

Tassel Top Committee
Meeting Minutes
March 25, 1997

Members Present: Jim Lewis, Vernon Mitchell, Nathan Poore, Donna Johnson

Minutes of February 25 meeting were approved as presented.

Zack Swick presented his proposal for constructing a covered pavilion at Tassel Top Park. Zack included a drawing of the structure and a materials list. Members approved Zack's initial plan and paperwork for Zack to submit to his scout troop was signed. Zack is soliciting donations for both materials and donations and plans to have other members of the scout troop aid in construction.

Zack has been invited on the site walk of April 6 to look over potential sites for the pavilion. Jack Cooper will be invited to attend as well.

The Park Ranger Report was tabled until the meeting of April 8. Please refer to the enclosed report. Vernon Mitchell stated that he has hired Wendy Thoren and Kathy Allen as assistant rangers and is looking for one more full-time person.

Vernon presented brief comments regarding the condition of the cabins. There is a fair amount of critter damage which is being addressed by Vernon and Nathan. Jim has also had an opportunity to check the cabin.

Donna will be creating a draft for web site information. This will be available at the site visit. There was a suggestion that the committee attempt to get an aerial view of the park for the web site.

In other business Nathan has made arrangements to host the Cumberland County Town and City Managers Association at Tassel Top on June 12.

Donna and Nathan will begin working on a budget for the park for presentation to the committee in May.

With no further business the meeting was adjourned.

Site Walk: Sunday, April 6 9 a.m. at Tassel Top

Next Meeting: Tuesday, April 8 at 7 p.m. Town Hall

AGENDA: Long Range Planning for the Park

TASSEL TOP RANGER REPORT 2/25/97-3/25/97

PROBLEMS THAT NEED ADDRESSING--from personal observation:

BUILDINGS:

Water Roof Damage
Main Cabin Animal Damage
Structural deterioration of bathroom/garage building
Inside & outside wiring not up to code specifications
Potential Plumbing problem in garage area
Cosmetic work needed

OTHER HAZARDS THAT SHOULD BE ADDRESSED:

Dead, broken & lodged trees near beach area
Section of steel pipe in travelled way
Path from cabin to beach area
Possible fire hazard from placement of beach grills

**Nathan Poore has already been advised of some of these problems and is planning to take corrective measures.

PERSONNEL:

3 potential schedules were developed and submitted to Nathan Poore for his consideration, aimed toward more full-time and less part-time personnel.

Talked with last year's employees and only Cathy Allen wishes to return on a regular basis. Nathan Poore has one or more applicants in mind.

KEY DROP:

I have developed a workable plan for a key drop.