

Meeting Minutes for Tassel Top Board Meeting

The Tassel Top Board Meeting to discuss the progress report written by Sue LaMarre, was held on May 21, 2012 from 6:22pm to 6:46pm. In attendance at the meeting were: Sue LaMarre, Bob Metz, Steve Crocket, Phyllis Burnham, Nathan White, Don Willard and Shauna Peffer.

I. Discussion

a. Review of Sue's Outline

i. 2013 season prices

- a. Gatehouse sign redone to reflect new prices
- b. New prices listed on website 1/8/13 and notice posted on FB of new prices
- c. Security deposit is set to half of the full amount being charged

ii. Donations

1. Phyllis donated her rowboat to Tassel Top
2. Certificate for Gray-New Gloucester PTA made for their silent auction fund raiser
 - a. Good advertising
 - b. Many patrons from that area

iii. Park Maintenance

1. Gas turned on, stove & heater tested, and heater cleaned
2. Clean-up and prep has gone smoothly
 - a. Barry & Sue have beach, lower level, trails cleaned and education center
 - i. Created a nice sitting area in the shade at the education center
 - ii. Have been able to really clean out around the beach
 - b. Stained 4 new picnic tables from Lowes
 - c. PEX piping installed to replace basement copper pipes
 - d. Inmates from Windham Correctional Facility & public crew worked on park clean-up May 6 & 7th
 - i. A relationship has been formed with the Town of Raymond and Cumberland Correctional Facility so that they can help at the park with spring cleaning
3. All equipment working well
4. Cabins
 - a. Cabins made it through winter without any issues
 - b. New mattress covers bought to replaces ones that were torn
 - i. Need to purchase a few more
5. All swim weights, chain and ropes reworked and are in
6. Swim line ropes are all set for another season
7. 3 new "Sombrero" swim area markers purchased to replace damaged and lost (due to high winds) markers
8. Stairs in woods removed due to danger from rotting
9. Staff has been hired for 2013 season
10. Snack Shack is stocked and ready for park opening

iv. Projects

1. Continue to replace all of the beach board fencing with the cedar fencing
 - a. Cedar fencing has worked well and looks very nice
 - i. Fencing helps contain patrons to the path
2. Remove bricks in main cabin that are raised around the fire place so that patrons don't trip over it
3. May need to purchase 2 grills for beach area
4. Put down rubber matting in bathhouse
5. Landscape
 - a. Front deck
 - b. Beside third cabin
6. Build a sun awning for the 2nd cabin to help make it cooler
7. Refinish floor in main cabin
 - a. Will be looking at paint vs. sanding and refinishing floor
8. Close in the top of the interior wall of the main cabin between the living room and porch to match the interior wall – possibly done in the fall
 - a. Will hide electrical
 - b. Will need to box in fan
9. Rotate and maintain picnic tables
10. Replace remaining 4 old markers with "Sombrero" swim area markers
11. Where stair have been pulled out in woods, they will be redone differently using small stone and wood already on hand
 - a. Will help with air and water flow so that there is less rotting
12. Entrance road needs to be regraded and calcium chloride put down
13. Will put frames around pictures on History Board so that the mats don't curl again
14. Chain link fence at entrance