



**Monday, June 29, 2009**  
Jordan Small Middle School Broadcast Studio  
7:00 pm

**BOARD OF APPEALS**  
Minutes\*

**ATTENDANCE:** Chairman Matthew Schaefer; Elden Lingwood; and Lawrence Murch.

**MEMBERS ABSENT:** Michael Higgins; Peter Leavitt; and Mary Picavet.

**STAFF PRESENT :** Code Enforcement Officer Jack Cooper and Karen Strout, Recording Secretary.

**OTHERS PRESENT:** Peter Marcinuk

**1. CALL TO ORDER:** Chairman Schaefer called the meeting to order at 7:17 pm at the JSMS Broadcast Studio. A quorum was declared to do business.

**2. ELECTION OF CHAIRMAN:** Election was postponed until more members could be present.

**3. APPROVAL OF MINUTES :**

**MOTION:** moved by Schaefer and seconded by Lingwood to approve minutes of May 18, 2009 as distributed.

**VOTE:** 3/0. Motion carried.

**4. PUBLIC HEARING:**

Chairman Schaefer opened the public hearing to hear the request of Peter Marcinuk of 112 Spiller Hill Road for set back reductions on a property for which he had a purchase sale agreement. The property is located at 23 Outlaw Ridge and is referenced by Raymond Tax Map 17, Lot 24A. A mortgage loan inspection revealed the encroachments and the applicant is requesting a five (5) foot front and a five (5) rear set back reduction to accommodate a modular home that is already on the property.

Mr. Marcinuk explained how the encroachment was discovered and answered questions for the board members.

There was no one from the public that spoke for or against the request.

**MOTION:** moved by Chairman Schaefer and seconded by Murch to grant approval for the set back reduction requests to Peter Marcinuk for 23 Outlaw Ridge Road, referenced by Raymond Tax Map 17, lot 24 A with the following conditions:

1. The encroachment into the front and rear setbacks will be no more than what currently exists into the standard setbacks, and that the reduction result in a set back to no less than ten (10) feet in the rear and twenty (20) feet in the front from the property lines.
2. Prior to occupancy the property will be cleaned up and debris removed in a lawful manner.

VOTE: 3/0. Unanimous to approve. Motion carried.

## **5. OTHER BUSINESS:**

Code Officer Cooper gave an update on the progress of past approvals.

The resignation of Michael Higgins was accepted by the board and appreciation for his service was recognized.

It was announced that there would be no meeting in July.

## **6. ADJOURNMENT:**

**MOTION:** moved by Lingwood and seconded by Murch to adjourn at 7:43 pm.

VOTE: 3/0

Motion carried.

*\* Meetings are broadcast live on the public access channel and rebroadcast at a later time. The DVD is the official legal record of the meeting. Written minutes are an informal record maintained for the convenience of the public. DVD copies may be signed out at the Town Office.*

*Karen G. Strout*

*Recording Secretary*