

## Meeting Minutes for Tassel Top Board Meeting

The Tassel Top Board Meeting to discuss the spring progress report written by Sue LaMarre, was held on June 11, 2014 from 6:09pm to 7:21pm. In attendance at the meeting were: Sue LaMarre, Bob Metz, Phyllis Burnham, Wendy Thoren, Don Willard, Nathan White, Frank McDermott, Danielle Loring, and Shauna Pepper.

### I. Discussion

#### a. Review of Sue's Tassel Top Spring Report 2014 \*for more detail please see Sue's report

##### i. Park Maintenance and Happenings

1. Inmates were not part of spring clean-up
  - a. Notified 15 min. after expected arrival that they wouldn't be coming
  - b. Barry and Sue had lower level completed and split the upper level
    - i. Barry did the road and Sue did the parking lots and gatehouse area
2. In October 2013 kids from JSMS did a community service project
  - a. Group split in half – some raked the beach others stacked wood
  - b. No water or bathrooms available due to the park having been closed for the season which was a problem for some
    - i. Suggested that community service projects be scheduled before the park closes for the season
3. Renters and Patrons
  - a. As of meeting all of August is rented out and 3 weeks in July
  - b. Louise Lester's retirement party held on June 7<sup>th</sup>
  - c. Baby shower held on June 14<sup>th</sup>
  - d. Cumberland, Windham, Gorham, and S. Portland Rec Depts scheduled visits w/kids
4. Fishing derby
  - a. Saturday 2 trucks parked outside gate and 1 inside w/snowmobile trailer
  - b. Sunday 8 vehicles: 3 w/trailers, 3 w/o trailers, 2 parked to only have lunch
  - c. No signs to state that it was walk in only or hours for parking
  - d. There was no apparent damage from derby
5. Vendors
  - a. Capital Candy refund issue was resolved, refund was issued and they stated that there will be no repeats of this issue going forward
  - b. Suburban Propane visited May 15<sup>th</sup> to turn on gas, start stove and heater
    - i. Return on May 23<sup>rd</sup> to replace underground line from tanks to house so it's up to code
    - ii. They replaced the 2 100lb tanks with 1 large tank and delivered gas
    - iii. Port-a-potties delivered May 19<sup>th</sup>

6. Sue and Barry started back at park on April 14<sup>th</sup>
  - a. Lots of snow and very frigid temperatures – one day down to 20 degrees
7. Swim area
  - a. 4 new Sombrero buoys were ordered and picked up on May 18<sup>th</sup>
    - i. Should be fine for a few years
  - b. New rope needed for next season
    - i. Rope lasted 3 seasons because of new buoys to keep it out of the water
  - c. Swim lines put in May 21<sup>st</sup> – first calm day since starting in April
8. 2014 employees
  - a. 15 applicants for 2014 season - 4 hired and 1 quit before the staff meeting
  - b. Will try going forward with 3 new staff members
  - c. Returning staff: Barry, Donna, Tracy and Beverlee
  - d. New staff : Jonathan Reder (Raymond), Alan Farris (Windham), and Abigail Winslow (who was let go as of Board Meeting)
9. Brochures
  - a. 800 ordered – 100 more than last year season because so many were needed
10. Shirts
  - a. Bob the Screenprinter made shirts again
  - b. Color is the same but material is lighter
  - c. Gives a discount in trade for putting his logo on the back
11. Raymond Village Library
  - a. Certificate given in exchange for all left over plants from plant sale
  - b. Plants picked up on June 9<sup>th</sup> and nearly filled bed of truck
12. Woodshed
  - a. New woodshed built
  - b. Will be able to lock in winter
  - c. Wood chopped and bundled to sell to renters
  - d. Helps with clean-up of woods and additional income
  - e. Bundles sold for \$3 each
13. Main Cabin
  - a. Drawers and cabinets were all cleaned and organized
  - b. Mugs and silverware were added to as needed
  - c. Barry donated dishes and glasses
  - d. Floors sanded and refinished w/3 coats of urethane
  - e. Lawn was limed and lightly seeded
  - f. New pads for couch
14. Sleeping cabins
  - a. Old bureaus from Sues home and 2 couches went to Goodwill
  - b. Bureaus replaced w/painted cubicles so items won't be left behind
  - c. Couches replaced w/purchased rocking chairs
  - d. The bunk bed was turned into 2 beds
  - e. 3<sup>rd</sup> cabin now has curtains

15. Trails

- a. Raked, blown clean
- b. Mulch and gravel added to define trails and help with footing
- c. Loam needed for grassy areas - ordered and delivered by Nathan

16. Snack shack

- a. Barry working on new deck around SS and ramp
- b. Barry has put up blocking and sured everything around the SS
- c. Wanting to redo siding – tongue and groove

17. Park maintenance

- a. Pond and fountain running
- b. Fences needing repairs were fixed
- c. Handicap signs re-hung
- d. Concrete by shed door was broken up, a hole dug, and crushed stone installed for drainage so that water won't back-up into garage
- e. Bench and well's roof on 302 were stained and flowers were planted

18. Projects

- a. Pond to be created in front of SS
- b. Landscape sides of road
- c. Renovate inside and outside of SS to make it more efficient and aesthetically pleasing
- d. Chain link fence at front of the park
- e. New gate area on road to beach so that it will match other park fencing
- f. Screening at top of changing rooms reattached or replaced
- g. Gravel on trails
- h. At least 4 new grills
- i. Additional picnic tables
- j. Army is in Raymond and able to do projects (army provides the labor the park would need to provide the material)
  - i. Possible projects for the army
    - 1. New metal roofs on cabins
    - 2. Skylights in main cabin and bathroom cabin
    - 3. Re-shingle SS if Sue and Barry don't get to it first
    - 4. Cut down dead trees – will use for firewood
    - 5. Build small garage/workshop
      - a. Concerns are having the funds to purchase the material at any given time if we were picked to have the projects done
      - b. Will need to see if it's possible to schedule updates and projects
- k. Discussed that pending scheduling, would want to inquire on time frame to possibly roof sleeper and bathroom cabins

- I. Look into funding to pave road
  - i. Dust from road is: breathed in, gets all over: people, cars, cash registers, into cabins, all over trees and vegetation, etc
  - ii. Has been problematic for renters who were asthmatic and one on dialysis and oxygen
  - iii. The calcium chloride currently used doesn't last long
  - iv. Tarring road would make it look more attractive, eliminate dust and needing calcium chloride
  - v. Would go down to 1 lane at gatehouse and all around parking lot
  - vi. Build up speed bumps to slow down patrons
  - vii. Put in crushed stone in parking areas to mirror lower level
  - viii. Discussed and suggested that reclaimed asphalt mixed with calcium could be used – looking into prices
- m. Additional sign/flag for patrons coming from Raymond/Casco side of Raymond
  - i. Tree has grown so much that the Tassel Top sign has little visibility
    - 1. Check if tree can be trimmed back
    - 2. Suggested that sign could be flown from flag pole in front of vet's office (if they gave permission) or put in the ground
  - 3. Sue will look into flag options/pricing and Danielle will check into the possibility of a sail flag

**b. A comprehensive recreational facility was proposed to the Tassel Top Board members**

**i. Discussion of plan for Tassel Top**

- 1. Army help
  - a. With the army in Raymond they would provide the labor and the town would provide the funding
  - b. Looking to add volleyball area, tennis courts, playground, ect
- 2. Town of Raymond
  - a. Looking to attract families and create recreation facilities
  - b. Petition to dissolve RSU has now received the 1100 signatures needed to start process
  - c. Looking into other parcels of land for recreational use
  - d. Town would take on fiscal responsibility of recreational facility at Tassel Top
  - e. Review of deed and stipulations would be needed to see if project could be allowed
  - f. Arrange with Scott Martin to look at improvements that would be environmentally sensitive
- 3. Tassel Top Board of Directors reviewed plan
  - a. It was unanimously voted that that there would not be any recreational projects of any size built on the land within Tassel Top Park by the town of Raymond

**c. Motions made by Tassel Top Park Board of Directors**

- i. Motion was made and seconded to commence meeting at 6:09pm
- ii. Motion was made and seconded thanking Sue for her spring report and to accept her report
- iii. Motion was made and seconded to close meeting at 7:21pm