CHECK LIST

Building Permit Submission Requirements

Project Usage:	Shoreland Zoning Requirements:		
Residential	Shoreland Zoning Acknowledgement Form (Attached)		
☐ Commercial	Shoreland Zoning and Soil Disturbance Permit		
Other	Tree Removal Permit		
	Erosion Control Plan		
Project Type:	Permitting from Portland Water District		
New Construction	☐ Expansion		
Addition	Outside 100' high water mark		
Alteration	☐ Inside 100' high water mark		
Repair	Distance from high water mark		
Relocation	30% Expansion Worksheet		
☐ Demolition	Starting % of Lot Impervious Coverage		
Document Requirements:	Ending % of Lot Impervious Coverage		
Building Permit Application-COMPLETED (Attached)	Ending % of Lot impervious coverage		
Energy Compliance Certificate (Attached)			
Driveway Entrance Permit			
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☐ Town of Raymond	Special Requirements:		
Maine Department of Transportation	☐ Site Plan Approval		
HHE200 (3 copies) – Subsurface Disposal System	☐ Staff Review		
HHE211 – Internal Plumbing Permit	☐ Planning Board (Major/Minor)		
Electrical Permit	☐ ZBA Setback Reduction or Variance		
☐ Plot Plan Showing:	DEP Permit by Rule (PBR)		
Existing Buildings/Structures	Survey showing new lot split and recorded deed		
☐ Setbacks (ACTUAL measurements)	Letter of Consent from Property Owner		
☐ Septic Area	Permit from Fire Department:		
☐ Floodplain	Permit from State Fire Marshall's Office		
Percentage of Impervious Lot Coverage	Photos of existing structure on all sides		
☐ Cross section/design	Excavation in the Street Permit		
Floor Plan showing use of each room and egress			
☐ Dig Safe Number (1-888-344-7233)	Stormwater & Phosphorous Control Plan		
DESCRIPTION OF PROJECT.			
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PLEASE FILL OUT ALL PARTS WHICH APPLY TO JOB. PROPER PLANS MI Owner	Zone _	Map	Lot
Location of construction (address) Contractor Address Phone Est. construction value (including labor) Project Description Building dimensions L W Total square feet finished Total square feet unfinished Setwark Frontage Provided Setback Front Building dimensions L W Total square feet finished Total square feet unfinished Setwark Frontage Provided Setback Front FOUNDATION: 1. Type of Soil		COMPANY FORM.	
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Building dimensions L W Total square feet finished Street Frontage # of stories # of bedrooms Lot size Provided Setback Front Provided Se		_ Subdivision	11
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2 II. 1			Date
2. Header size Span(s) EMAIL ADDRESS			
3. Wall covering type			
4. Fire wall if required SIGNATURE OF C.E.O			Date:
5. Other materials CERTIFICATE OF OCC	UPANCY	Y REQUIRED. YES	S NO
INSPECTION BY LIFES			

Town of Raymond Energy Compliance Certificate

- This Certificate illustrates the minimum listing requirements if IECC 401.3.
- This Certificate must be posted on or in the electrical distribution panel. It shall not cover or obstruct the visibility of the circuit directory panel, service disconnect label, or other required labels.
- The Certificate shall be completed by the builder or registered design professional.
- The Certificate shall list list the predominant R-values for insulation listed below. Where there is more than one value for each component, the Certificate shall list the value covering the largest area.
- The Certificate shall list the types and efficiencies of the heating, cooling and service water heating equipment.
- Where a gas-fired unvented room heater, electric furnace, or baseboard electric heater is installed in the residence, the Certificate shall list all those as appropriate. Efficiencies for the appliances shall not be listed.

Area Ceiling/Roof Walls	R-Value
Foundation (Slab, basement wall, crawlspace wall and/or floor)	
Fenestration	<u>U-Factor</u> <u>SHGC</u>
Heating System Cooling System Service Water Heating	Type Efficiency
Gas-fired unvented room heater installer Electric furnace installed Baseboard electric heater installed	<u>Yes</u> <u>No</u>

ACKNOWLEDGEMENT OF SHORELAND ZONING BUFFER STANDARDS

This sheet provides notification of standards required by the Town of Raymond Shoreland Zoning Provisions. By signing this form, the applicant acknowledges understanding of the standards; agrees to comply with them; and to notify all others associated with the proposed project of these restrictions. Violations of any of these standards will require the contractor(s) and/or landowner(s) to fully restore any site conditions found not in compliance to their pre-construction conditions.

NOTE: This form summarizes key Ordinances provisions. Other restrictions and Maine DEP requirements also apply. Approval of a DEP permit under Natural Resources Protection Act (NRPA) does not supersede these standards, which, in some cases, are more restrictive. See Section 14 of the Shoreland Zoning Ordinance for more information about which activities require a local permit, and Section 15 details the standards that apply to those various activities.

The following standards apply within the buffer area (within 100' of the normal high waterline of great ponds and rivers flowing to great ponds; within 100' of the normal high water line of other rivers and zoned streams; and within 100' of the upland edge of zoned wetlands. NOTE: However, that other standards apply at distances greater than the buffer width. See the Official Raymond Zoning Map to determine how a particular parcel is zoned):

- One (1) winding foot path of no more than six (6) feet in width is allowed for each lot. A winding path is required in order to provide opportunities for water to disperse into the buffer.
- Structures are not allowed within the buffer area, except for water-dependent structures. This prohibition includes but not limited to storage buildings, boathouses, patios, decks and tent platforms.
- Vegetation less than three (3) feet in height cannot be removed, killed, or otherwise damaged.
- In the off-season, temporary docks should be stacked on the footpath to avoid damage to buffer vegetation, or removed from the buffer area entirely.
- Fill cannot be brought into the buffer area except for path construction or to re-vegetate bare ground as part of an approved re-vegetation plan. Path construction material must consist of washed stone, bark mulch, or other material that will not wash into the water.
- Pruning of tree branches is permitted on the bottom 1/3 of the tree.
- Openings, or view corridors, in existence prior to January 1, 1989 can be maintained but not enlarged.
- Openings that have "closed" with growth of woody vegetation, cannot be "re-opened."
- Grandfathered buildings within the buffer may be expanded after obtaining a permit, if the expansions are no closer to the water body than the original structure. Such expansions of floor area and/or volume are limited to 30% of the floor area and volume in existence as of January 1, 1989. Before any construction begins, pre-construction photos must be taken. Silt fence or other erosion control measures must properly be installed, at the upland extent of the buffer area, below any construction.
- No disturbance of the ground cover (including the duff and leaf layer) or vegetation shall be caused within the buffer. Equipment movement and excavation must be carefully controlled to avoid any impact to the buffer. For example, it is not permissible to locate a foundation at the buffer limit if that placement will cause any disturbance within the buffer. The placement of silt fence at the buffer limit is intended to prevent disturbance within the buffer and to satisfy state and local requirements.
- Clearing of vegetation and timber harvesting must not remove more than 40% of the volume of trees in any ten (10) year period. The creation of cleared openings is prohibited and a well-distributed stand of trees must be maintained. These provisions may limit the percentage of cut to less than the specified maximums.

Date: Map: Lot:	Signature of Owner
	Signature of Contractor