

**TOWN OF RAYMOND
TASSELTOP BOARD OF DIRECTORS
MAY 31, 2005**

**BOB METZ BETTY McDERMOTT PETER KLEPSIG DON WILLARD
DENIS MORSE PHYLLIS BURNHAM MIKE SCHWARTZ NATHAN WHITE**

The meeting was held at Tasseltop Park in the main cottage at 7 p.m. with a review of the May 10, 2005 minutes.

NEW BUSINESS:

1. Mike Swartz is in charge as Park Ranger, with Peter Klepsig on site as needed.
2. Mike has hired Calvin Kendall and Linda Eastman. Employees are still needed and are being recruited and interviewed.
3. The gate house will be open and staffed from 9 a.m. to 8 p.m.
The snack shack will be open from 12 noon to 5 p.m.
4. Mike presented an opening weekend summary worksheet outlining projects and chores completed or underway. The major topic concerned picnic tables needing repairs for this season which was resolved. 12 tables need eventual replacing and Nathan White has labor available during winter hours with the park providing materials.
5. Nathan White said the cabins will all be painted in September (weather permitting) by prison honor inmates. The park entrance road will be graded and calcium chloride applied within the next week or so. Nathan will also consult an electrician to evaluate increasing power needs to the snack shack, gate house and garage with GFI outdoor outlets to each as requested by Peter and Mike.
6. Bob Metz reminded all concerned about the importance of receipts being sent to the town office accountant on the agreed upon schedule. He also reported that brochure updates are underway and will be delivered shortly.
7. The mowing machine is still an issue, but for the time being the school machine will be used. Nathan requested that the machine be serviced and returned in good condition.
8. Mike presented a promotional "Honor Roll Weekend" for June 25-26. Any honor roll student and accompanying adult admitted for 1/2 price during the day which was approved. He also suggested hosting a Labor Day Yard Sale which was approved.

The next meeting will be held July 12, 2005 at the Public Safety Building at 7 p.m.

Respectfully submitted,
Phyllis Burnham

TASSEL TOP BEACH

OPENING WEEKEND SUMMARY: May 31, 2005

1. Repair, replace, & paint picnic tables
 - a. Tables repaired. Still need repainting.
(However, painting will be done as weather permits and after placement, one at a time.)
 - b. Returned to beach area (A-list): 5 tables placed on beach. Remaining, have been moved to cul-de-sac area for placement by Public Works crews.
 - c. Shopping around for best price on 2 new 8ft'rs : Still shopping
2. Snack Shack
 - a. Snack Shack was open on Saturday, May 29.
 - b. Hot dog steamer: shopping for best price
 - c. Serving window screen.
3. Signs
 - a. Fee signs completed. One has been placed on gate house.
The other two will be installed on the Snack Shack and on the access road.
 - b. All other signs have been installed.
4. Grills.
 - a. Two new grills have arrived and are to be located and installed.
5. Swimming:
 - a. Swim lines installed at Raymond Beach and still to be installed at T-Top
6. Beaches
 - a. Water level : level has receded markedly.
 - b. Needs to be raked and cleaned of debris (A-list)
 - c. Gravel for golf cart trail. (need for more so that rental of machinery will be cost effective)
 - d. Boardwalk for wheel chairs. (Along with Picnic table placement still to be done.)
7. Cosmetics
 - a. Trails: Troop 800 to be contacted: Scouts contacted-waiting for reply.
 - b. Flower boxes & beds.
8. Cabins:
 - a. to be painted
 - b. bulk head repair (A list)
 - c. window repair
 - d. Cosmetics
9. Road/ traffic/ Parking
 - a. Still need 2 temporary roadway barricades and "one way" sign.
 - b. Dust control
 - c. Log barriers around Upper Lot
10. Portable Toilets (installed)
11. Gate house:
 - a. Computers (gate and Snack Sh.) Printers and other adjustments
 - b. Manual accounting
12. Promotions:
 - a. Local news publications contacted
 - b. June 25 -26 "HONOR ROLL WEEKEND" Any honor roll student and accompanying adult admitted for 1/2 price during the day.
 - c. Labor Day Yard Sale. (Traditionally slowest day of season) Ideas and comments requested.

TASSEL TOP BEACH

OPENING WEEKEND SUMMARY: May 31, 2005

13. Personnel:

- a. Linda Eastman and Calvin Kendall
- b. One of two individuals hired for snack bar resigned/opted out.
- c. Four applications received from newspaper add in May 22.
Two interviews-no takers
- d. One veteran employee may return but not likely. (Shayla)
- e. Interviewing Thursday
- f. Will take referrals: 18+ with drivers license.

14. Proposed purchases:

- a. Hot dog machine
- b. 2-way radio system - *call Mike about ours 233-3930*
- c. ~~Riding lawn mower~~
 - a. New: Craftsman LT 2000 19 HP (90 day warranty commer)
~~1299.00~~
 - b. John Deere \$2200.

15. Golf Cart: in shop.