

**Tassel Top
Meeting Minutes
9/29/98**

Members Present: Tina Pomerleau, Bob Metz, Jim Lewis, Betty McDermott, Nathan Poore and Steve Swick

I. Approval of Agenda and Previous Meeting Minutes (8/3/98).

II Old Business

A. Wheelchair for the beach--two design types were reviewed, but more research needs to be done (i.e. cost, does each design go into the water, which will work best for the most people with disabilities?) Also research the availability of grant money to pay for part or all of it. Tina will work on this.

B. Trash disposal--it was picked up and Steve felt the service was fine.

C. Budget Update--presented by Nathan Poore. (see attached documents)
(This includes money paid back to the town toward the original loan.
Total paid back to the Town of Raymond: \$11,650.00)

III. New Business

A. Discussion and approval of a proposed budget for 1998/99. (See attached document)

B. Rangers Report--presented by Steve Swick. (see attached document)
Discussion regarding smoother payment system from cabin rental. (i.e. Should it all be done through the Town Hall or should Steve accept payments at the gate on the first day of rental?) Currently, deposits are sent directly to the Town Hall, and Steve has accepted the balance from some renters. Pros and cons of both systems were discussed. A system that would have deposits sent directly through the Town Hall and the balance also sent to the Town Hall 10 days prior to the rental date. This way Steve only needs to keep track of gate receipts, not rental monies.

Also it was noted that Steve accepted \$450.00 per week for the cabin rental throughout the season. However, it was noted that in the April 1998 meeting it was voted and approved to accept the amount of \$500.00 for peak weeks during the rental season. Steve was not aware of this. It was decided to revisit this issue in the future to solidify the exact amount/weeks for rental agreements.

IV. Closing

A. To date, buoys and signs are in, but table are not. The cabin is still open. There is a possible renter for Columbus Weekend. Inventory has been done. (see attached document) The fireplace could be put back in good working order and Steve will have someone look at it to see what would be necessary to achieve this. (i.e. new damper, cleaning, and a new screen) Appliances need to be pulled and stored at the Town Hall to be kept up and dry. Steve will check into a seasonal fee for the phone service.

V. Permanent Brochure

Bob Metz discussed the possibility of a permanent brochure for the Park that would have color photos of the beach and cabin. A seasonal paper insert would be put in each year as details change (i.e. opening dates & times, cabin rental dates, facilities, etc.). Nathan Poore through a glossy brochure would be too expensive and changes would be made every few years. He agreed to research the cost of a glossy, permanent brochure with four pictures vs. a paper brochure (much like the one we distribute currently). He will also look into web-site links (i.e. Maine Bureau of Tourism) for advertising.

VI. 1999 Committee Members

It is traditional for one member to step down from the committee as a new member comes aboard. Bob Metz stated that Steve Crockett's tenure was up and he would like to ask Debbie Murray to take his place on the committee.

VII. Miscellaneous

A. A letter was sent to Donna Johnson (former committee member) from the R.E.D. Program asking for a Tassel Top season pass for their auction. In addition, Nathan asked for two season passes for their United Way campaign for the Town Employees. The total for these three passes is \$120.00. It was voted on, was unanimous and approved.

The meeting adjourned at 8:53 PM.

The next meeting will be **Thursday, November 12, 1998 at 7:00 PM at the Raymond Town Hall.**

cc: Bob Metz, Betty McDermott, Nathan Poore, Steve Swick, Steve Crockett, Jim Lewis, and Tina Pomerleau

RANGER REPORT 1998

The month of June was a busy month for lawn mowing, cleaning up, and hiring staff. It was apparent from the beginning that more staff was needed, as most employees preferred to work parttime. Therefore, scheduling for the season was difficult. I decided early in the sason that I would train all of the staff to do both gatekeeper work, nightly depositing, and ranger work. All of the staff did well. Sue Maloney was with us again, and her son, Casey, worked also. Debbie Murray and her two daughters, Christi and Katie were very partime. Lili Hanlon was responsible for much of our flower planting and helped with scheduling as well. Our other workers were Katie Crockett, Dana Visser, and Sara Larson. Each worker kept her own daily tally sheet and ticket receipts, and they were enveloped and filed at days end.

Cabin rentals were successful this year, and 8 weeks were rented. their were no major problems, although perhaps a smoother system of payment is needed , as gatekeepers as well as the town hall were both collecting money. To my knowledge, Krainen Realty was not involved in any rentals. Many compliments were made regarding the condition of the cabins and beds.

As in the past two years the water level was very high in June and early July. Several days were filled to capacity. As you know, July and August were also primarily warm and sunny, with large crowds at the beach, but with much more sand above the water line.

Overall, the summer season semed to be a successful one.

Stephen Swick