



## SELECT BOARD Minutes

June 17, 2025 at 6pm

At Broadcast Studio & Via Zoom & on  
YouTube

*Resolution: We, the Raymond Select Board, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

**Select Board members in attendance:** Samuel Gifford, Kaela Gonzalez, Chris Hanson, Denis Morse, Derek Ray  
Absent: none

**Town Staff in attendance:**

Joseph Crocker (Town Manager), Melanie Fernald (Town Clerk), Lee O'Connor (Deputy Fire Chief), Riley Silvia (Acting Parks & Recreation Director), Nathan White (Public Works Director), Jason Williamson (Code Enforcement Officer)

1) **Called regular meeting to order** by Town Manager Crocker at 6pm with a quorum present.

2) **Election of Officers**

a) Chair

**Nomination** of Denis Morse for Chair by Mr. Gifford. Seconded by Ms. Gonzalez.

**Vote for Denis Morse as Chair was unanimous**

Town Manager Crocker turned the floor over to the newly elected Chair Morse.

b) Vice Chair

**Nomination** of Chris Hanson for Vice Chair by Mr. Morse.

**Motion failed** for lack of a second.

**Nomination** of Kaela Gonzalez for Vice Chair by Mr. Morse. Seconded by Mr. Hanson.

**Vote for Kaela Gonzalez as Vice Chair was unanimous**

c) Parliamentarian

**Nomination** of Chris Hanson for Parliamentarian by Mr. Morse. Seconded by Ms. Gonzalez.

**Vote for Chris Hanson as Parliamentarian was unanimous**

3) **Minutes of previous meetings**

a) June 2, 2025 – Special Select Board Meeting

**Motion** to approve as presented by Mr. Ray. Seconded by Mr. Gifford  
**Motion carried**, vote (3-0-2 Mr. Hanson & Ms. Gonzalez abstained, as they were not present for that meeting)

#### 4) New Business

- a) ~~Consideration of Business License Application – Lake Region Trading, James Leonard, Owner~~

This application has been withdrawn.

- b) Consideration of Public Safety EMS Regionalization Grant – Bruce Tupper, Public Safety Chief

Chair Morse asked Deputy Chief O'Connor to describe the regionalization grant – makes a Paramedic available for the next 30 weeks, shared among Casco, Windham and Gray. This will make a dedicated Paramedic available for 7 days a week for the next 30 weeks. Twenty medics from the four towns have already signed up to participate in this program.

The following individuals spoke:  
Peter Leavitt, Leavitt Road

**Motion** to approve the acceptance of the grant for this program by Ms. Gonzalez, seconded by Mr. Gifford.

Discussion around whether to approve the specific dollar amount, or just a generic approval of accepting any funds made available to the town for this program.

General consensus was to approve this specific grant of \$15,000, and if more funding becomes available for our use, that will be presented as a separate agenda item in the future.

**Unanimously approved.**

- c) Consideration of Issuing Quit Claim Deeds – Sue Carr, Tax Collector

**Motion** to approve quit claim deeds for Map 10, Lot 122 and Map 52, Lot 20J14 by Ms. Gonzalez, seconded by Mr. Hanson.

**Unanimously approved**

- d) ~~Consideration of Resolution in support of Raymond Community Resilience Partnership Grant~~

This item will be tabled until after the July Select Board meeting, when there will be a Workshop led by North Star Planning on this topic.

**Motion** to table by Ms. Gonzalez, seconded by Mr. Ray

**Unanimously approved**

- e) Consideration of Setting a Date for the Comprehensive Plan Public Hearing and Special Town Meeting – Select Board

Select Board must officially set the date for the Public Hearing and Special Town Meeting so that the chosen date can be posted for at least 30 days prior, according to State Statute for the adoption of a Comprehensive Plan.

During the August 12 Select Board meeting, there will be a Public Hearing & Special Town Meeting

The following individuals spoke:

Peter Leavitt, Leavitt Road

**Motion** to set the Public Hearing for August 12, 2025, Seconded by Mr. Ray  
**Unanimously approved**

**Motion** to set the date for Special Town Meeting for the adoption for the Comprehensive Plan on August 12, 2025 by Ms. Gonzalez. Seconded by Mr. Hanson

**Unanimously approved**

f) Discussion of Van for Parks & Recreation– Nathan White, Public Works

PW Director White explained that Parks & Recreation has grown from nothing in the last 5 years. The biggest challenge at this point is transportation. We have a school bus and a 25-passenger accessible van – both these vehicles require a commercial driver's license with a bus endorsement to drive.

P&R Acting Director Silvia explained the need for the van, this is the largest van that can be driven without a commercial license. This would make smaller trips easier, and would decrease the dependence on commercial drivers, or the use of personal vehicles.

The following individuals spoke:

Cliff Small, Webbs Mills Road

**Motion** to approve purchase of the van as proposed by Mr. Hanson. Seconded by Ms. Gonzalez

**Unanimously approved**

g) Discussion of MPI for Egypt Rd., Rt. 121, and Rt. 85 – Nathan White, Public Works

PW Director White noted that Egypt Road has been surrendered to the State by both Gray and Raymond. This means the State is responsible for upkeep and maintenance. PW Director's concern is that the State's maintenance is not enough. This MPI would allow us to pay 50% of the cost, and we would perform the work over the span of 2 years.

Proposed to complete 1-1.5 miles from Rt 85 end the first year. This application would be for next fiscal year, since this year's approvals have been awarded by the State. The cost can be absorbed by CIP, it would be 8-10 weeks of work, done by Town crews.

**Motion** to explore an MPI Agreement as proposed by Mr. Ray. Seconded by Mr. Hanson

**Unanimously approved**

h) Consideration of Staff Annual Appointments – Melanie Fernald, Town Clerk

Position	Expiration	First Name	Last Name
Animal Control Officer	6/30/2026	Jessica	Jackson
Code Enforcement Officer	6/30/2026	Jason	Williamson
Constable	6/30/2026	Nathan	White
Contract Assessor	6/30/2026	Curt	Lebel
Emergency Management Director	6/30/2026	Bruce	Tupper
Fire Chief	6/30/2026	Bruce	Tupper
Forest Warden	6/30/2026	Bruce	Tupper
Freedom of Information Officer	6/30/2026	Melanie	Fernald
General Assistance Administrator	6/30/2026	Jennie	Silverblade
Harbor Master	6/30/2026	Nathan	White
Health Officer (3-year term)	6/30/2028	Lee	O'Connor
Road Commissioner	6/30/2026	Nathan	White
Tax Collector	6/30/2026	Suzanne	Carr
Town Clerk	6/30/2026	Melanie	Fernald

**Motion** to approve Staff Annual appointments as presented above by Ms. Gonzalez.  
Seconded by Mr. Hanson.

**Unanimously approved**

i) Consideration of Boards/Committees Annual Appointments – Melanie Fernald, Town Clerk

Committee	Term(yrs)	Expiration	Name	Address
Board of Assessment Review	3	06/30/2028	TBD x3 positions	
Conservation Commission	1	06/30/2026	Bill Fraser	1 Justin Lynn Drive
Conservation Commission	1	06/30/2026	Russ Hutchinson	363 North Raymond Road
Conservation Commission	1	06/30/2026	Kimberly Post	112 Mountain Road
Conservation Commission	1	06/30/2026	John Rand	20 Dryad Woods Road
Planning Board	3	06/30/2028	Mark Childs	60 Tenny Hill Road
Planning Board	3	06/30/2028	Edward Kranich	26 Shaw Road
Planning Board	3	06/30/2028	Kevin Woodbrey	20 Egypt Road
Veterans Mem. Park Cmte	1	06/30/2026	David McIntire	31 Egypt Road
Zoning Board of Appeals	3	06/30/2028	Greg Dean	8 Beach Road

**Motion** to approve appointments to board and commissions as presented above by Ms. Gonzalez. Seconded by Mr. Hanson

**Unanimously approved**

j) Consideration of Select Board Representation on Boards/Committees – Select Board

Beautification Committee – Kaela Gonzlez

Recycling Committee – Denis Morse

Veteran's Memorial Park – Sam Gifford

k) Consideration of Annual Fee Schedule – Melanie Fernald, Town Clerk

This was circulated to all department heads, no proposed changes from last year.

**Motion** to approve the fee schedule as presented by Ms. Gonzalez. Seconded by Mr. Ray

**Unanimously approved.**

**5) Public Comment**

Chair Morse opened the floor for Public Comment; the following individuals spoke:

Grace Leavitt, Leavitt Road  
Peter Leavitt, Leavitt Road  
Frank McDermot, McDermott Road  
Town Manager Crocker

**6) Selectman Comment**

Chair Morse opened the floor for Selectman Comment; the following members spoke:

Mr. Hanson  
Mr. Ray  
Mr. Gifford  
Chair Morse

**7) Town Manager's Report and Communications**

Town Manager Crocker noted the change in Code Enforcement Officers' roles.

Chris Hanson has resigned from BF as a result of being elected to Select Board, discussion around the process to fill the vacancy.

New hire in the Fire Department and some promotions.

Camp Raymond, set up - 8 weeks of programming ~60 kids enrolled

Library entrance refinished with grant money.

a) Confirm Dates for Upcoming Regular Meetings

- July 8, 2025 – workshop, meeting
- August 12, 2025 – Public Hearing and Special Town Meeting

b) Upcoming Holiday Closings

- Thursday, June 19 – Town Office closed - Juneteenth
- Friday, July 4 – Town Office closed – Independence Day

**8) Executive Session(s)**

- a) Consultation between Municipal Officers and Code Enforcement Officer – pursuant to MRSA 1 §405 (6)(H)

**Motion** to enter executive session at 7:33pm by Ms. Gonzalez. Seconded by Mr. Gifford

Mr. Hanson recused himself per the advice of the Town's attorney, due to his employment with the Town during this matter.

**Unanimously approved.**

The Select Board exited Executive Session at 8:37pm.

**9) Adjournment**

**Motion** to adjourn at 8:37pm by Ms. Gonzalez. Seconded by Mr. Ray

**Unanimously approved**

*Respectfully submitted,  
Melanie Fernald, Town Clerk*