet at the Broadcast Studio at 423 Webbs Mills Road in said town on Tuesday, November 9, 2021, at 6:30 P.M., then and there to act on Articles 1 through 2 as set out below.

**ARTICLE 1:** To elect a moderator to preside at said meeting.

**Nomination** to elect State Representative Jessica Fay for Moderator by Chair Sadak. Seconded by Selectman Bruno

**Motion** to end nominations by Selectman Bruno. Seconded by Chair Sadak.  
**Approved**

State Rep. Fay was duly voted as Moderator by a majority of the room.

**Motion** to allow non-voters to speak by Selectman Olsen. Seconded by Selectman Sadak.  
**Approved**

**ARTICLE 2:** To see if the Town will vote to donate a parcel of land up to 45 acres from the land owned by the Town of Raymond at 77 Patricia Avenue (Tax Map 5, Lot 19) for the building of the new RSU #14 Middle School with the following contingency:

- The State of Maine and the RSU #14 Board of Directors must approve the use of the 77 Patricia Avenue site for the Middle School.

If the contingency is not met, the land will remain with the Town of Raymond.

The Select Board recommends Article 2

**Motion** to approve as presented by Selectman Olsen. Seconded by Chair Sadak.  
**Unanimously Approved**

**Motion** to adjourn Town Meeting by Selectman Bruno. Seconded by Selectman Olsen.  
**Unanimously approved**

2) **Called Select Board Meeting to Order** at 6:46pm by Chair Sadak

3) **Minutes of previous meetings**

a) October 12, 2021 (regular meeting)

**Motion** to approve as presented by Selectman Gifford. Seconded by Selectman Taylor.

**Unanimously approved**

b) October 18, 2021 (emergency meeting – Special Town Meeting Warrant)

**Motion** to approve as presented by Selectman Olsen. Seconded by Selectman Taylor.

**Unanimously approved**

c) October 26, 2021 (emergency meeting – Business License)

**Motion** to approve as presented by Selectman Olsen. Seconded by Selectman Taylor.

**Unanimously approved**

#### 4) New Business

a) Consideration of County ARPA Grant – Cathy Gosselin, Health Officer

The Town's ARPA committee of Don Willard, Joe Crocker, Bruce Tupper, Nathan White, and Cathy Gosselin have reviewed options and have three projects to submit, focusing on Public Health and aid to tourism at Tassel Top (also using the infrastructure to water and sewer). The pre-application asks if the project has been approved by the Board and requests a copy of the letter of said approval.

Raymond is asking for the Select Board's approval in submitting three applications:

1. "Sebago Lake Cabin Rentals at Tassel Top" For this project we would like to build three cabins, ranging from 1-2 bedrooms with lofts to be used for affordable family vacations during the summer months as well as community/corporate retreats, and educational programs off-season. The cost estimate for each cabin is \$45,000 for materials, plus \$25,000 for septic, well and utilities. The Town of Raymond Public Works crew will assist by doing the driveways, earthwork and overseeing the construction of the cabins, estimated to be \$10,000 per cabin; and supply appliances and furnishings, including furniture, estimated to be \$10,000 per cabin. Total per cabin is projected to be \$90,000.

*Total projected budget is \$270,000.*

*Ask from Cumberland County \$180,000, Raymond \$60,000.*

2. "Public Safety Staffing" We are requesting funds to hire and train two positions working in Public Safety. One position would be a supervisory Deputy Chief overseeing the Fire/EMS staff. The second position would be to fill an open FF/EMS position. Both would have responsibilities overseeing COVID-19. Grant cost to include 2 years of salary, payroll cost, benefits packages and associated uniforms and COVID-19 educational materials.

*Total projected budget is \$322,000.*

*Ask from Cumberland County \$294,000, Raymond \$28,000.*

3. "Improvements in Facilities at Tassel Top" The 3rd application will be for the new bathroom facility and associated septic needs at Tassel Top. The facility will house female and male bathrooms and changing facilities along with an attached food concession stand with a staff bathroom. The septic field will go underneath the upper parking lot and require a septic pump, grease trap, a new well, and electrical upgrades. This would eliminate the need for porta potties.

*Total projected budget is \$400,000.*

*Ask from Cumberland County \$300,000, Raymond \$100,000.*

There was some discussion that the County may or may not approve any or all of these applications. This grant is different than the Town ARPA grant. Cumberland County got \$57,000,000 in ARPA grants. They set aside \$11,000,000 for Towns and the projects could not be less than \$1,000,000. Raymond has \$470,000 from ARPA.

**Motion** to approve the 3 pre-applications as listed above by Selectman Bruno. Seconded by Selectman Gifford.

## **Unanimously approved**

- b) Consideration of Business License for Fur-Ever Friendz, LLC – Tracy Campbell, owner

Fire Inspector Jones recommends approval conditioned upon completion of the plan of correction within the next year. They are planning to open in 2 weeks.

**Motion** to approve with the condition that the items in the written plan of correction are completed within a year from now by Selectman Bruno. Seconded by Selectman Gifford.

## **Unanimously approved**

- c) Consideration of New Road Name – Summit Lane (in Tarkiln Hill Estates) – David C Fossett, President of Tarkiln Hill Estates Lot Owner Association and Chief Bruce Tupper, E-911 Addressing Officer

**Motion** to approve Summit Lane by Selectman Olsen. Seconded by Selectman Bruno.

## **Unanimously approved**

- d) Consideration of Fee Schedule Update – Sue Look, Town Clerk

Due to a statute change that went into effect on October 18, 2021, the fees pertaining to Freedom of Information photocopy requests need to be changed from \$0.15 per page to \$0.10 per page.

**Motion** to approve as presented by Selectman Bruno. Seconded by Selectman Olsen.

## **Unanimously approved**

### **5) Public Comment** – none

### **6) Selectman Comment**

Chair Sadak reiterated that the Town of Raymond will be paying \$300,000 toward the new middle school each year whether our students attend it or not. The RSU Board will be taking a vote to decide whether or not to include Raymond students. If they are not included we will be paying for both schools.

### **7) Town Manager's Report and Communications**

We will be closed on Tuesday, November 30<sup>th</sup> for a TRIO upgrade.

#### **a) Confirm Dates for Upcoming Regular Meetings**

- December 14, 2021
- January 11, 2022

**b) Reminder of Upcoming Holiday Schedule**

- Thursday, November 11, 2021 – Veterans' Day
- Thursday, November 25, 2021 – Thanksgiving Day
- Friday, November 26, 2021 – Day after Thanksgiving

**Chair Sadak added an executive session:**

**Motion** to enter executive session at 7:12pm to discuss use of Town owned property pursuant to 1 MRSA §405 (6) (C) by Selectman Bruno. Seconded by Selectman Olsen.

**Unanimously approved**

**Motion** to leave executive session at 7:39pm by Selectman Olsen. Seconded by Selectman Bruno.

**Unanimously approved**

Motion to allow the Town of Raymond to spend up to \$5,500 to do site evaluation on town property by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved

**8) Adjournment**

**Motion** to adjourn at 7:40pm by Selectman Olsen. Seconded by Selectman Taylor.

**Unanimously approved**

*Respectfully submitted,*

*Susan L Look, Town Clerk*