

Tassel Top Committee  
Meeting Minutes  
May 5, 1997

**MEMBERS PRESENT:** Ernie Allen, Jim Lewis, Bob Metz, Vernon Mitchell, Nathan Poore,  
Donna Johnson

Minutes of April 8, 1997 meeting were approved as presented.

**PARK RANGER REPORT** Westbrook Regional Vocational Center electricity students completed one day's work. More time is needed to complete the job. The instructor will ask for another day to bring the students to Tassel Top. Material costs thus far are approximately \$200. Mr. Moon, the electricity instructor, has recommended disconnecting the lightning rods as they are badly corroded. He also recommends that the committee consider burying the power source to the snack shack. There is ample cable the only expense would rental of a ditch witch and purchase of PVC pipe.

Beach repair is pending. Nathan will check into getting donated labor. DEP has okayed the beach repairs.

One staff position remains to be filled. Nathan expects to hire one more full-time person.

There are still blow downs and brush to be taken care of. Nathan will have Dick Sanborn get in touch with Vernon to handle the trees. The horseshoe pit has been removed. Beach grills will remain as located and bushes will be trimmed back as a fire precaution.

#### **MEMBER REPORTS**

**SNACK SHACK AND SPECIAL PROJECTS** Bob Metz presented this report in Steve Crockett's absence. Steve has contacted Seltzer and Rydholm regarding a soda machine. Park personnel would need to stock machine but there is no cost to the park for the soda machine's use. Little League has not responded to the committee's offer to run the snack shack. After some discussion the committee decided that it was not prepared to resume operating the shack without an independent contractor. Snack machine vendors will be contacted to see if this would be a viable alternative.

**CABIN** Jim Lewis reported that the ceiling has been removed from the main cabin through the efforts of Dave and Nathan White. Jim provided the committee with information about an Empire heater. The cost would be \$500 with approximately \$200 to install. The heater runs on propane and is a convection heater. There is no electrical hook up or fan. Nathan will order the heater. Jim will contact Steve Crockett for possible used furniture. Most of the furniture in the cabins needs to be replaced. Nathan will buy a 19 inch cable ready television. The committee asked that he keep the purchase price under \$200. As a town facility, Tassel Top can have free cable access.

**TOWN/COMMITTEE LIAISON** Bob reported having spoken with Paul Colombo who manages promotion for recreation vehicles. Bob has offered to provide our brochures for upcoming recreation vehicle rallies. Bob agreed to handle brochure distribution at various local places.

**WEBSITE** The town website committee has received the beach information. Pictures will be taken at some point in the near future.

**BUDGET PROPOSAL** Nathan presented a budget proposal – please see attached. After he presented his rationale the budget was approved by the committee on a motion by Bob Metz and seconded by Jim Lewis. Currently Tassel Top has a balance of \$9,428.19.

#### **OTHER BUSINESS**

Nathan provided members with a copy of the rental agreement as prepared by the town attorney. All elements that we had in the draft agreement are present in this form. Members were to look it over and contact Nathan, but the consensus was that the document was fine as it stands.

Nathan would like to have park employees wear some sort of uniforms. Shirts would be purchased by the committee. Two shirts would be provided to each employee. The style would be an oxford button-down in an olive color with an emblem. Estimated cost is \$15 - \$18 per shirt.

The next meeting was set for Tuesday, June 24 at 7 p.m. The committee will meet at Tassel Top Park.

With no further business, the meeting was adjourned.