

Meeting Minutes for Tassel Top Board Meeting

The Tassel Top Board Meeting to discuss the "Tassel Top Park 2011 End of Season Report" written by Sue LaMarre, was held on September 20, 2011 from 6:40pm to 8:00pm. In attendance at the meeting were: Sue LaMarre, Bob Metz, Steve Crocket, Phyllis Burnham & Shauna Peffer.

I. Discussion

- a. Parking Area and Entrance
 - i. Patrons love the new gates
 - ii. Replaced parking lot fencing
 - iii. Parking has worked out great after numbering the parking spots in the upper parking area
- b. Woods maintenance
 - i. CMP looked at a large tree that was leaning over the power lines and gate house in June and had Lucas Tree take down the tree the night after Irene hit
 1. Luckily there was no damage done by this tree
 - ii. Trail maintenance looked great all season
- c. Hurricane Irene
 - i. A tree fell in the lower parking area but did not do any damage
 - ii. There was no power in the park for two days
 1. Transactions were written down
 2. Lost ice cream and frozen foods
 - iii. No damage done to any of the buildings
- d. Staff
 - i. Sue was unanimously voted to be rehired for next year by board members
 - ii. Barry will be returning for next season
 - iii. Erin Sullivan plans to return
 - iv. Kyle will not be returning next year and was reprimanded for not following directions and getting the mule stuck in the sand
 - v. Doreen did an excellent job at the gate house and promoted the park to patrons
 - vi. Most staff members had a second job so scheduling had to be done on a week to week basis instead of by the month
 - vii. The staff was not afraid to speak up if there was ever a problem down on the beach
- e. Renters
 - i. All enjoyed renting at the park this year and many renters and their extended family/friends showed interest in renting next season
 - ii. Renters seemed to tend to congregate in front of the long window in the main cabin, the center of the cabin's by the fire pit, or in the wooded section by the third cabin
 - iii. A form has been created to help log in guests of renters
 1. This has helped with making sure that all guests are accounted for and payment is received from them for additional guests
 2. The form has also been helpful for security purposes
 3. The renters now need to list the number of people who will be onsite each day

- a. If someone tries to enter the park that is not on the list the renters are notified
 - 4. Renters understand upfront about all costs and have been very happy to fill out this form
- f. Expenses
 - i. Repair to fencing in parking lot was not anticipated
 - 1. Posts had to be dug out
 - 2. Posts had tar on the bottom and were rotted
 - 3. Total cost was \$1100
 - 4. Barry used the planks to create doors in the changing rooms
 - ii. Creation of pathway from the upper parking area to the lower parking area and creating the bridge
 - 1. Nathan charged for material only
 - a. Backhoe was used to have boulders replace the fencing at the end of the parking lot so that both ends of the parking area are symmetrical
 - 2. The path has helped keep patrons safe and off the road
 - iii. Swim area
 - 1. Purchase new swim rope (on sale)
 - 2. Buoys
 - a. Alternated orange buoys purchased last year with the old buoys
 - i. they are more visible and help keep the swim rope out of the water
 - b. Purchased three new swim area marker buoys
 - i. Swim lines are held up out of the water now
- g. Ice Fishing Derby
 - i. Post a sign stating no trespassing, snowmobiles, ect., if the gate isn't open
 - ii. Walk-in traffic only
 - iii. Possibly charge a fee for parking in the park
 - 1. Ask the people hosting the fishing derby if they could hire someone to collect fees from patrons using the park
 - a. Having someone there will also help to protect the park
 - b. Interested in hiring someone to work two 12 hour shifts during the fishing derby
 - c. Have park close by 6pm

II. Review by Maine Department of Inland Fisheries & Wildlife

- a. Rating
 - i. Tassel Top was given a rating of A+
 - 1. They were very happy with how well maintained the walking trails were
 - 2. They were also happy with the vigilance over not allowing outside fire wood

III. Projects for next year

- i. Planning to put fence on the wooded section of the upper parking area
- ii. Chain link fence put up across the front of the access road to the park
 - 1. Will be starting at the corner for the fence
- iii. Repair rock wall by cabins

1. The rock wall has become dangerous as the rocks are loosening and it's possible for renters to fall off of the wall
 - a. A proposal to add a deck onto the main cabin adding doors so that the renters may be able to get ventilation in the cabin as it currently gets very hot in there
 - b. They will be able to enjoy themselves on the deck
 - c. A suggestion to add patio furniture was also made

- iv. Display board for the history of the park
- v. Purchase new television for main cabin

IV. Follow-up

- a. Bob will talk to Don about capital improvements and fishing derby