ATTENDANCE: Peter Leavitt, Acting Chairman; Steven V.P. Mairs; Aurel Gagne; Jack Cooper, Code Enforcement Officer.

1. Call to order. Peter Leavitt called the meeting to order at 7:16 p.m.

2. Consideration of previous minutes dated May 20, 2002.

   MOTION: Stephen Mairs motioned to approve the minutes of May 20, 2002. Seconded by Aurel Gagne.

   VOTE: Unanimous.

3. Donald H. Whitcomb Map 17 Lot 32 9 Pond Road

   Requesting an Administrative Appeal to construct an in-law apartment.

   DISCUSSION: Mr. Whitcomb addressed the Board stating that he owns a four-bedroom home with a detached garage and he would like to convert the space above the garage into an apartment for himself. Mr. Whitcomb further explained that his daughter and her boyfriend would live in the main house. A discussion followed regarding the requirement for the septic design to be recorded in the Cumberland County Registry of Deeds as an expansion.

   MOTION: Aurel Gagne motioned to approve the request for an Administrative Appeal to construct an in-law apartment be approved with the following conditions:

   - The application be sent to abutters;
   - The septic design plan will be filed with the Cumberland County Registry of Deeds;
   - The space will only be used as an in-law apartment.

   Seconded by Stephen Mairs.

   VOTE: Unanimous.

4. Other business.

   - Mr. Cooper informed the Board of the Thibeault junkyard violation.

5. Adjourn.

   MOTION: Aurel Gagne motioned to adjourn the meeting. Seconded by Stephen Mairs.

   VOTE: Unanimous.

   ADJOURNMENT: Peter Leavitt adjourned the meeting at 7:29 p.m.

Respectfully submitted,

John L. Cooper
Code Enforcement Officer