

**Informational and Fact-Finding  
Tassel Top Board Meeting Minutes**

August 12, 2019

9:32am – 10:13am

<b>I. Call to Order</b>	
<b>a. Roll Call</b>	<ul style="list-style-type: none"> <li>i. The Tassel Top Board workshop to discuss how to proceed, after learning of the State’s request for the Tassel Top Park’s trail system to be developed for year-round public use, was held August 12, 2019 from 9:32am to 10:13am</li> <li>ii. Attendants of the meeting were: Sue LaMarre, Barry Alden, Stephen Crocket, Phyllis Burnham, Wendy Thoren, Nancy Yates, Don Willard, Nathan White, Marshall Bullock, and Shauna Peffer</li> <li>iii. Stephen called the August 12, 2019 meeting to order at 9:32am</li> </ul>
<b>b. Chairperson’s Report</b>	<ul style="list-style-type: none"> <li>i. No news to report at this time</li> </ul>
<b>c. Welcome Back Everyone</b>	<ul style="list-style-type: none"> <li>i. Old Business               <ul style="list-style-type: none"> <li>1. No old business at this time</li> </ul> </li> <li>ii. New Business               <ul style="list-style-type: none"> <li>1. Workshop meeting to discuss how to proceed after learning of the State’s request for the Tassel Top Park’s trail system to be developed for year-round public use                   <ul style="list-style-type: none"> <li>a. Walkthrough was done during meeting on Tassel Top’s road from gate house to where the wooden fencing is located on both sides of road to indicate trail crossing                       <ul style="list-style-type: none"> <li>1) Tassel Top’s entrance gate                           <ul style="list-style-type: none"> <li>a) Suggestion was made to move entrance gate to location of wooden fencing where trail crosses the road</li> <li>b) Relocating the gate would help with incoming Rt. 302 traffic</li> <li>c) Gate would be locked after hours in season and off season through the winter</li> <li>d) Gate needed to block out cars</li> </ul> </li> <li>2) Fencing Discussion                           <ul style="list-style-type: none"> <li>a) Suggestion made to run fencing from gate to Phyllis’ property</li> <li>b) Suggested that fence may not be needed</li> <li>c) It was shared that the State seemed apprehensive about fencing off the trails from the beach and impression was that it wasn’t something they wanted</li> <li>d) People could have access to trails now if they wanted to</li> <li>e) Want to keep Tassel Top Park looking as it currently does - without fencing separating the trails from the upper parking lot and beach</li> </ul> </li> <li>3) Walkthrough with State                           <ul style="list-style-type: none"> <li>a) Stephen had been part of meeting and walkthrough with Teresa, town officials and the State</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>b) Discussed location of playground</li> <li>c) Playground parking would be at a slant</li> <li>d) Playground would need 1 – 2 parking spots to be ADA Compliant</li> <li>e) Road will need to be widened in order for cars to turnaround at playground parking</li> <li>f) State wants to encourage use of trails year-round and takes care to keep public land well maintained for usage such as bike trails etc.</li> <li>g) Suggested to ask State if they could do another walkthrough to ensure requests were being met and to be able to ask any additional questions</li> </ul> <p><b>4) Playground Location and Equipment</b></p> <ul style="list-style-type: none"> <li>a) Location for playground will be on right side of road (when entering Tassel Top park) where the wooden fencing is located and indicates a trail crossing <ul style="list-style-type: none"> <li>- will be situated into the woods a short distance from the road</li> </ul> </li> <li>b) Suggestions made for placing the playground across part of the trail or to one side of the trail</li> <li>c) Playground equipment will be metal and brightly colored</li> <li>d) There are specifications and guidelines for the site of the playground</li> <li>e) Benches or logs could be added around playground to provide seating</li> <li>f) Question raised on dogs being allowed at playground and on trails <ul style="list-style-type: none"> <li>- Dogs will continue to not be allowed into Tassel Top Park and there will be “No Dogs” signage</li> <li>- State’s policies on dogs is that they are not allowed near the water or campgrounds</li> </ul> </li> </ul> <p><b>5) Maintaining of Tassel Top Park</b></p> <ul style="list-style-type: none"> <li>a) Tassel Top Park staff would continue to maintain the trails</li> <li>b) Town of Raymond would provide material needed for trail maintenance</li> <li>c) Suggestion for exploring grant options to see if there was a grant available for capital improvements and what would be covered</li> </ul> <p><b>6) Cabin Rentals &amp; Tenants</b></p> <ul style="list-style-type: none"> <li>a) Renters would be given a key to unlock gate</li> <li>b) State understands that the beach and rental portion of Tassel Top need to make money to keep park running</li> <li>c) Cabins are currently booked weekly for the 2020 season for all but one week starting mid-June through mid-October</li> </ul> <p><b>7) Admission Pricing</b></p> <ul style="list-style-type: none"> <li>a) State asked for Raymond residents to receive discount on park admission since park is facilitated by Raymond</li> </ul>
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	<ul style="list-style-type: none"> <li>b) Discussed if it should be Maine resident vs. non-resident or Raymond resident vs. non-Raymond resident <ul style="list-style-type: none"> <li>- Maine and non-Maine resident harder to facilitate</li> <li>- When visitors arrive in a car with an out of state license plate the State has a list of questions that they need to ask to determine if the visitors are all in state or out of state residents</li> <li>- Sue stated what the state park fees were for Maine and non-Maine residents</li> <li>- Peacock Beach State Park in Richmond, Maine is similar to Tassel Top in that it's State owned and town run</li> <li>- Sue was asked to review pricing structure for Peacock Beach and share what she learned at the next meeting</li> <li>- Suggested that if admission is based on Raymond and non-Raymond residency, that Raymond residents could pick up a special sticker from the Raymond town office to place on their windshield indicating them as a Raymond resident</li> <li>- Suggested to review other state park fee schedules</li> </ul> </li> </ul> <p><b>8) Sebago Technics</b></p> <ul style="list-style-type: none"> <li>a) Sebago Technics, the Town of Raymond's house engineering firm, has been hired to draft plans for the playground and parking</li> <li>b) The company is very mindful of the town's needs</li> <li>c) The town has been very happy with the work done by the company</li> <li>d) They will go on a walkthrough of the trails and playground and be given the State's recommendations along with indicating the utilization of the trails</li> <li>e) Nathan has contacted Owen at Sebago Technics which was the next step in the process</li> <li>f) Nathan will let the Board know once the meeting has taken place with Sebago Technics</li> </ul>
<b>d. Motions and Agreements Made by the Board</b>	i. There were no motions or agreements to be voted on at this meeting
<b>e. Calendar</b>	i. There is nothing scheduled at this time
<b>f. Adjournment</b>	i. At 10:13am the meeting closed between: Sue LaMarre, Barry Alden, Stephen Crocket, Phyllis Burnham, Wendy Thoren, Nancy Yates, Don Willard, Nathan White, Marshall Bullock, and Shauna Pepper