

**Town of Raymond**  
June 8, 2021  
**ANNUAL TOWN MEETING WARRANT**

TO: Nathan White, a constable of the Town of Raymond, in the County of Cumberland and State of Maine.

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to assemble in the Jordan-Small Middle School Gymnasium of said town on Tuesday, the 8<sup>th</sup> day of June, A.D. 2021 at seven (7:00) o'clock in the forenoon, then and there to act on the articles listed below.

The polls will open as soon as Article 1 has been acted upon and will remain open to vote on Articles 2 through 34 until eight (8:00) o'clock in the evening.

The Registrar hereby gives notice that the Town Clerk's Office will be open for the purpose of registering voters and correcting the list of voters on Friday, May 28, 2021 from 8:30 a.m. to 4:00 p.m.; Tuesday, June 1, 2021 from 8:30 a.m. to 7:00 p.m.; and Wednesday, June 2, 2021 from 8:30 a.m. to 4:00 p.m.; Thursday, June 3, 2021 from 8:30 a.m. to 5:00 p.m.; and Friday, June 4, 2021 from 8:30 a.m. to 5:00 p.m. The Registrar will be in the Jordan-Small Middle School Gymnasium on Election Day, June 8, 2020, until the closing of the polls to register voters and to correct names and addresses.

**ARTICLE 1:** To elect a moderator by written ballot.

**ARTICLE 2: Referendum Question A:** To see if the Town will vote to:

- Set the date the 1<sup>st</sup> half of taxes due to October 31, 2021, and the 2<sup>nd</sup> half of taxes due to April 30, 2022; and
- Set the interest rate for unpaid balances and for abated taxes at six percent (6%) for the fiscal year;
- Authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest; and
- Authorize the Select Board on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Select Board, as may be amended from time to time, the policy to remain consistent with State statutes and laws; in all cases conveyance to be made by municipal quitclaim deed.

Select Board recommends Article 2

Budget-Finance Committee recommends Article 2

**ARTICLE 3: Referendum Question B:** To see if the Town will vote to raise and appropriate **\$2,036,154** for General Government Services (Administration; Employee Compensation and Training; Insurances, Worker Comp and Benefits; Liability/Vehicle Insurance; Assessing; Code Enforcement; Parks & Recreation; Technology; and General Assistance).

*The budget figures will be assigned as follows:*

<i>Administration</i>	<i>\$529,150</i>
<i>Employee Compensation and Training</i>	<i>\$67,500</i>
<i>Insurances, Worker Comp and Benefits</i>	<i>\$742,500</i>
<i>Liability/Vehicle Insurance</i>	<i>\$51,750</i>
<i>Assessing (includes \$100,000 towards reval.)</i>	<i>\$161,551</i>
<i>Code Enforcement</i>	<i>\$141,739</i>
<i>Parks &amp; Recreation</i>	<i>\$145,564</i>
<i>Technology</i>	<i>\$188,400</i>
<i>General Assistance</i>	<i>\$8,000</i>

Select Board recommends Article 3

Budget-Finance Committee recommends Article 3

**ARTICLE 4: Referendum Question C:** To see if the Town will vote to raise and appropriate **\$1,362,433** for Public Works.

*The budget figures will be assigned as follows:*

<i>Public Works</i>	<i>\$884,019</i>
<i>Town Buildings</i>	<i>\$35,100</i>
<i>Solid Waste</i>	<i>\$398,669</i>
<i>Cemeteries</i>	<i>\$44,645</i>

Select Board recommends Article 4

Budget-Finance Committee recommends Article 4

**ARTICLE 5: Referendum Question D:** To see if the Town will vote to raise and appropriate **\$1,020,988** for Public Safety.

*The budget figures will be assigned as follows:*

<i>Fire/Rescue Department</i>	<i>\$947,988</i>
<i>Animal Control</i>	<i>\$73,000</i>

Select Board recommends Article 5

Budget-Finance Committee recommends Article 5

**ARTICLE 6: Referendum Question E:** To see if the Town will vote to authorize the Select Board to dispose of Town owned personal property with value not to exceed \$35,000.

Select Board recommends Article 6  
Budget-Finance Committee recommends Article 6

**ARTICLE 7: Referendum Question F:** To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to meet the unanticipated needs of the community that occur during the fiscal year and/or to adjust the tax rate as the Select Board deem advisable, an amount not to exceed \$75,000.

Select Board recommends Article 7  
Budget-Finance Committee recommends Article 7

**ARTICLE 8: Referendum Question G:** To see if the Town will vote to authorize the Select Board to transfer funds between appropriation accounts as long as the grand total of all appropriation is not exceeded, any such transfers to be approved only at a properly called public meeting of the Select Board.

Select Board recommends Article 8  
Budget-Finance Committee recommends Article 8

**ARTICLE 9: Referendum Question H:** To see if the Town will vote to authorize the Select Board to:

- Allow Town Staff to make application for and execute any documents related to a grant;
- Accept or reject grants, donations and/or gifts of money to the Town of Raymond; and
- Authorize the expenditure of monies awarded, donated and/or gifted for the purposes specified in the grant, donation, and/or gift.

Select Board recommends Article 9  
Budget-Finance Committee recommends Article 9

**ARTICLE 10: Referendum Question I:** To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to reduce the property tax commitment as the Select Board deem advisable an amount not to exceed \$300,000.

Select Board recommends Article 10  
Budget-Finance Committee recommends Article 10

**ARTICLE 11: Referendum Question J:** To see if the Town will vote to appropriate **\$283,164** from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2020-2021 project proposed in the Tax Increment Financing District Development Program (*for details see Addendum 1*).

Select Board recommends Article 11  
Budget-Finance Committee recommends Article 11

**ARTICLE 12: Referendum Question K:** To see if the Town will vote to appropriate from the Tassel Top Park Enterprise fund the amount of **\$76,393** for the administration of activities at the Park, and to allocate all revenues generated by Park operations to be recorded in and retained by the Tassel Top Park Enterprise fund.

Select Board recommends Article 12  
Budget-Finance Committee recommends Article 12

**ARTICLE 13: Referendum Question L:** To see if the town will vote to raise and appropriate **\$312,000** for Debt Services.

*The budget figures will be assigned as follows:*

<u>2013 Public Works Road Construction Bond</u>	<u>\$216,000</u>
<u>2015 Bond Payment</u>	<u>\$96,000</u>

Select Board recommends Article 13  
Budget-Finance Committee recommends Article 13

**ARTICLE 14: Referendum Question M:** To see if the town will vote to raise and appropriate **\$780,000** for the Capital Improvement Program.

*The budget figures will be assigned as follows:*

<u>Public Works Equipment Reserve</u>	<u>\$215,000</u>
<u>Public Works Paving/Road Reserve</u>	<u>\$310,000</u>
<u>Municipal Facilities Improvements</u>	<u>\$35,000</u>
<u>Technology</u>	<u>\$110,000</u>
<u>Fire Department Equipment/Facilities</u>	<u>\$75,000</u>
<u>Playground Improvements</u>	<u>\$35,000</u>

Select Board recommends Article 14  
Budget-Finance Committee recommends Article 14

**ARTICLE 15: Referendum Question N:** To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) accounts, the Healthcare Reimbursement Accounts (H.R.A.), and the Employee Compensation Account.

Select Board recommends Article 15  
Budget-Finance Committee recommends Article 15

**ARTICLE 16: Referendum Question O:** To see if the Town will vote to raise and appropriate **\$773,657** for the County Tax.

Select Board recommends Article 16  
Budget-Finance Committee recommends Article 16

**ARTICLE 17: Referendum Question P:** To see if the Town will vote to raise and appropriate **\$69,000** for Raymond Village Library, Provider Agencies, and Regional Transportation.

*The budget figures will be assigned as follows:*

<i>Raymond Village Library</i>	<i>\$66,000</i>
<i>Provider Agencies</i>	<i>\$2,000</i>
<i>Regional Transportation</i>	<i>\$1,000</i>

Select Board recommends Article 17  
Budget-Finance Committee recommends Article 17

**ARTICLE 18: Referendum Question Q:** To see if the Town will vote to appropriate the total sum of **\$1,638,160** from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

Select Board recommends Article 18  
Budget-Finance Committee recommends Article 18

**ARTICLE 19: Referendum Question R:** To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2021, and any other funds provided by any other entity included but not limited to:

- Municipal Revenue Sharing
- Local Road Assistance
- Emergency Management Assistance
- Snowmobile Registration Money
- Homestead Exemption
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veteran's Exemption Reimbursement
- Business Equipment Tax Exemption (B.E.T.E.) Reimbursement
- State Grant or Other Funds

Select Board recommends Article 19  
Budget-Finance Committee recommends Article 19

**ARTICLE 20: Referendum Question S:** To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Select Board recommends Article 20  
Budget-Finance Committee recommends Article 20

**ARTICLE 21: Referendum Question T:** To see if the Town will vote to appropriate the money received from the State for snowmobile registration, not to exceed **\$2,000**, to the Raymond Rattlers Snowmobile Club for maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

Select Board recommends Article 21  
Budget-Finance Committee recommends Article 21

**ARTICLE 22: Referendum Question U:** Shall Article 12 of the Raymond Land Use Ordinance, (Applicability and Definition of Terms Used in this Ordinance) as adopted May 21, 1994, and amended through July 14, 2020, Section 17 (Definitions) of the Raymond Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through July 14, 2020, Section 14 (Definitions) of the Raymond Street Ordinance, as adopted May 18, 2002, and amended through July 14, 2020, and Article 3 (Definitions) of the Subdivision Regulations for the Town of Raymond, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 2?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 22

Select Board recommends Article 22

*DESCRIPTION: This proposed amendment would clean up similar definitions across multiple ordinances specific to roads/streets, removing any inconsistencies.*

**ARTICLE 23: Referendum Question V:** Shall the Appendix of the Raymond Street Ordinance, as adopted May 18, 2002, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 3?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 23

Select Board recommends Article 23

**DESCRIPTION:**

- *The proposed amendment to the Raymond Street Ordinance appendices has been added to provide design information for Street and Backlot Driveway termini turnaround design requirements. The details include revised dimensions to address emergency vehicle maneuvers and safety at the Street terminus and turnarounds.*
- *Appendix A has been revised to provide details for the actual layout options for a street dead-end terminus for both Streets and backlot driveways.*
- *Appendix B provides the designer-specific Fire Department requirements to be addressed in preparing a street terminus design for safe fire access.*

**ARTICLE 24: Referendum Question W:** Shall Section 5.5 (Street Design Standards), Section 5.7A (Dead End Streets), and Section 10 (Waivers), of the Raymond Street Ordinance, as adopted May 18, 2002, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 4?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 24

Select Board recommends Article 24

*DESCRIPTION: This proposed amendment to the Street Ordinance would allow waivers to be granted to the maximum grade requirements of a Private Road and Backlot Driveway. Also included are additional standards for the maximum length of a Private Road.*

**ARTICLE 25: Referendum Question X:** Shall Article 9 (Minimum Standards), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 5?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 25

Select Board recommends Article 25

*DESCRIPTION: The proposed amendment to the Land Use Ordinance has been created to address permit requirements if landowners or proposed developments consider clearing or cutting more than the current zoning standards limitation of 25% of the lot area. The amendment considers notification and site plan requirements and also exempts tree cutting and clearing for agricultural practices, installation of personal utilities, or private solar generation equipment and/or panels.*



**ARTICLE 26: Referendum Question Y:** Shall Article 4.F (District Regulations, Commercial District), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 6?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 26  
Select Board recommends Article 26

*DESCRIPTION: This proposed amendment to the Land Use Ordinance would correct what we believe was an error made in 2009. As written the ordinance allows mixed uses in the commercial zone if the commercial use is on the upper floor.*

**ARTICLE 27: Referendum Question Z:** Shall Section 15.K (Land Use Standards, Septic Waste Disposal), of the Raymond Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 7?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 27  
Select Board recommends Article 27

*DESCRIPTION: This amendment to the Shoreland Zoning Provisions would change the requirement of a larger sized septic system within 250' of a perennial water body, to a Great Pond only. Also amended would be the Portland Water District rule reference.*

**ARTICLE 28: Referendum Question AA:** Shall Article 6.C (Board of Appeals, Appeals Procedure), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 8?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 28  
Select Board recommends Article 28

*DESCRIPTION: This proposed amendment to the Land Use Ordinance would require a recording in the registry confirming ZBA variance approval.*

**ARTICLE 31: Referendum Question AB:** Shall Article 9.F (Minimum Standards, Waste Material Accumulation), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 9?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 31  
Select Board recommends Article 31

*DESCRIPTION: This amendment simply modifies the out-of-date referenced statute.*

**ARTICLE 32: Referendum Question AC:** Shall Article IV (NFPA Life Safety Code and NFPA Fire Code NFPA 1), Article VIII (New Construction), and Article IX (Building Additions), of the Raymond Fire Protection Ordinance, as adopted May 19, 1995, and amended through June 7, 2016, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 10?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 32  
Select Board recommends Article 32

*DESCRIPTION: The Fire Protection Ordinance, Articles VIII & XI are presented in their entirety below. The remaining sections of the Fire Protection Ordinance (including other sections dealing with sprinklers) are not included document. Only the Articles with proposed changes in language have been included. This proposed amendment would require a residential sprinkler system for dwelling units 4,800 square feet and larger and would also update the adopted version of NFPA 101 to 2018.*

**ARTICLE 33: Referendum Question AD:** Shall Article 12 (Applicability and Definition of Terms Used in this Ordinance), of the Raymond Land Use Ordinance, as adopted May 21, 1994, and amended through July 14, 2020, and Section 17 (Definitions), of the Raymond Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through July 14, 2020, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 11?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 33

Select Board recommends Article 33

*DESCRIPTION: This proposed amendment to the Land Use Ordinance and Shoreland Zoning Provisions would add a definition for the term Tiny Home.*

**ARTICLE 34:** To elect by secret ballot the following Town Officials, namely one (1) Select Board member, for a three-year term; three (3) members for the Budget-Finance Committee, for three-year terms; two (2) members for the Budget-Finance Committee, for two-year terms; and one (1) member for the RSU School Board of Directors, for a three-year term.

Given under our hands on the 28<sup>th</sup> day of April AD 2021.

\_\_\_\_\_  
Rolf Olsen, Chair

\_\_\_\_\_  
Marshall Bullock, Vice Chair

\_\_\_\_\_  
Teresa Sadak, Parliamentarian

\_\_\_\_\_  
Samuel Gifford

\_\_\_\_\_  
Lawrence Taylor III

I attest that this is a true copy.

\_\_\_\_\_  
Susan L Look  
Town Clerk