



**BOARD OF SELECTMEN  
Minutes**

April 14, 2022

6:30pm – Special Meeting

Via Zoom & on YouTube

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

**Select Board members in attendance:** Joe Bruno, Teresa Sadak, Samuel Gifford,

**Select Board members absent:** Rolf Olsen, Lawrence Taylor

**Town Staff in attendance:**

Don Willard – Town Manager  
Alex Sirois – CEO  
Wayne Jones – Fire Inspector  
Charisse Keach – Finance Director  
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Sadak

2) **Minutes of previous meetings**

a) April 4, 2022

**Motion** to approve as presented by Selectman Gifford. Seconded by Selectman Bruno.

**Unanimously approved**

b) April 6, 2022

**Motion** to approve as presented by Selectman Gifford. Seconded by Selectman Bruno.

**Unanimously approved**

3) **New Business**

a) Consideration of Annual Town Meeting Warrant Ordinance Article Recommendations  
– Select Board

**ARTICLE 28: Referendum Question Z:** Shall Article 6(B)(1)(b) “Powers and Duties” and Article 6(D) “Reduction from Minimum Setbacks” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 16(G)(2) “Variance Appeals” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout text as in Addendum 2?~~

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 28

*DESCRIPTION: Removal of the Setback Reduction Variance Option*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 29: Referendum Question AA:** Shall Article 9 “Minimum Standards” and Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 “Definitions” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout text as in Addendum 3?~~

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 29

*DESCRIPTION: Adoption of Language Specific to Solar Energy Systems*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 30: Referendum Question AB:** Shall Article 9(A) “Conditional Uses” and Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 4?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 30

*DESCRIPTION: Defining Outdoor Sales and Service, and Amending the Conditional Use Standards*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 31: Referendum Question AC:** Shall Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 “Definitions” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021; and Article 3 “Definitions” of the Subdivision Regulations, as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 5?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 31

*DESCRIPTION: Correcting Inconsistencies with the Definition of “Structure” and “Setback” Across Multiple Ordinances*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 32: Referendum Question AD:** Shall Article 10(3)(B)(5)&(6) “Layout” of the Subdivision Regulations, as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 6?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 32

*DESCRIPTION: Correcting an Error that Creates Confusion Pertaining to Which Subsection a Twenty-five (25) Unit Subdivision Would Need to Adhere To*

**Motion** to recommend as above by Selectman Gifford. Seconded by Selectman Bruno.  
**Unanimously approved**

**ARTICLE 33: Referendum Question AE:** Shall Article 4 “District Regulations” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 14 “Table of Land Uses” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 7?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 33

Select Board recommends/does not recommend Article 33

*DESCRIPTION: Adding the Permission of Solar Energy System Use in Certain Districts*

**Motion** to recommend as above by Selectman Gifford. Seconded by Selectman Bruno.  
**Unanimously approved**

**ARTICLE 34: Referendum Question AF:** Shall Article 12 “Applicability and Definition of terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 “Definitions” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 8?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 34

*DESCRIPTION: Defining the Term of Outdoor Storage*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 35: Referendum Question AG:** Shall Article 13(C)§4 “Space Standards” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 9?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 35

*DESCRIPTION: Reducing the Cluster Subdivision Minimum Lot Size from 21,780 Square Feet to 20,000 Square Feet*

**Motion** to recommend as above by Selectman Gifford. Seconded by Selectman Bruno.  
**Unanimously approved**

**ARTICLE 36: Referendum Question AH:** Shall the Business Ordinance as adopted July 14, 2020, be amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 10?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Select Board recommends/does not recommend Article 36

*DESCRIPTION: Change expiration date from March 1<sup>st</sup> each year to either coincide with State annual licenses or every 2 years from month/year of issuance. Require that the applicant also file their annual Declaration of Personal Property form. Remove the requirement that the Select Board review each license every 5 years. Add language to deal with Changes to a Business – Location and Nature. Add that the Business License is not transferable.*

**Motion** to remove this article from the warrant table until the September Select Board meeting by Selectman Bruno. Seconded by Selectman Gifford.

**Unanimously approved**

b) Consideration of Final Approval of Annual Town Meeting Warrant – Select Board

This motion was overlooked.

4) **Public Comment** – none

5) **Selectman Comment** – none

6) **Adjournment**

**Motion** to adjourn at 7:02pm by Selectman Gifford. Seconded by Selectman Bruno.

**Unanimously approved**

*Respectfully submitted,*

*Susan L Look, Town Clerk*