

**Town of Raymond**  
June 14, 2022  
**ANNUAL TOWN MEETING WARRANT**

TO: Nathan White, a constable of the Town of Raymond, in the County of Cumberland and State of Maine.

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to assemble in the Jordan-Small Middle School Gymnasium of said town on Tuesday, the 14<sup>th</sup> day of June, A.D. 2022 at seven (7:00) o'clock in the forenoon, then and there to act on the articles listed below.

The polls will open as soon as Article 1 has been acted upon and will remain open to vote on Articles 2 through 36 until eight (8:00) o'clock in the evening.

The Registrar hereby gives notice that the Town Clerk's Office will be open for the purpose of registering voters and correcting the list of voters on Friday, June 3, 2022, from 8:30 a.m. to 4:00 p.m.; Tuesday, June 7, 2022, from 8:30 a.m. to 7:00 p.m.; and Wednesday, June 8, 2022, from 8:30 a.m. to 4:00 p.m.; Thursday, June 9, 2022, from 8:30 a.m. to 5:00 p.m.; and Friday, June 10, 2022, from 8:30 a.m. to 5:00 p.m. The Registrar will be in the Jordan-Small Middle School Gymnasium on Election Day, June 14, 2022, until the closing of the polls to register voters and to correct names and addresses.

**ARTICLE 1:** To elect a moderator by written ballot.

**ARTICLE 2:** To elect by secret ballot the following Town Officials, namely two (2) Select Board members, for three-year terms; three (3) members for the Budget-Finance Committee, for three-year terms; one (1) member of the RSU School Board of Directors, for a one-year term; and one (1) member for the RSU School Board of Directors, for a three-year term.

**ARTICLE 3: Referendum Question A:** To see if the Town will vote to:

1. Set the date the 1<sup>st</sup> half of taxes due to October 31, 2022, and the 2<sup>nd</sup> half of taxes due to April 30, 2023;
2. Set the interest rate for unpaid balances and for abated taxes at four percent (4%) for the fiscal year;
3. Authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest; and
4. Authorize the Select Board on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Select Board, as may be amended from time to time, the policy to remain consistent with State statutes and laws; in all cases conveyance to be made by municipal quitclaim deed.

Select Board recommends Article 3

Budget-Finance Committee recommends Article 3

**ARTICLE 4: Referendum Question B:** To see if the Town will vote to raise and appropriate \$2,166,464 for General Government Services (Administration; Employee Compensation and Training; Insurances, Worker Comp and Benefits; Assessing; Code Enforcement; Parks & Recreation; Technology; and General Assistance).

*The budget figures will be assigned as follows:*

<u>Administration</u>	<u>\$516,490</u>
<u>Employee Compensation and Training</u>	<u>\$55,000</u>
<u>Insurances, Worker Comp, and Benefits</u>	<u>\$934,087</u>
<u>Assessing</u>	<u>\$79,481</u>
<u>Code Enforcement</u>	<u>\$213,412</u>
<u>Parks &amp; Recreation</u>	<u>\$153,334</u>
<u>Technology</u>	<u>\$204,660</u>
<u>General Assistance</u>	<u>\$10,000</u>

Select Board recommends Article 4

Budget-Finance Committee recommends Article 4

**ARTICLE 5: Referendum Question C:** To see if the Town will vote to raise and appropriate \$1,353,910 for Public Works.

*The budget figures will be assigned as follows:*

<u>Public Works</u>	<u>\$891,519</u>
<u>Town Buildings</u>	<u>\$37,000</u>
<u>Solid Waste</u>	<u>\$381,000</u>
<u>Cemeteries</u>	<u>\$44,391</u>

Select Board recommends Article 5

Budget-Finance Committee recommends Article 5

**ARTICLE 6: Referendum Question D:** To see if the Town will vote to raise and appropriate \$1,207,714 for Public Safety.

*The budget figures will be assigned as follows:*

<u>Fire/Rescue Department</u>	<u>\$1,168,669</u>
<u>Animal Control</u>	<u>\$39,045</u>

Select Board recommends Article 6  
Budget-Finance Committee recommends Article 6

**ARTICLE 7: Referendum Question E:** To see if the Town will vote to authorize the Select Board to dispose of Town owned personal property with value not to exceed \$35,000.

Select Board recommends Article 7  
Budget-Finance Committee recommends Article 7

**ARTICLE 8: Referendum Question F:** To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to meet the unanticipated needs of the community that occur during the fiscal year and/or to adjust the tax rate as the Select Board deem advisable, an amount not to exceed \$75,000.

Select Board recommends Article 8  
Budget-Finance Committee recommends Article 8

**ARTICLE 9: Referendum Question G:** To see if the Town will vote to authorize the Select Board to transfer funds between appropriation accounts as long as the grand total of all appropriation is not exceeded, any such transfers to be approved only at a properly called public meeting of the Select Board.

Select Board recommends Article 9  
Budget-Finance Committee recommends Article 9

**ARTICLE 10: Referendum Question H:** To see if the Town will vote to authorize the Select Board to:

- Allow Town Staff to make application for and execute any documents related to a grant;
- Accept or reject grants, donations and/or gifts of money to the Town of Raymond; and
- Authorize the expenditure of monies awarded, donated and/or gifted for the purposes specified in the grant, donation, and/or gift.

Select Board recommends Article 10  
Budget-Finance Committee recommends Article 10

**ARTICLE 11: Referendum Question I:** To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to reduce the property tax commitment as the Select Board deem advisable an amount not to exceed \$200,000.

Select Board recommends Article 11  
Budget-Finance Committee recommends Article 11

**ARTICLE 12: Referendum Question J:** To see if the Town will vote to appropriate \$420,000 from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2022-2023 project proposed in the Tax Increment Financing District Development Program (*for details see Addendum 1*).

Select Board recommends Article 12  
Budget-Finance Committee recommends Article 12

**ARTICLE 13: Referendum Question K:** To see if the Town will vote to appropriate from the Tassel Top Park Enterprise fund the amount of \$109,210 for the administration of activities at the Park, and to allocate all revenues generated by Park operations to be recorded in and retained by the Tassel Top Park Enterprise fund.

Select Board recommends Article 13  
Budget-Finance Committee recommends Article 13

**ARTICLE 14: Referendum Question L:** To see if the town will vote to raise and appropriate \$299,550 for Debt Services.

*The budget figures will be assigned as follows:*

<u>2013 Public Works Road Construction Bond</u>	<u>\$212,000</u>
<u>2015 Bond Payment</u>	<u>\$87,550</u>

Select Board recommends Article 14  
Budget-Finance Committee recommends Article 14

**ARTICLE 15: Referendum Question M:** To see if the Town will vote to:

1. Authorize the Select Board to enter into a lease purchase agreement for an amount not to exceed \$500,000 on such terms as they deem advisable for the purpose of purchasing a new Rescue Pumper truck, and
2. Raise and appropriate an amount not to exceed \$58,064 for the payment due in fiscal year 2022-2023.

*Treasurer's Statement*

*Total Indebtedness as of June 30, 2022:*

<i>Outstanding Principal Balance</i>	<i>\$ 855,000</i>
<i>Authorized but unissued debt</i>	<i>\$ 0</i>
<i>New Debt to be issued if Article 15 passes</i>	<i><u>\$ 500,000</u></i>
<i>Total Debt Outstanding if Article 15 passes</i>	<i>\$1,355,000</i>

*Costs*

*The projected interest rate is a maximum rate of 3.49% per annum and for a (10) ten-year term the estimated costs of this lease purchase will be as follows:*

<i>Principal</i>	<i>\$500,000</i>
<i>Interest</i>	<i><u>\$ 80,634</u></i>
<i>Total Debt Service</i>	<i>\$580,634</i>

*Validity Disclaimer*

*The validity and voters' ratification of the new debt may not be affected by any errors in the above estimates. If the actual amount of the new debt varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the new debt is not affected by reason of the variance.*

*Respectfully,*

*Charisse A. Keach*

*Charisse A. Keach*  
*Finance Director*

Select Board recommends Article 15  
Budget-Finance Committee recommends Article 15

**ARTICLE 16: Referendum Question N:** To see if the town will vote to raise and appropriate \$890,000 for the Capital Improvement Program.

*The budget figures will be assigned as follows:*

<u>Public Works Equipment Reserve</u>	<u>\$225,000</u>
<u>Public Works Paving/Road Reserve</u>	<u>\$410,000</u>
<u>Municipal Facilities Improvements</u>	<u>\$50,000</u>
<u>Technology</u>	<u>\$30,000</u>
<u>Revaluation Reserve</u>	<u>\$100,000</u>
<u>Public Safety Fire Apparatus</u>	<u>\$75,000</u>

Select Board recommends Article 16

Budget-Finance Committee recommends Article 16

**ARTICLE 17: Referendum Question O:** To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) accounts, the Healthcare Reimbursement Accounts (H.R.A.), and the Employee Compensation Account.

Select Board recommends Article 17

Budget-Finance Committee recommends Article 17

**ARTICLE 18: Referendum Question P:** To see if the Town will vote to raise and appropriate \$817,347 for the County Tax.

Select Board recommends Article 18

Budget-Finance Committee recommends Article 18

**ARTICLE 19: Referendum Question Q:** To see if the Town will vote to raise and appropriate \$3,000 for Provider Agencies and Regional Transportation.

*The budget figures will be assigned as follows:*

<u>Provider Agencies</u>	<u>\$2,000</u>
<u>Regional Transportation</u>	<u>\$1,000</u>

Select Board recommends Article 19

Budget-Finance Committee recommends Article 19

**ARTICLE 20: Referendum Question R:** To see if the Town will vote to appropriate the total sum of \$1,631,800 from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

Select Board recommends Article 20  
Budget-Finance Committee recommends Article 20

**ARTICLE 21: Referendum Question S:** To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2022, and any other funds provided by any other entity including but not limited to:

- Municipal Revenue Sharing
- Local Road Assistance
- Emergency Management Assistance
- Snowmobile Registration Money
- Homestead Exemption
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veteran's Exemption Reimbursement
- Business Equipment Tax Exemption (B.E.T.E.) Reimbursement
- State Grant or Other Funds

Select Board recommends Article 21  
Budget-Finance Committee recommends Article 21

**ARTICLE 22: Referendum Question T:** To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Select Board recommends Article 22  
Budget-Finance Committee recommends Article 22

**ARTICLE 23: Referendum Question U:** To see if the Town will vote to appropriate the money received from the State for snowmobile registration, not to exceed \$2,000, to the Raymond Rattlers Snowmobile Club for maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

Select Board recommends Article 23  
Budget-Finance Committee recommends Article 23

**ARTICLE 24: Referendum Question V:** To see if the Town will:

1. Accept as a conditional gift from the Raymond Village Library (“RVL”) the assets of RVL including the land, building, books and all personal property, and all monetary assets as of June 30, 2022, minus \$15,000 for start-up costs (total net estimated as of April 4, 2022, is approximately \$195,000), as outlined in the Memorandum of Understanding between RVL and the Town of Raymond signed 10/12/2021 (available for view at the Raymond Town Office upon request), such funds to be set aside in a non-lapsing Town account separate from the general fund and to be used for library purposes only;
2. Establish the Library as a Town Department;
3. Appropriate \$60,000 from the non-lapsing Town library account to be used for fiscal year 2022-2023 for the new Library Department; and
4. Also, to raise and appropriate \$135,876 for the new Library Department.

Select Board recommends Article 24

Budget-Finance Committee recommends Article 24

**ARTICLE 25: Referendum Question W:** To see if the Town will raise and appropriate \$66,000 for the Raymond Village Library, such funds to be raised and appropriated ONLY in the event Article 24 does not pass?

Select Board recommends Article 25

Budget-Finance Committee recommends Article 25

**ARTICLE 26: Referendum Question X:** LD1: To see if the Town will vote to increase the property tax levy limit of \$3,401,749.27 established for the Town of Raymond by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

Select Board recommends Article 26

Budget-Finance Committee recommends Article 26

**ARTICLE 27: Referendum Question Y:** Non-binding referendum. Do you support allowing adult use and medical marijuana establishments to operate in the Town of Raymond and the development of an ordinance to regulate the location and operation of those uses?



**ARTICLE 28: Referendum Question Z:** Shall Article 6(B)(1)(b) “Powers and Duties” and Article 6(D) “Reduction from Minimum Setbacks” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 16(G)(2) “Variance Appeals” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 2?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 28  
Select Board recommends Article 28

*DESCRIPTION: Removal of the Setback Reduction Variance Option*

**ARTICLE 29: Referendum Question AA:** Shall Article 9 “Minimum Standards” and Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 “Definitions” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 3?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 29  
Select Board recommends Article 29

*DESCRIPTION: Adoption of Language Specific to Solar Energy Systems*

**ARTICLE 30: Referendum Question AB:** Shall Article 9(A) “Conditional Uses” and Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 4?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 30  
Select Board recommends Article 30

*DESCRIPTION: Defining Outdoor Sales and Service, and Amending the Conditional Use Standards*

**ARTICLE 31: Referendum Question AC:** Shall Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 “Definitions” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021; and Article 3 “Definitions” of the Subdivision Regulations, as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 5?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 31  
Select Board recommends Article 31

*DESCRIPTION: Correcting Inconsistencies with the Definition of “Structure” and “Setback” Across Multiple Ordinances*

**ARTICLE 32: Referendum Question AD:** Shall Article 10(3)(B)(5)&(6) “Layout” of the Subdivision Regulations, as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 6?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 32  
Select Board recommends Article 32

*DESCRIPTION: Correcting an Error that Creates Confusion Pertaining to Which Subsection a Twenty-five (25) Unit Subdivision Would Need to Adhere To*

**ARTICLE 33: Referendum Question AE:** Shall Article 4 “District Regulations” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 14 “Table of Land Uses” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 7?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 33  
Select Board recommends Article 33

*DESCRIPTION: Adding the Permission of Solar Energy System Use in Certain Districts*

**ARTICLE 34: Referendum Question AF:** Shall Article 12 "Applicability and Definition of terms Used in this Ordinance" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 "Definitions" of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 8?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 34  
Select Board recommends Article 34

*DESCRIPTION: Defining the Term of Outdoor Storage*

**ARTICLE 35: Referendum Question AG:** Shall Article 13(C)§4 "Space Standards" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 9?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*


Planning Board recommends Article 35  
Select Board recommends Article 35

*DESCRIPTION: Reducing the Cluster Subdivision Minimum Lot Size from 21,780 Square Feet to 20,000 Square Feet*

Given under our hands on the 14<sup>th</sup> day of April AD 2022.

  
Teresa Sadak, Chair

Rolf Olsen, Vice Chair  
  
Joseph Bruno, Parliamentarian

Samuel Gifford  
  
Lawrence Taylor III

I attest that this is a true copy.

  
Susan L. Look  
Town Clerk