

**Tassel Top  
Meeting Minutes  
06/25/98**

Attendees: Bob Metz, Betty McDermott, Jim Lewis, Tina Pomerleau, Steve Swick, Steve Crockett. Absent: Nathan Poore

- I. Approval of meeting minutes of 5/12/98.
- II. Old Business
  - A. Ramp--discussion regarding options
    1. Wheelchair for water and liability issues for such
    2. Ramp (permanent vs. removable)  
This was tabled until we had more information on cost and DEP guidelines.
    3. Alpha One site visit and consultation for fee (\$60.00 per hour)
- III. Current Business
  - A. Status of the Park and Cabins
    1. Purchases were made for various items for the main cabins
    2. Working on the screens and painting
    3. Beds are in need of mattress covers
    4. Need a couch
    5. Phone, plumbing, gas--okay
    6. Need ceiling fan and vent in the peak of the cabin
    7. Steve Swick reported the park is in good shape
    8. The cabin is rented as of 7/4/98
- IV. New Business
  - A. Good attendance revenues to date (\$1,000 +). Sold a number of season's passes.
  - B. No new info on the budget
  - C. Steve Crockett wanted to take the sauna building if there was no future use for it. He will remove it at his own cost. This was approved.
  - D. Discussion re: The Park Ranger being an Ex-officio member of the committee with no voting rights vs. amending the job description to state the Ranger attend all meetings. A motion was made, seconded, and passed to amend the job description to state "The Park Ranger will be required to attend all committee meetings". This will be given to Nathan Poore to amend.

- E. Judy Stevenson, co-owner of the Veterinary Clinic on Route 302, whose property abuts Tassel Top. She stated the problems they are having with ATV users going through their property, littering and being a general nuisance. They have put up signs and contacted the State Wardens, only to be harassed more.

She proposed entering into an agreement with the Town to put up a split rail fence that would prohibit the ATV's from coming through from the Tassel Top property, and they would be willing to pay half the cost.

Discussion: Instead of a split rail fence (which is easily dismantled and/or destroyed, needs constant maintenance, and does not provide a good barrier for ATV's) using large boulders from the near by sand pit to form a barrier. It was stated that there was no money in the budget right now for it, but the committee would like to work with them to achieve a solution.

Also, her two sons are both Boy Scouts and need to do some community work for their badges. It was suggested that they could mow the area by the road and other maintenance chores.

Bob Metz will discuss the above issues with Nathan Poore.

Meeting was adjourned at 8:07 PM.

The next meeting will be: **Monday, Aug. 3, 1998 at 7:00 PM at the Town Hall.**

## Memo

To: Steve Swick

From: Nathan Poore

June 9, 1998

I have some concerns regarding the condition of Tassel Top facilities. Could you please take some time to review the following concerns and get back to me at your earliest convenience.

- 6/11/98 ✓  
2:50 6/11/98 ✓  
6/11/98 ✓  
6/11/98 ✓
- The buoys have not been put in; - June 11, 1998
  - Lawn area along entrance road and out front near the sign has not yet been cut;
  - Flower boxes are bare;
  - Bark areas need to be weeded and raked;
  - Maintenance shed (need to arrange for bulky waste clean up with Nathan White);
  - Staff meeting (need to arrange meeting with myself to deliver personnel manuals and various personnel training); and
  - Cabins need work: new locks; screen repair; general cleaning; set up for renters; window cleaning; grass trimming; outside water faucet repair; put away new appliances; new beds set up (need to call Steve Crockett) and I am sure there are other items.

There are a few things that I am working on and will take responsibility for:

- Steve Swick will look into this →
- Repair downed electric line - Nathan White is hiring a contractor;
  - Cable hook up - I will arrange for Time Warner to hook up cable on a future Saturday; and
  - Curtains in cabins - Betty McDermott will be hanging them.

I am sure you have a plan to complete the above mentioned concerns. Please let me know how and when you plan to complete them.