POLICY ON TREASURER'S PAYROLL WARRANTS AND ACCOUNTS PAYABLE WARRANTS

Purpose	To allow at least one (1) of the municipal officers to review, approve, and sign, by either original or electronic means, the treasurer's payroll warrants, and to allow a majority of the municipal officers to review, approve, and sign, by either original or electronic means, the treasurer's accounts payable warrants.
Delegation of Authority	This policy allows at least one (1) of the municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign, by either original or electronic means, municipal treasurer's disbursement warrants for employee wages and benefits (pursuant to 30-A MRSA § 5603 (2)(A)(1)). This policy further allows at least a majority of the municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign, by either original or electronic means, municipal treasurer's accounts payable warrants (pursuant to 30-A MRSA § 5603 (2)(A)).
Majority Power	This policy is in addition to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payroll and for accounts payable.
Original & Copy	The original document will be filed annually with the Town Clerk and a copy will be filed with the Treasurer.
Expiration	This policy expires annually on June 30, if not sooner amended or cancelled.
Renewal	This policy may be renewed at any time before it expires. Thereafter it may be readopted at any time. Any renewal is valid until June 30 of the next fiscal year.

Effective Date: July 1, 2023 End Date: June 30, 2024

Municipal Officers:

Rolf Olsen

Teresa Sadak

Joseph Bruno

Samuel Gifford

Derek Ray