

**NON-EXEMPT  
WAGE SCALE—GRADE 4**

**TOWN OF RAYMOND  
PUBLIC SAFETY DEPARTMENT  
EMT and/ or FIREFIGHTER**

**NATURE OF WORK:**

This position requires the employee to respond to a wide variety of fire suppression and medical emergencies. Required to respond to emergencies in all weather, and due to geography, the employee must be ready for emergencies in water, on thin ice, rural terrain and developed residential and commercial areas of town.

An employee of this class has responsibility for responding to, performing the duties of, and working to their EMS license level under protocols as defined by MEMS. Work involves responding to calls, fire suppression, providing patient care, and report writing Responds to all department fire and rescue calls as they are scheduled. While on a call, reports directly to the crew leader or officer on the call.

**ESSENTIAL SKILLS: (Illustrative Only)**

Responds on emergency calls and provides EMS care to their license level and fire suppression as trained and certified

Performs routine equipment checks and documents this activity and writes up a work order form

Must have a good understanding of the geography of the Town

Must maintain a thorough knowledge of department regulations and SOG guidelines

Writes official reports for department business, and completes patient care reports for EMS calls

Must be able to make calm rational decisions in abnormal situations

Must understand a paramilitary chain of command and work well within the system

Must be energetic, self-motivated, and able to do work without direct supervision

Uses knowledge appropriately to solve a wide variety of problems

Firefighters must hold or obtain BLS firefighter certification and working towards goal of completing FF 1&2

Performs general cleaning of stations, station grounds and apparatus

Performs daily equipment checks and documents this activity

Must become proficient in operating all department apparatus

Attend department EMS trainings as needed to keep skill level up and EMS license valid

Work as a team with other crew members to get vehicles restocked, cleaned and paperwork and reports finished for each call

To be cleared for driving the apparatus must meet and follow all Driver/ Operator Guidelines in section 1.7 in the SOG manual

Must have the physical strength and agility sufficient for performing EMS duties as outlined by the department's JPA

Must be a team player who communicates issues using the proper chain of command

#### **REQUIREMENTS OF WORK:**

Must meet NIMS compliancy as required for their position including NIMS 200 and 700

Physical strength and agility sufficient for performing duties as outlined by the department's JPA and ongoing Fit for Duties

EMS providers must have a valid EMT License

Firefighters must hold a minimum of BLS firefighter certification

Must have a valid CPR card

#### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. All fire and EMS employees will need to successfully pass the Job Performance Assessment as required for their positions including Tier 1 for all firefighters, Tier 2 for EMS only personnel, Tier 3 for marine crew, fire police or ambulance drivers.

Strenuous physical effort required, must frequently lift and/or move 30 pounds and occasionally lift and/or move up to 50 pounds

Frequently required to sit, talk, or hear, stand, walk, use hands and fingers to handle and operate tools and equipment, and reach over your head to perform the essential functions of the position.

Occasionally required to climb or balance, stoop, kneel or crouch and crawl.

Must be able to clearly see, including close and distance vision on scenes, to write reports and perform duties and maintain equipment and skills as required.

Must be able to work in all weather conditions and for long periods of time at incidents.

**WORK ENVIRONMENT:**

Work is often preformed in emergency and stressful conditions and in high, busy traffic or precarious places and may occasionally be exposed to wet or humid requirements, fumes, or airborne particles, toxic chemicals, risk of electrical shock and injury.

Maybe exposed to hazards associated with fighting fires and emergency medical operations including electrical shock, smoke, noxious odors, fumes, chemicals, solvents, oils, bloodborne and airborne diseases and other potentially infectious materials.

May be exposed to loud noises at emergency scenes.

Work is performed primarily in the station, in vehicles and outdoor settings in all weather conditions, including temperature extremes, day and night and may be for required for work for long hours at emergency scenes.

**DESIRABLE EXPERIENCE AND TRAINING:**

High school graduate or GED equivalent

Valid State of Maine driver's license

Valid Maine EMS license if EMT

Through knowledge of and proficiency in modern firefighting methods and equipment.

Through knowledge and proficiency in EMS best practices, protocols, and equipment

Knowledge of and follows the Department's SOG's, policies, and general orders

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