

Tassel Top Committee
Meeting Minutes
February 19, 1998

Members Present: Bob Metz, Ernie Allen, Jim Lewis, Steve Crockett,
Tina Pomerleau

A motion was made by Steve Crockett, and seconded by Jim Lewis, to accept the minutes of the October 28, 1997 meeting to be approved as presented. Motion carried.

Agenda Items Discussed:

Committee Responsibilities

1. Cabin--Jim Lewis (including purchase of a ceiling fan)
2. Purchase of new pillows, blankets, mattresses and covers.
3. Snack Bar vs. use of an ice cream vendor and soda machine
4. Working with Nathan Poore as a go-between from the committee to the town
5. Web site--Nathan reported that it needs to be updated with regard to the cabin rental fee information and he would like some pictures to put into it.
6. Aerial photos--? Bob Murray
7. Steve Crockett to continue working with the Boy Scouts re:
 - A. Maintenance of the trail
8. Tina Pomerleau agreed to be "Secretary" (take meeting minutes, type them, send them to Town Hall for distribution)
9. Painting the cabin--a crew from the Correctional Facility in Windham may do this.

Report by Nathan Poore
(See copy attached.)

Sign

- A. Ernie Allen made a suggestion that we assess the need for the sign to be refinished.
- B. Nathan Poore suggested that it be turned around.

Cabin Rental

- A. Rental Agreement--Six weeks of the season are now rented. A suggestion was made regarding entering into a formal agreement with Krainin Real Estate to rent the remaining weeks of the season.
- B. Rental Increase Amount--A consensus was reached about the amount of rent to be charged.
It is as follows: Off-Season Rate: \$300.00 per week
 Peak Season Rate: \$450.00 per week

A vote will be taken at the next meeting regarding the above two items.

Report on Damages

- A. Park
 Downed limbs and a power line only
- B. Cabin
 Rodent damage--Nathan White has been called for this.

New Tickets/Stickers

Stamp the back of the ticket. (New tickets are less expensive than the previous types.)

Spring Cleaning

- A. Nathan Poore contacted John Winant at the Windham Correction Facility regarding a crew for this job.
- B. Spread crushed gravel on the garage area
- C. Handicap Ramp Repair--Steve Swick has agreed to do this.

Inventory of Cabin

Jim Lewis will keep an inventory of cabin items (i.e. blankets, pillows, kitchen, bathroom, and great room items, etc.).

Park Improvement Projects

Further discussion at next meeting.

Snack Bar

It was agreed to utilize the soda machine and an ice cream vendor the same as the previous year.

Snowmobiles

Dr. Burnham reported that snowmobiles were coming into the park via the entrance and off the lake.

Flyers

Donna Johnson will try to have them out in time for the Town Meeting in March.

Porta-Potties

Nathan Poore put this out to bid--2 responses--Blow Bros.

Proposed Changes in Zoning

Nathan Poore reported on how this impacted Tassel Top Park.

The next committee meeting was set for:

Tuesday, April 14, 1998 at 7:00 p.m. at the Town Hall.

Meeting adjourned at 8:07 p.m.

Respectfully submitted by: Tina M. Pomerleau

3/16/98

Tassel Top Park Committee
List of Projects to Complete Before the February 1998 Meeting

- ***Town Report - Bob Metz***

Completed and submitted for publication.

- ***Rock and fence barrier - Nathan White***

To be completed in the spring of 1998.

- ***Contact U Maine Machias for Internship program - Nathan Poore***

Contact was made in November. A letter with brochure and job description was sent with an application deadline of March 31, 1998.

- ***Cover Sign if manufacturer agrees sign should be covered - Nathan White and Nathan Poore***

Nathan White checked with several sign manufacturers who advised to not cover the sign because covering will cause moisture damage which is more adverse than sun light damage.

- ***Have SOP typed into computer - Louise Lester***

The SOP was completed in November.

- ***Request Selectmen endorse bylaw changes - Nathan Poore***

The Selectmen unanimously endorsed the changes at the November 18, 1997 meeting.

- ***Find out about high water levels - Nathan Poore***

Contacted Portland Water District in November. They indicated that water levels would be same as 1997 in future years. Have not looked into beach expansion.

- ***Look into surplus property and purchasing from Steve Crockett; bedding - Nathan Poore***

Has not been accomplished.

- ***Purchase bedding and pillows - Nathan Poore***

Has not been accomplished.

- ***Contact 1997 renters for 1998 weeks then hire Krainin to rent the rest - Nathan Poore***

Wrote a letter to all renters on November 25, 1997. Gave a deadline of March 31, 1997 to select weeks. Krainin stated that rent should be tried at around \$450 rather than \$500 per week for a number of reasons.

- ***Other issues as deemed necessary***