



**BOARD OF SELECTMEN
Minutes**

May 10, 2022

6:30pm – Regular Meeting

Via Zoom & on YouTube

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to “Be the Influence” and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Joe Bruno, Teresa Sadak, Samuel Gifford

Select Board members absent: Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager
Wayne Jones – Fire Inspector
Charisse Keach – Finance Director
Joe Crocker – Parks & Recreation Director
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Sadak

2) **Minutes of previous meetings**

a) April 19, 2022

Motion to approve as presented by Selectman Gifford. Seconded by Selectman Bruno.

Unanimously approved

3) **Public Hearing**

a) Annual Town Meeting Warrant Articles

Motion to open at 6:31pm the Public Hearing by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved

Finance Director Keach gave an overview of the Select Board’s goals for the budget process and highlights of the budget.

There was some discussion pertaining to the merge with the Raymond Village Library.

Motion to close at 6:43pm the Public Hearing by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved

4) New Business

a) Consideration of Awarding Audit Contract – Charisse Keach, Finance Director

There was only 1 bidder. Our current auditor will not be doing municipal audits after this year. There are not many firms that offer municipal auditing services.

RHR Smith is in Buxton and is used by many municipalities. Finance Director Keach has worked with the owner and a number of the staff in previous positions.

Motion to award the Audit Contract to RHR Smith & Company by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved

b) Consideration of a Liquor License Renewal – Rob & Pam Wing, The Beacon

Due to an extension that The Beacon was granted a year or so ago, their liquor license now expires in September. The renewal will be rescheduled for later this summer.

c) Consideration of Setting the 2023-24 Tassel Top Cabin Rental Weekly Fees – Joe Crocker, Parks & Recreation Director

Parks & Recreation Director Crocker – I would like to increase the Cabin Rental weekly fee from \$1,050 to \$1,500 in effect for next season's cabin rentals.

The reason for this increase is the following:

- cabin rental improvements to the bathroom, kitchen area and appliances, and updated furniture
- increased amenities. We now provide all bedding, hand towels, and other day to day supplies.
- laundry service. We now have our own washer and dryer to launder linens and towels between cabin renters.

With increased services and comparing with rentals that sleeps twelve, I believe, this is still a fair market price for this rental.

Motion to increase the weekly fee to \$1,500 for the Tassel Top Cabin by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved

d) Consideration of New Road Names – Bruce Tupper, Fire Chief & E-911 Addressing Officer

- Settlers Ridge Road – Cape Road new subdivision – numbering must begin at 100 due to similar road names in Windham and Casco
- Jenny Lane – previously a driveway off Tarkiln Hill Road
- Prouteys Island Road – off Meridian Lane on Raymond Pond – *NOTE: This road name is actually spelled PROUTYS ISLAND ROAD*
- Hillside Drive – off Patricia Avenue – new subdivision

- Honey Hill Road – off Webbs Mills Road – new subdivision

Motion to approve Settlers Ridge Road, Jenny Lane, Proutys Island Road, Hillside Drive, and Honey Hill Road by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved

5) Public Comment – none

6) Selectman Comment

Selectman Bruno said that Raymond will be paying \$20,750 per student to go to RSU #14. This will have a huge impact on the taxes in the Town of Raymond. We are paying \$550,000 more this year with 7 fewer students. We need to talk to our School Board members and ask if they are looking at the budget or simply accepting what is presented to them.

Chair Sadak encouraged the public to vote to merge with the Library.

7) Town Manager's Report and Communications

Public Works Director Nathan White will be meeting with the engineer on the Main Street Sidewalk Project to set a start date. Mountain Road and Swans Road will be overlaid this Fall.

a) Confirm Dates for Upcoming Regular Meetings

- June 21, 2022
- July 12, 2022

b) Reminder of Upcoming Election Schedule

- May 18, 2022 – Budget Vote at Windham High School Auditorium – 6:30pm
- May 27, 2022 – Deadline to change parties to vote in the Primary on June 14th
- June 9, 2022 – Deadline to request absentee ballots
- June 14, 2022 – State Primary, Municipal Officers & RSU #14 Budget Elections at Jordan Small Middle School Gym – 7:00am to 8:00pm

c) Reminder of Upcoming Holiday Schedule

- Monday, May 30th – Memorial Day

8) Executive session

a) * Consideration and Award of Scholarship Applications and Student Recognition (Pursuant to MRSA 1 §405 (6)(F))

Motion to enter executive session at 7:29pm as noted above by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved

Motion to leave executive session at 7:34pm by Selectman Olsen. Seconded by Selectman Bruno.

Unanimously approved

Motion to instruct the Town Clerk to proceed as directed by Selectman Olsen. Seconded by Selectman Bruno.

Unanimously approved

- b) Discussion of Labor Contracts and Proposals – pursuant to 1 MRSA §405 (6) (D)

Motion to enter executive session at 7:17pm as noted above by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved

Motion to leave executive session at 7:29pm by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved

- c) *Added by Chair Sadak* - Discussion of How to Proceed with a Pending Legal Issue – pursuant to 1 MRSA §405 (6) (E)

Motion to enter executive session at 7:00pm as noted above by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved

Motion to leave executive session at 7:17pm by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved

Motion to direct the Town Manager to proceed as discussed by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved

9) Adjournment

Motion to adjourn at 7:35pm by Selectman Olsen. Seconded by Selectman Bruno.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk