



SELECT BOARD MEETING Minutes

May 9, 2023

5:30pm – Regular Meeting

At Broadcast Studio &
Via Zoom & on YouTube

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Joe Bruno, Teresa Sadak, Lawrence Taylor, Samuel Gifford

Select Board members absent: none

Town Staff in attendance:

Wayne Jones, Fire Inspector
Bruce Tupper, Fire Chief
Lee O'Connor, Deputy Fire Chief
Charisse Keach, Finance Director
Alex Sirois – CEO
Sue Look – Town Clerk

1) **Called meeting to order** at 5:31pm by Chair Bruno

2) **Minutes of previous meetings**

a) April 11, 2023

Motion to approve as presented by Selectman Sadak. Seconded by Selectman Olsen.

Unanimously approved

3) **New Business**

a) Presentation by Sebago Lake Rotary – George Bartlett, Past President

The Rotary Club has been holding the fishing derby for 23 years and the Town of Raymond – Nathan White & Public Works & Bruce Tupper & Public Safety have all been great. Over that time, between the Fishing Derby and the Polar Dip, we have raised over \$3,000,000 that we have donated to charities and the various things we have done. We could not have done that without the help of the Town. Thank you! Mr Bartlett presented 2 letters to the Select Board:

Dear Select Board,

* Taken out of order

On behalf of the Sebago Lakes Region Chamber of Commerce I would like to thank the Town of Raymond for the amazing support you give to us during our annual Polar Dip event. Whether it is assessing the ice thickness, cutting the hole, or providing EMT and divers for the event, the town goes above and beyond for this very important event. It is because of your support we can ensure our brave jumpers a fun and safe experience. For that, we are forever thankful and grateful.

The Polar Dip is the largest fundraiser we have for our Feed the Need campaign. Through this campaign we donate annually to the twelve food pantries in our region (Casco, Gray, Naples, New Gloucester, Raymond, Sebago, Standish, and Windham). Last year we donated \$25,000 to these pantries and will be making this year's donations soon as part of our Member Appreciation week.

Once again, thank you, and we look forward to partnering again in 2024. Let's all start praying for ice now!

Sincerely,

Robin Mullins, President/CEO of Sebago Lakes Region Chamber of Commerce

Dear Select Board,

As you may be aware, the Sebago Lake Rotary has been holding an Ice Fishing Derby for more than 20 years. This event is our largest fundraiser of the year for our club. This year, despite the lack of ice, we still managed to be profitable.

The Sebago Lake Rotary is a service club that provides support to many worthwhile programs in the region. For the past two years profits from the derby have gone to the Feed the Need program, which supports several food banks in the Sebago Lake region. We have also supported the Windham Neighbors Helping Neighbors fuel assistance program, school lunch backpack program, just to name a few. We are proud to say that this year we received an award from the Secretary of State Maine 2022 Spirit of America Award in recognition of the charitable causes we support. We are very proud of our work and contribution to the Sebago Lake region. We are also proud of the family fun event that the derby is and recognized as.

This club's success could not happen without the generous support of a lot of organizations. We are extremely grateful for the support we receive from the Town of Raymond, the Select Board, and all town staff who support the derby, many several who put in time on the weekend to support us.

Thank you from our entire club, we appreciate your support and look forward to our continued relationship with the Town.

Sincerely yours,

Kevin Schofield, President of Sebago Lake Rotary Club

b) Consideration of Business License Application – Camp Crescent Cove (formerly Camp Nashoba) – Jason Feig, owner

Intend to continue in the same manner as Camp Nashoba and will make some improvements.

Motion to approve contingent upon a completed Fire Inspection by Selectman Sadak. Seconded by Selectman Olsen.

Unanimously approved

- c) Consideration of Business License Application – City Beer, Wine & Smoke – Pawel Z Binczyk, Esq., owner

Mr Nilesh Patel purchased 1243 Roosevelt Trail (previously owned by Kevin Gagnon) and intends to continue running it as it has been. This shop will sell tobacco products with a focus on premium cigarettes and cigars. There may be some vaping. Specialize in craft beers. They will be opening next to The Beacon and will have hours similar to the other businesses in the plaza. Mr Patel wants to use more light, more colors, and update signage to refresh the branding of the whole plaza. His goal is to bring more business during the winter months. They have already gotten a sign permit and permits to do what they have done. He is updating the fire alarm system and will walk through each business with Fire Inspector Jones to get a list of what needs to be addressed.

Motion to approve contingent upon a completed Fire Inspection by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

- d) Consideration of Business License Application – SAMP 1223 LLC – Pawel Z Binczyk, Esq., owner

Motion to approve by Selectman Olsen. Seconded by Selectman Taylor.

Unanimously approved

- e) Consideration of Business License Application – One 4 All Learning Center – Courtnee Benner & Bobby Sue Lowe, owners

1317 Roosevelt Trail. There is a great need for childcare in Maine. This would be the only center in Raymond. They are working on licensing with DHHS. 6 weeks to 5 years old. Planning on opening 2nd week of July, dependent upon licensing.

Motion to approve contingent upon a completed Fire Inspection and DHHS licensing by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- f) Consideration of Business License Application – Rugged Roots South LLC (formerly B&B Cultivation) – Sean M Bowie, owner

This would be their 6th retail site and they have 2 large growing sites. The property is grand-fathered to allow the use as a medical marijuana retail site and the grand-fathering would continue for 2 years after this use was discontinued. It could not be changed from medical to recreational use. As long as the use is not increasing in size and is not changing from medical marijuana, the grand-fathering continues.

Motion to approve contingent upon a completed Fire Inspection by Selectman Sadak. Seconded by Selectman Olsen.

Unanimously approved

- g) Consideration of New Policy – Fire Department Motor Vehicle Accident Billing Policy
– Lee O’Connor, Deputy Fire Chief

Change the named medical billing entity in section 4.F.1 to be the Town of Raymond’s medical billing entity. This only pertains to car accidents and will bill the insurance companies. It is a way to off-set the cost/replacement of equipment used at accidents.

Motion to approve as corrected above by Selectman Sadak. Seconded by Selectman Olsen.

Unanimously approved

- h) Discussion of Webroot Security Training – Sue Look, Town Clerk

Phishing is by far the biggest threat to IT security and can cause days of expensive downtime, theft of sensitive information, and account takeovers through credential theft. When users are well trained on cybersecurity awareness, an organization’s risk of falling victim to a cyberattack can decrease by as much as 70%. A Stanford University study found that 88% of all data breaches are caused by employee mistakes.

There was a recent study that was done and presented at a large security conference. It showed that both annual and twice-per-year training is not enough. People can quickly forget what they’ve learned in as little as 6-months if the message of cybersecurity is not reinforced. By making cybersecurity something that is infused in your company culture, you build a team that thinks of security first, reducing your risk of human-error-caused cybersecurity incidents.

Technology insurance requires this training, without training the insurance is more expensive. All people who can affect the Town’s network via a @raymondmaine.org email or signing on to a PC.

We should have a security policy and I will work with our technology contactor, Kevin Woodbrey to draft one.

- i) Consideration of Spirit of America Award – Sue Look, Town Clerk

We have been notified that it is time to nominate if the Select Board so chooses.

4) **Public Comment**

Gracie Leavitt spoke regarding the public comment given, and the minutes taken, at the April 11, 2023, Select Board Meeting, rebutting each point and expounding on her views of sexual education for children. Chair Bruno thanked Ms Leavitt for her comments.

5) **Selectman Comment**

Selectman Sadak had a conversation with Superintendent Howell who said that they may need to move the completion of the school out a year. The building committee has not met recently, and Selectman Olsen (Select Board representative on the committee) could not confirm this.

Chair Bruno thanks everyone who comes up with a citizen comment.

6) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- June 19, 2023 (note this is a Monday)
- July 11, 2023 (only if need be)

7) Executive Session

a) Consideration and Award of Scholarship Applications and Student Recognition (Pursuant to MRSA 1 §405 (6)(F))

Motion to enter executive session at 7:23pm by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Motion to leave executive session at 7:31pm by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved

b) * Discussion of Code Enforcement with Attorney – pursuant to 1 MRSA §405 (6) (E)

Motion to enter executive session at 7:00pm by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Motion to leave executive session at 7:23pm by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

8) Adjournment

Motion to adjourn at 7:31pm by Selectman Olsen. Seconded by Selectman Taylor.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk