



*Emergency 9-1-1*

*Chief's Office 207-655-1187*

*Dispatch 207-655-7851*

## **Fire Department Motor Vehicle Accident Billing Service Policy**

### **Section 1: Statement of Purpose**

The Town of Raymond is engaged in providing fire suppression, fire rescue and fire safety services and is organized as a municipality under the laws of the State of Maine; and in consideration of services rendered hereby desires to set the following billing policy for the Fire Department Services. This Policy is adopted in pursuant to municipal home rule policy authority and 30-A M.R.S.A., §3001.

### **Section 2: Definition of Services**

The Town of Raymond may seek payment for the cost of services provided by the Town of Raymond Fire Rescue Department including, but are not limited to:

- Scene and Safety Control at Traffic Accidents
- Disentanglement Operations and assist rescue with extrication from vehicles
- Fluid mitigation in traffic accidents
- Vehicle Fires
- Hazard Mitigation Operations

### **Section 3: Fees for Services**

Upon adoption of this Policy, the Select Board shall be authorized to review and set fees they deem in the best interest of the Town of Raymond. Fees to be included in the *Town of Raymond Fee Schedule*.

### **Section 4: Explanation of Charges:**

#### **A. Command and Control Scene Safety:**

Controlling scene safety is the positioning of fire apparatus and personnel to protect the scene from other traffic and to deny unauthorized personnel entry into the scene. Law enforcement can move traffic around the area that the fire department has

deemed as the safe zone for occupants of the vehicles and rescuers on the scene. Safely staging other incoming agencies responding to this incident may include a pulled hose line for protection of people on scene from possible fires and fumes, or residue from such things as gasoline and air bag propellants. The most important function is establishing incident command of the scene, which is the fire department's responsibility at emergency incidents of this nature, and to coordinate with other responding agencies for their needs at the scene. Patient care is the responsibility of Emergency Medical Service (EMS) personnel; however, assistance may be requested by the EMS personnel.

B. Disentanglement Extrication:

This is if the Raymond Fire Department must lift or remove a victim from an accident, especially if tools are used, or if forcible entry is necessary to gain proper access to victims. This could include, but is not limited to, car accidents, industrial accidents, confined spaces, below grade rescues, or even high angle rescues. Ropes, ladder devices, air monitoring equipment, self-contained breathing apparatus, hydraulic equipment, shoring, saws, cribbing, and air bags are just a few of the types of equipment used in extrication issues.

C. Fire Suppression:

Fire suppression at a traffic accident is when the Raymond Fire Department personnel must contain or extinguish a fire. It can also be the laying of hose lines and the positioning of a hand line for the protection of individuals at the scene due to fire, smoke, or leaking fluids, such as gasoline.

D. Hazard Mitigation:

Raymond Fire Department personnel must deal with any hazardous substances via containment or absorption with pads for carbon-based substances like gas or oil, or via removal with pads and sand or other means at a car accident, a trucking accident, or a fixed facility. The mitigation of all hazardous materials and substances is done in conjunction with the DEP.

E. Billing Procedures:

1. Every three (3) months a report will be generated from the incident reporting software of all calls that meet one of the requirements of response for Motor Vehicle Accidents that involve:
  - a. Command and Control of Scene Safety
  - b. Disentanglement Extrication
  - c. Fire Suppression
  - d. Hazard Mitigation
2. Each report must include:
  - a. Incident Number



- b. Law Enforcement Accident Number
- c. Information of the person involved
  - i. Name
  - ii. Date of Birth
  - iii. Address
  - iv. Vehicle Information
- d. Detailed explanation of events that took place on scene

**F. Reporting Company**

1. Once a report is generated, it will be sent to the Town of Raymond's contracted medical billing company for billing directly to the insurance company covering the vehicles involved.
2. All funds collected will be attributed to a Special Revenue Account for Raymond Fire Rescue for extrication equipment improvement, replacement and training.

**Section 5: Administration**

It will be the duty of the Fire Chief or his designee to pursue the requirements of this Policy for payment of services rendered by the Fire Department as specifically outlined above.

**Section 6: Effective Date**

The policy shall take effect upon adoption by the Town of Raymond Select Board.

**Section 7: Validity and Severability**

If any section or provision of this Policy is declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Policy.

**Section 8: Conflict with Other Policy**

This Policy shall not in any way impair or remove the necessity of compliance with any other applicable rule, policy, regulation, by law, permit, or provision of law. Where this Policy imposes a greater restriction upon the use of Fire Department Services, the provisions of this Policy shall control.

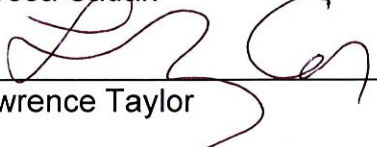
Approved this 9<sup>th</sup> day of May, 2023, by the Raymond Select Board:

  
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Joseph Bruno, Chair

  
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Rolf Olsen, Vice Chair

  
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Teresa Sadak

  
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Samuel Gifford

  
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Lawrence Taylor