



**Raymond Zoning Board of Appeals**  
423 Webbs Mills Road  
Raymond Broadcast Studio  
**Special Meeting Minutes**  
**Tuesday, May 17, 2022**  
**VIA ZOOM**  
**7:00 pm**

**Call to order:** David Murch called the meeting to order at 7:00 pm and a quorum was declared

**Roll was Called**

**Present:** David Murch, Chair; Greg Dean, Vice Chair, Fred Miller and Tom Hennessey

**Staff:** Sandy Fredricks, Administrative Assistant/Recording Secretary

Murch read the Agenda into the record.

**NEW BUSINESS**

**Amendments to By-Laws:**

The Board discussed wording of Article IV, Section 6 proposed to be added to the By-Laws. This amendment would allow for a cut-off time to take on new matters.

Dean read the proposed wording into the record.

The Board discussed wording of Article IV, Section 7 proposed to be added to the By-Laws. This amendment would allow for a closing time of meetings.

Dean read the proposed wording into the record.

The Board discussed amending Section 1, Article III to specify election of Chair each Fiscal Year.

Murch moved to accept new Section 6 and Section 7 of Article IV to the By-Laws

Dean seconded

Any discussion? None

All in favor? 4 yes (Murch/Dean/Hennessey/Miller) – 0 no – 0 abstain

Murch moved to accept amendment to Section 1, Article III to “The ZBA shall annually elect from their membership a chairperson to preside at all meetings. This election will take place at the first regularly scheduled meeting of the Town of Raymond’s Fiscal Year.”

Dean seconded

Any discussion? None

All in favor? 4 yes (Murch/Dean/Hennessey/Miller) – 0 no – 0 abstain

FOR DETAILS, PLEASE SEE VIDEO, THE OFFICIAL RECORD OF THE MEETING

The Board held an interview with potential member, Pete Lockwood. Hennessey stated for the record that he knew Mr. Lockwood. Lockwood gave his background and reasons why he was interested in serving on the Board. The Board had no additional questions.

Murch explained how the Board operates and that there are Site Walks scheduled ten (10) days prior to Meetings. He also asked Lockwood if he has the availability to attending meetings, special meetings and site walks. Lockwood stated he has no problem with the schedule.

Murch asked Dean and Miller if either had issue with Hennessey participating in the vote on Lockwood's appointment; neither did.

Murch moved to approve Pete Lockwood's application and recommend him for appointment by the Board of Selectmen.

Miller seconded.

All in favor? 4 yes (Murch/Dean/Miller/Hennessey) – 0 no – 0 abstain

Murch moved to adjourn.

Dean seconded.

All in favor? 4 yes (Murch/Dean/Miller/Hennessey) – 0 no – 0 abstain

Adjourned 7:45 p.m.